

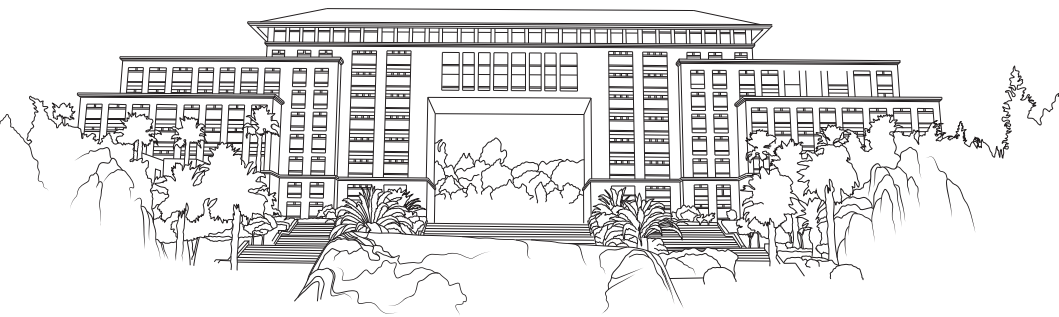


昆明學院  
KUNMING UNIVERSITY



# Student Handbook

Student Affairs  
Department (Office)  
Establishment  
Date: 2022.7



# Catalogue

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## School Overview

Kunming University is located in the Kunming Area of China (Yunnan) Pilot Free Trade Zone (Kunming Economic and Technological Development Zone), and it is the only undergraduate institution in Kunming as well as the university with the most comprehensive range of academic disciplines in Yunnan Province.

In 1903, Wuhua Academy, the predecessor of Kunming College, was reorganized into the Yunnan Higher School. It subsequently underwent several name changes—including Yunnan Provincial Two-Level Normal School, Yunnan Provincial Capital Normal School, Yunnan Provincial First Normal School, Yunnan Provincial Kunhua Normal School, and Kunming Normal School—accumulating over a century of educational history. From 1927 to 1930, Nie Er, the composer of the People's Republic of China's national anthem "The March of the Volunteers," studied at Yunnan Provincial First Normal School and remains an outstanding alumnus of Kunming College.

In 2004, Kunming University was established as a full-time regular higher education institution through the merger of the former Kunming Teachers College and the former Kunming University, integrating high-quality educational resources from Kunming. It obtained bachelor's degree-granting authority in 2008, passed the Ministry of Education's undergraduate teaching qualification assessment in 2012, and completed the Ministry's undergraduate teaching review assessment in 2018, becoming an additional master's degree-granting institution that same year. In 2014, it was designated as one of Yunnan Province's first pilot universities for comprehensive applied transformation; in 2017, it was recognized as a model applied university in Yunnan and became the inaugural chair institution of the Yunnan Applied Universities Alliance. The university was awarded the title of National Civilized Unit in 2015 and passed re-evaluations in both 2017 and 2020. It occupies a total campus area of 2,439.18 mu (approximately 162.6 hectares) and houses a library collection of 3.492 million volumes.

Through the persistent efforts of generations of Kunming Conservatory faculty and staff, the institution has evolved into a well-established comprehensive, application-oriented undergraduate university established locally.





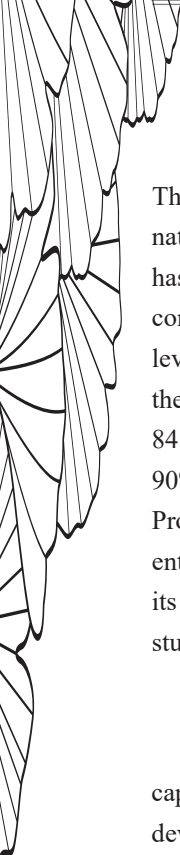
## Teaching Staff and Talent Development

The university upholds the "Nie Er Spirit" and adheres to the educational philosophy of "cultivating virtue, pursuing truth, acquiring extensive knowledge, and practicing diligently." It embodies its motto—"Excelling in virtue and goodness, applying knowledge to benefit society"—while maintaining a socialist orientation in education and fulfilling the fundamental mission of fostering moral integrity and nurturing talent. Recognized as one of Yunnan Province's first demonstration universities for promoting socialist core values and a pioneering institution for the comprehensive reform of "Three-Comprehensive Education," it has cultivated numerous high-caliber applied professionals who possess "excellent moral character, solid theoretical foundations, strong professional competence, high overall quality," as well as the ability to "learn quickly, demonstrate sustained potential, and innovate effectively."

The institution has a total of 1,549 faculty members, including 1,099 full-time teachers. Among them, 479 hold senior professional titles, 269 possess doctoral degrees, and 143 are dual-qualified educators with engineering or industry backgrounds. The full-time teaching staff includes 9 individuals honored as Yunling Teaching Masters, University Teaching Masters, or Outstanding Teachers; 6 experts receiving the State Council Special Allowance or Yunnan Provincial Government Special Allowance; 17 provincial-level talents under Yunnan's Thousand Talents Program; and 51 municipal-level talents under Kunming's Spring City Plan.

The university comprises 20 teaching units offering 65 undergraduate programs across 11 disciplinary categories, including Economics, Education, Literature, History, Science, Engineering, Agriculture, Medicine, Management, and Art. It has five master's degree programs authorized to confer degrees and seven provincial-level master's degree program development disciplines. Nineteen programs have been selected for the national and provincial "Double Ten Thousand Plan" for first-class undergraduate program development; among these, Preschool Education, Physics, and Hotel Management are designated as national first-class undergraduate programs, while 16 programs—including Chinese Language and Literature—are recognized as provincial first-class undergraduate programs, placing the university at the forefront among similar institutions in the province.

The university admits students from 25 provinces (municipalities, and autonomous regions) across China, with a current full-time student population of 23,512. During the 2019–2020 academic year, students participated in various academic competitions.



The institution has received a total of 116 awards, including 5 national-level awards and 111 provincial/ministerial-level awards; it has also won 190 awards in various cultural and sports competitions, comprising 2 national-level awards and 188 provincial/ministerial-level awards. The quality of its graduates is highly recognized, with the initial employment rate for the 2019 graduating class reaching 84.86%, and graduate satisfaction with the alma mater exceeding 90%. The university has consecutively won first prize in Yunnan Province's target responsibility assessment for employment and entrepreneurship initiatives among higher education institutions, and its talent cultivation quality has earned unanimous praise from students' parents and employers.

#### Scientific Research and Serving Society

The university has progressively enhanced its scientific research capabilities and focused on improving the quality of disciplinary development. During the 13th Five-Year Plan period, it secured 52 national-level research projects and 229 other types of research projects, with total research funding reaching 274 million yuan. The institution published 493 papers in humanities and social sciences as well as natural sciences, released 47 academic monographs, obtained 301 new patents, and received 17 provincial/ministerial-level research awards. Currently, it maintains one provincial-level key research base for humanities and social sciences, three provincial-level research platforms, six provincial/ministerial-level teaching teams, and 18 provincial-level high-level research teams.

The university has continuously strengthened its role as a local higher education institution and actively engaged in social services. Leveraging provincial and municipal platforms such as the Kunming Institute of Scientific Development/Kunming Think Tank for Scientific Development (Yunnan Provincial University Think Tank), Kunming Dianchi Lake Pollution Prevention and Control Cooperation Research Center, Kunming South Asia and Southeast Asia Cooperation Strategy Research Institute, and Kunming Internet of Things and Ubiquitous Engineering Research Center, it has carried out extensive social services. In 2019, its joint application with Nanjing University for the Academician Workstation on River and Lake Ecological Health Assessment and Restoration was officially recognized. The "Security Report on the China-Pakistan Economic Corridor" was published in full in the Tsinghua National Strategic Research Report and distributed to relevant central and overseas authorities; the proposal "On High-Level Promotion of Establishing a Medical and Health Radiation Center Serving South Asia and Southeast Asia" was directly submitted to the top leaders of the Provincial Party Committee and Provincial Government; the "Kunming Population Development Plan (2011–2020)" received third-class recognition among Yunnan Province's philosophical and social science achievements.

It has received numerous awards, including the First Prize for Outstanding Scientific Decision-Making Consultation Achievements in Kunming City, and has become a key guiding document for advancing population management initiatives in the city. The Dianchi Lake Basin Ecological Construction and Ecological Culture Digital Information Platform is Kunming's first environmental protection-focused information platform.

### International Exchange and Foreign Cooperation

The university continuously deepens exchanges and cooperation to jointly create a high-quality educational environment. In terms of international collaboration, it has signed 115 memorandums of understanding and agreements with 74 institutions and educational organizations in 18 countries and regions, establishing 11 international cooperation platforms such as the "China-SCO Youth Exchange Center"; in 2019, there were 271 full-time undergraduate international students. Since 2012, the university has hosted over 1,900 overseas faculty and students for exchange programs, while sending more than 1,300 domestic faculty and students abroad for similar purposes. Regarding domestic cooperation, the university has signed agreements with several top-tier Chinese universities, including Nanjing University and Lanzhou University, fostering collaboration in talent development, scientific research, and faculty training; it appointed renowned tenor singer and music educator Dai Yuqiang as the first president of the Nie Er Conservatory of Music; established a tripartite partnership with the University of International Business and Economics and the Kunming Section Management Committee of the China (Yunnan) Pilot Free Trade Zone to co-found Yunnan's first free trade college—the Kunming Free Trade College—and launched an on-campus "Lei Feng Class" in collaboration with the Lei Feng Regiment of the Shenyang Military Region, integrating the spirit of Lei Feng into campus culture and pioneering a new model for moral education.

Standing at a new historical juncture, Kunming University will thoroughly implement the guiding principles of the National Education Conference, uphold the Party's leadership, prioritize moral education and talent cultivation, seize transformation opportunities, strengthen its internal development, and strive to become a nationally renowned, distinctive comprehensive applied university of high caliber.

The current members of the Party Committee are Jin Youhe, Secretary of the Party Committee; and Ding Wenli, President of the university.

June 2022



# Regulations on Student Management in Regular Higher Education Institutions

## Chapter 1 General Provisions

Article 1: These Provisions are formulated in accordance with the Education Law, the Higher Education Law, and other relevant laws and regulations to standardize student management practices in regular higher education institutions, maintain normal educational, teaching, and daily life order, protect students' legitimate rights and interests, and cultivate well-rounded socialist builders and successors who excel morally, intellectually, physically, and aesthetically.

Article 2 These provisions apply to the management of graduate students, undergraduate students, and associate degree (higher vocational) students (hereinafter referred to as "students") enrolled in regular higher education programs by regular institutions of higher education and scientific research institutions undertaking postgraduate education missions (hereinafter collectively referred to as "institutions").

Article 3: Schools shall adhere to the socialist orientation in education, uphold the guiding role of Marxism, and fully implement the national education policy; they shall take fostering virtue and nurturing talents as their fundamental mission, prioritize education on ideals and beliefs, cultivate and practice the core socialist values, promote China's excellent traditional culture, revolutionary culture, and advanced socialist culture, and develop students' sense of social responsibility, innovative spirit, and practical abilities; they shall govern schools in accordance with the law, adopt scientific management practices, improve and refine management systems, standardize administrative procedures, integrate management with educational objectives, and continuously enhance the quality of management and services.

Article 4: Students shall uphold the leadership of the Communist Party of China, diligently study Marxism-Leninism, Mao Zedong Thought, and the theoretical system of socialism with Chinese characteristics; thoroughly learn the spirit of General Secretary Xi Jinping's series of important speeches as well as his new concepts, ideas, and strategies for governance; firmly strengthen confidence in the path, theory, system, and culture of socialism with Chinese characteristics; and foster a shared ideal of socialism with Chinese characteristics; they shall also cultivate patriotic dedication.

These individuals should embody the spirit of unity, peace-loving values, diligence, courage, and self-improvement; strengthen their legal awareness by complying with the Constitution, laws, regulations, civic ethical standards, and school management rules, while maintaining sound moral character and behavioral habits; study diligently, explore actively, engage in practical application, and strive to acquire modern scientific knowledge and professional skills; exercise regularly to enhance physical and mental health, improve personal cultivation, and develop aesthetic appreciation.

Article 5: In implementing student management, the legitimate rights of students shall be respected and protected; students shall be educated and guided to fulfill their due obligations and responsibilities; and students shall be encouraged and supported in practicing self-management, self-service, self-education, and self-supervision.

## Chapter 2: Students' Rights and Obligations

Article 6: Students shall enjoy the following rights in accordance with the law during their time at school:

(1) Participate in all activities arranged under the school's educational and teaching plan, and utilize the educational resources provided by the school;

(2) Participate in social practice, volunteer services, work-study programs, cultural and sports activities, as well as scientific and technological innovation initiatives, and receive employment and entrepreneurship guidance and support;

(3) Apply for scholarships, grants, and student loans;

(4) Receive a scientific and fair evaluation in terms of moral character and academic performance, and obtain the corresponding academic certificates and degree certificates upon completing the required coursework as stipulated by the institution;

(5) Organize and participate in student organizations on campus, engage appropriately in school management, and enjoy the rights to be informed, participate, express opinions, and supervise matters related to both the school and students' rights and interests;

(6) If there is any objection to the disciplinary action or penalty imposed by the school, an appeal may be filed with the school or the education administrative department; for acts by the school or its staff that infringe upon one's legitimate rights and interests, such as personal rights or property rights, an appeal may be filed or a lawsuit may be initiated in accordance with the law.



(7) Other rights stipulated by laws, regulations, and the school charter.

Article 7: Students shall fulfill the following obligations in accordance with the law during their time at school:

- (1) Comply with the Constitution, laws, and regulations;
- (2) Comply with the school's charter and regulations;
- (3) Uphold academic integrity and complete the required coursework;
- (4) Pay tuition fees and related charges as required, and fulfill the corresponding obligations for receiving scholarships and grants;
- (5) Adhere to the student code of conduct, respect teachers and elders, and cultivate sound moral character and behavioral habits;
- (6) Other obligations prescribed by laws, regulations, and the school charter.

## Chapter 3: Student Record Management

### Section 1: Admission and Registration

Article 8: New students admitted in accordance with national enrollment regulations shall present their admission notices and complete enrollment procedures at the university within the specified timeframe as required by the institution. Those unable to enroll on schedule shall apply for leave from the university. Failure to apply for leave or overdue leave applications shall be deemed a waiver of enrollment eligibility, except in cases of force majeure or other legitimate reasons.

Article 9: The university shall conduct a preliminary review of new students' admission qualifications upon enrollment. Those who pass the review shall complete the enrollment procedures and be registered as students. If the review reveals that the submitted admission notices, candidate information, or other supporting documents do not match the students' actual circumstances, or if any other violations of national enrollment examination regulations are identified, their admission eligibility shall be revoked.

Article 10: New students may apply to retain their admission status. During the period of retention, they shall not have academic registration status. The conditions and duration for retaining admission status shall be specified by the institution.

New students must apply for admission to the university before the expiration of their eligibility period, and the application will be reviewed by the university.

Upon passing the assessment, complete the enrollment procedures. Those who fail the review will have their admission eligibility revoked; failure to complete enrollment procedures within the specified deadline without valid reasons such as force majeure will be deemed a waiver of admission eligibility.

Article 11: Upon student enrollment, the institution shall conduct a re-examination within three months in accordance with national admission regulations. The re-examination shall primarily cover the following aspects:

- (1) Whether the admission procedures and processes comply with national enrollment regulations;
- (2) Whether the obtained admission qualification is genuine and complies with relevant regulations;
- (3) Whether my personal information and identification documents match those in the admission notice, candidate file, etc.;
- (4) Whether the physical and mental health status meets the medical examination requirements of the applied major or professional category, and whether it ensures normal academic study and daily life on campus;
- (5) Whether the academic proficiency of students admitted through special admission categories such as arts and sports meets the required standards.

If the review reveals that the student has engaged in fraudulent practices or favoritism, the student shall be deemed unqualified and have their enrollment revoked; in severe cases, the school shall refer the matter to the relevant authorities for investigation and handling.

During the follow-up assessment, if it is determined that the student's physical and mental condition is unsuitable for school attendance, and upon diagnosis by a hospital designated by the school with a Class II Grade A or higher rating indicating the need for home convalescence, the admission qualification may be retained in accordance with Article 10.

The procedures and methods for follow-up examinations shall be stipulated by the institution.

Article 12: At the beginning of each semester, students shall complete registration procedures in accordance with university regulations. Those unable to register on time shall apply for deferred registration. Students who fail to pay tuition fees as required by the university or meet other registration prerequisites shall not be registered.

Students from economically disadvantaged families may apply for student loans or other forms of financial assistance and complete the required procedures before enrolling.

Schools shall provide education to students from economically disadvantaged families in accordance with relevant national regulations.



Provide assistance and improve the student financial aid system to ensure that students do not have to abandon their education due to family financial difficulties.

one's studies .

## Section 2: Assessment and Grade Recording

Article 13 Students shall participate in the assessments for courses and all educational activities specified in the school's teaching plan (hereinafter collectively referred to as courses). Assessment results shall be recorded in the academic record book and included in the student's enrollment file.

Assessment consists of two components: examinations and evaluations. The specific methods for assessment and grade determination, as well as whether courses with unsatisfactory results require retaking or make-up exams, are determined by the institution.

Article 14: The assessment and evaluation of students' moral character shall primarily rely on Article 4 of these provisions, employing methods such as personal reflections and democratic evaluations conducted jointly by teachers and students.

The evaluation of students' athletic performance should emphasize process management and can be comprehensively assessed based on attendance, in-class instruction, extracurricular physical activities, and physical health status.

Article 15: The courses to be taken or the required credit hours per semester or academic year, as well as requirements for grade advancement, skipping grades, retention, or grade reduction, shall be determined by the university.

Article 16: In accordance with the university's relevant regulations, students may apply for a minor in another on-campus program or enroll in courses from other programs; they may also apply for an inter-university minor or take courses, and participate in open online courses recognized by the university. The course grades (credits) earned by students shall be recognized upon approval by the university.

Article 17: Experiences and achievements related to professional learning and academic requirements, such as participation in innovation and entrepreneurship activities, social practice, publication of papers, or obtaining patent authorization, may be converted into credits and counted toward academic performance. Specific implementation measures shall be stipulated by the university.

Schools should encourage, support, and guide students to participate in social practice and innovation/entrepreneurship activities; they may establish dedicated records for innovation/entrepreneurship efforts and award corresponding credits.

Article 18: Schools shall establish and improve the management system for students' academic records and student registration files.



The academic performance of students shall be recorded and documented accurately and comprehensively; scores obtained through make-up exams or retakes must be clearly indicated.

Students who seriously violate assessment regulations or engage in cheating will have their course evaluation grades invalidated, and shall receive corresponding disciplinary actions based on the severity of their misconduct. Those receiving warnings, severe warnings, demerits, or probationary retention may be granted a retake opportunity or required to retake the course if they demonstrate improved conduct after counseling.

When a student discontinues their studies due to reasons such as withdrawal, all courses completed and credits earned during their enrollment period shall be recorded. If the student retakes the entrance examination, meets the admission requirements, and enrolls again, the obtained credits may be recognized upon approval by the admitting institution. Specific procedures shall be stipulated by the institution.

Article 19: Students shall participate in all activities stipulated in the educational and teaching plan on time. Those unable to attend shall request leave in advance and obtain approval. Absences without valid reason shall be subject to disciplinary criticism in accordance with school regulations; severe cases shall face corresponding disciplinary actions.

Article 20: Schools shall implement integrity education for students, record students' integrity information regarding academic performance, scholarly conduct, and moral behavior in appropriate ways, and establish mechanisms for constraining and punishing acts of dishonesty; for cases of serious misconduct, corresponding disciplinary sanctions may be imposed; for violations of academic integrity, restrictions may be placed on the conferral of degrees, academic titles, honors, and other distinctions.

### Section 3: Changing Major or Transferring Schools

Article 21: Students who demonstrate interest or expertise in other academic disciplines during their studies may apply for program transfer; however, students admitted through special enrollment programs shall not be permitted to change majors unless there are relevant national regulations or explicit agreements with the institution prior to admission.

The university shall establish specific procedures for student major transfers, develop fair and impartial standards and processes, and improve the public disclosure system. The university should formulate these measures in accordance with societal demands for talent development.



In response to evolving developments, academic programs should be appropriately adjusted; enrolled students should be permitted to transfer to other relevant disciplines.

For students who have taken a leave of absence to start a business or returned to school after military service, those requiring major changes due to personal circumstances shall be given priority consideration by the university.

Article 22: Students shall generally complete their studies at the admitted institution. Those who are unable to continue studying at the institution due to illness, special difficulties, or exceptional needs, or who cannot meet the academic requirements of the institution, may apply for transfer. Transfer is prohibited under any of the following circumstances:

(1) Students who have not completed one semester of enrollment or are within one year prior to graduation;

(2) The Gaokao score is lower than the admission score for the same major at the target university from the same source region in the corresponding year;

(3) Those who have upgraded from a lower educational level to a higher one;

(4) Those admitted through targeted employment enrollment programs;

(5) The admission requirements of the intended destination university or program for graduate students are higher than those of their current institution or program;

(6) Where there is no legitimate reason for transferring schools.

When a student needs to transfer schools due to reasons beyond their control, such as changes in the school's educational facilities, the school shall issue a certificate and have the provincial education administrative department coordinate the transfer to a school of equivalent level.

Article 23: A student's transfer application must be submitted by the student themselves, stating the reasons. Upon approval by both the current institution and the intended receiving institution, the receiving institution shall review the transfer eligibility requirements and relevant documentation. If it determines that the student meets the institution's educational requirements and that the institution has the necessary capacity to accommodate the student, the transfer may be approved following deliberation at a principal's executive meeting or a special meeting. For graduate students, additional approval from the supervisor of the intended program is required.

For cross-provincial transfers, the provincial education administrative departments of the transferring and receiving regions shall consult with each other and complete the transfer procedures after confirming the eligibility criteria. Transfers requiring household registration changes must comply accordingly.

The provincial-level education administrative department receiving the transfer shall send copies of the relevant documents to the public security authorities in the location of the receiving school.

Article 24: Schools shall establish and improve specific procedures for student transfers in accordance with relevant national regulations; transfer details shall be promptly disclosed, and within three months after completion of the transfer, the receiving school shall report the matter to the provincial education administrative department where it is located for record-keeping.

Provincial education administrative departments shall strengthen supervision and management of student transfers within their jurisdictions, and promptly rectify any violations.

#### Section 4: Leave of Absence and Resumption of Studies

Article 25: Students may complete their studies in stages; unless otherwise specified, they shall finish their studies within the maximum duration prescribed by the school (including periods of leave of absence and retention of student status).

Students may apply for a leave of absence if they wish to do so, or when the school deems it necessary; such leave shall be granted upon approval by the school. The number of leave periods and their durations shall be determined by the school.

Article 26: The university may establish and implement flexible academic systems as appropriate. For students taking leave of absence to engage in entrepreneurship, separate maximum study duration limits may be specified, and the approval procedures for leave of absence may be simplified.

Article 27: New students and current students who enlist in the People's Liberation Army of China (including the Chinese People's Armed Police Force) shall have their admission qualifications or student status retained by the institution for two years after discharge.

Students participating in the inter-school joint training program organized by the institution will have their student status automatically retained during their studies at the partner institutions.

During the period when a student retains their student status, management relationships shall be established with the military unit, school, or other organization where they are actually stationed.

Article 28: Students on leave of absence shall complete the required procedures for leaving the university. During the period of leave, the university shall retain their student status but they shall not enjoy the same benefits as enrolled students. Leave of absence due to illness is permitted.

The patient's medical expenses shall be handled in accordance with national and local regulations.

Article 29: Students shall submit a request to resume studies within the period specified by the university before the end of their leave semester; only upon passing the university's review may they resume studies.

## Section 5: Withdrawal from Study

Article 30: The school may expel a student if the student falls under any of the following circumstances:

(1) Failure to meet the academic requirements of the institution or to complete studies within the prescribed duration;

(2) Upon completion of the leave of absence or retention period, if no application for resumption of studies is submitted within the university's specified timeframe, or if the application is deemed unsuccessful upon review;

(3) As diagnosed by the hospital designated by the institution, the individual suffers from a medical condition or accidental disability that prevents continued enrollment in the program;

(4) Failure to participate in the teaching activities prescribed by the school for two consecutive weeks without approval;

(5) Failure to register within the time limit specified by the school and failure to complete the procedures for postponing registration;

(6) Other circumstances stipulated by the school under which a student is deemed unable to complete their studies and shall be expelled.

If a student voluntarily applies for withdrawal, the withdrawal procedures shall be processed upon approval by the university.

Article 31: Students who withdraw from enrollment shall complete the withdrawal procedures and leave the university within the time limit specified by the institution. For graduate students withdrawing, those whose existing academic qualifications and employment policies permit employment shall have their relevant procedures handled by the provincial graduate employment authority where they reside; if no employer is assigned within the prescribed period, they shall complete the withdrawal procedures and leave the university.

The academic records of students who have withdrawn from school shall be returned by the institution to their place of residence, and their household registration shall be transferred back to their original registered address or family's registered residence in accordance with national regulations.

## Section 6: Graduation and Completion

Article 32: Within the prescribed duration of study set by the school, students shall complete all required courses specified in the educational curriculum.



Upon meeting the specified requirements, achieving the required academic scores, and fulfilling all graduation criteria set by the school, the institution shall grant graduation and issue a diploma to the student prior to their departure.

If the conditions for degree conferral are met, the degree-granting institution shall issue a degree certificate.

Students who complete all requirements specified in the educational program ahead of schedule and earn the required credits for graduation may apply for early graduation. The conditions for early graduation are determined by the university.

Article 33: If a student completes all required courses specified in the educational curriculum within the prescribed study period but fails to meet the university's graduation requirements, the institution may grant them a certificate of completion.

Whether retakes, course repetitions, or revisions of graduation projects, theses, or defense presentations are permitted after completion, as well as whether graduation certificates and degree diplomas will be issued, are determined by the university. For certificates issued upon successful completion, the graduation date and degree acquisition date shall be recorded according to the issuance date.

For students who withdraw from school, the institution shall issue a certificate of incomplete study or a factual proof of academic attendance.

## Section 7: Management of Academic Certificates

Article 34: The institution shall strictly issue academic certificates, degree certificates, and other academic credentials in accordance with the type of educational program and learning format specified during enrollment, as well as the personal information provided by students at the time of admission.

When students need to update personal information required on certificates (such as name or date of birth) during their enrollment, they must provide reasonable and sufficient justification along with legally valid supporting documents. Upon review by the institution, if assistance from provincial education administrative departments or relevant authorities in the student's home region is required for verification, these authorities shall cooperate accordingly.

Article 35: Universities shall implement the electronic registration management system for higher education student records and academic qualifications, refine the management measures for such information, and complete the electronic registration of students' academic records in a timely manner in accordance with relevant regulations.



Article 36: Students who complete their major studies while pursuing a minor in another discipline and meet the corresponding minor requirements shall be awarded a minor certificate by the university.

Article 37: For individuals who obtain admission eligibility or student status in violation of national enrollment regulations, the institution shall revoke their student status and shall not issue any academic certificates or degree certificates; any such certificates already issued shall be revoked by the institution in accordance with the law. For those who obtain academic certificates or degree certificates through academic misconduct such as cheating, plagiarism, or other improper means, the institution shall revoke them in accordance with the law.

For revoked academic certificates or degree certificates that have already been registered, the institution shall cancel them and report to the education administrative department for declaration as invalid.

Article 38: In the event of loss or damage to an academic degree certificate or diploma, upon the applicant's request and after verification by the institution, a corresponding certificate shall be issued. The certificate shall have the same legal validity as the original document.

## Chapter 4: Campus Order and Extracurricular Activities

Article 39: Schools and students shall jointly maintain normal campus order, ensure the safety and stability of the school environment, and guarantee students' regular study and daily life.

Article 40: The school shall establish and improve organizational mechanisms for student participation in management, supporting and ensuring students' lawful and charter-compliant involvement in school administration.

Article 41: Students shall consciously abide by civic ethical standards and school management regulations, foster and maintain a civilized, clean, pleasant, and safe learning and living environment, cultivate awareness of safety risk prevention and self-protection, and safeguard their legitimate rights and interests.

Article 42: Students shall not engage in illegal activities such as alcohol abuse, fighting, gambling, drug use, or the dissemination, reproduction, or sale of illegal books, periodicals, and audio-visual products; shall not participate in illegal pyramid schemes or engage in cult or feudal superstitious activities; and shall not engage in or participate in any activities that tarnish the image of college students or violate public order and good morals.

If a school discovers that a student has committed illegal acts on campus or suffers from severe mental disorders that may cause harm to others, it may take necessary measures in accordance with the law or assist relevant authorities in implementing such measures.

Article 43: Schools shall adhere to the principle of separating education from religion. No organization or individual may conduct religious activities on campus.

Article 44: The university shall establish and improve the student congress system, provide necessary conditions for student unions, graduate student unions, and other organizations to carry out their activities, and support their role in student affairs management.

Students may establish or join student organizations on campus. To form such an organization, students must submit a written application in accordance with the school's relevant regulations, obtain approval from the institution, and comply with the registration and annual inspection requirements.

Student organizations shall operate within the framework of the Constitution, laws, regulations, and school management systems, and shall accept the leadership and administration of the institution. Any invitation by student organizations to external organizations or individuals to deliver lectures or participate in other activities on campus must be approved by the school.

Article 45: The university encourages and supports students and student organizations in engaging in academic, scientific, artistic, cultural, recreational, and sports activities that benefit physical and mental health as well as personal development.

Students' participation in extracurricular activities must not disrupt the school's normal educational and daily operational order.

Students participating in work-study programs must comply with laws, regulations, as well as the management policies of both their institutions and employers, and fulfill all relevant agreements pertaining to these programs.

Article 46: Students conducting large-scale gatherings, parades, demonstrations or similar activities shall obtain approval in accordance with legal procedures and relevant regulations. For those without approval, the school shall legally dissuade or prohibit such activities.

Article 47: Students shall comply with the relevant national and institutional regulations regarding internet usage, and are prohibited from accessing illegal websites or disseminating unlawful textual, audio, or video materials.



Do not fabricate or disseminate false or harmful information; do not attack or intrude into others' computer or mobile communication network systems.

Article 48: The university shall establish and improve the student accommodation management system. Students shall comply with the university's regulations regarding student accommodation management. Students are encouraged and supported to formulate self-governance agreements and implement self-management measures.

## Chapter 5 Rewards and Disciplinary Measures

Article 49: Schools, provincial (regional, municipal) authorities, and relevant national departments shall commend and reward students who have achieved comprehensive development in moral, intellectual, physical, and aesthetic aspects, or who have demonstrated outstanding performance in ideological integrity, academic achievement, scientific innovation, sports competitions, cultural activities, volunteer services, and social practice.

Article 50: Student recognition and rewards may be granted in various forms, including bestowing the title of "Outstanding Student" or other honorary titles, awarding scholarships, or providing corresponding spiritual encouragement or material incentives.

Schools shall establish transparent, fair, and impartial procedures and regulations for actions that benefit students—such as awarding commendations and rewards, identifying candidates for recommendation-based admission to graduate programs without entrance exams, granting national scholarships, or selecting candidates for government-sponsored overseas study programs—and shall develop and refine corresponding selection and disclosure mechanisms.

Article 51: Students who violate laws, regulations, these provisions, or school discipline shall receive criticism and education from the school, and may be subject to the following disciplinary measures depending on the severity of the offense:

- (1) Warning;
- (2) Serious warning;
- (3) Reprimand;
- (4) Placement under probation at the university;



(V) Expulsion from the academic program.

Article 52: The school may expel a student from enrollment under any of the following circumstances:

(1) Violating the Constitution, opposing the Four Basic Principles, undermining stability and unity, or disrupting social order;

(2) Violating national laws and constituting a criminal offense;

(3) Having been subject to administrative penalties for public security violations under circumstances that are serious and of particularly egregious nature;

(4) Taking an exam on behalf of another person or allowing another person to take the exam on one's behalf; organizing cheating; using communication devices or other equipment for cheating; selling exam questions or answers to others for profit; or engaging in other serious acts of cheating or disrupting examination order.

(5) Where the doctoral dissertation or publicly published research findings involve academic misconduct such as plagiarism, alteration, or forgery, particularly in severe cases; or where papers are written on commission or traded.

(6) Violating these regulations or school rules in a manner that seriously disrupts the educational and teaching order, daily life order, or public place management order;

(7) Infringing upon the lawful rights and interests of other individuals or organizations, resulting in serious consequences;

(8) Those who have repeatedly violated school regulations and received disciplinary sanctions, yet fail to reform despite education.

Article 53: When imposing a disciplinary sanction on a student, the school shall issue a disciplinary decision document. Such document shall include the following contents:

(1) Basic student information;

(2) The facts and evidence on which the disciplinary action was based;

(3) Types, legal basis, and duration of disciplinary actions;

(4) Channels and deadlines for filing appeals;

(V) Other necessary information.

Article 54: When imposing disciplinary actions on students, the school shall combine education with punishment, and such measures shall be commensurate with the nature of the student's illegal or disciplinary violations as well as the severity of their misconduct.



School disciplinary actions against students must be based on sufficient evidence, clear legal grounds, accurate characterization, proper procedures, and appropriate severity.

Article 55: Before imposing a disciplinary sanction or any other adverse decision on a student, the school shall inform the student of the facts, reasons, and legal basis for such decision, notify the student of their right to make statements and defenses, and hear the student's statements and defenses.

Decisions regarding disciplinary actions, disciplinary measures, and notices of such measures shall be delivered directly to the student. If the student refuses to sign for receipt, delivery may be made by leaving the document at their residence; for students who have left the campus, delivery may be accomplished via mail; in cases where contact is difficult, delivery may be carried out through public announcements on the school's website or through news media.

Article 56: Any decision to revoke a student's admission eligibility, terminate their academic status, order withdrawal from study, expel them from the institution, or impose other disciplinary measures affecting significant student interests shall be submitted to the President's Office Meeting or a specially authorized meeting convened by the President for deliberation and approval, and must undergo prior legal review.

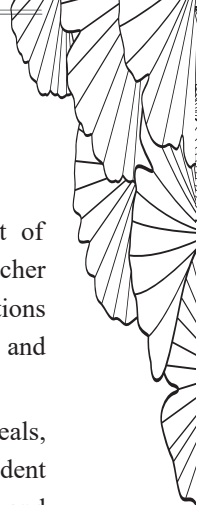
Article 57: Except for expulsion from the academic program, disciplinary sanctions imposed on students shall generally be effective for a period of 6 to 12 months and shall be lifted upon expiration in accordance with the university's prescribed procedures. Upon removal of the sanction, the student shall enjoy all honors, awards, and other entitlements without being affected by the original sanction.

Article 58: Materials pertaining to students' rewards, disciplinary actions, sanctions, and the lifting of sanctions shall be truthfully and completely filed in both the institutional records and the individual student's personal files.

Students who have been expelled from school will receive a formal academic certificate issued by the institution. Upon leaving the campus within the specified timeframe set by the school, their academic records will be returned to their family's registered residence, and their household registration shall be transferred back to their original or family's registered domicile in accordance with national regulations.

## Chapter 6: Student Appeals

Article 59: The university shall establish a Student Appeal Handling Committee, responsible for reviewing appeals filed by students against disciplinary decisions or sanctions.



The Student Complaint Handling Committee shall consist of relevant university officials, heads of functional departments, teacher representatives, student representatives, and heads of institutions responsible for legal affairs; external experts in law, education, and related fields may also be invited to participate.

Schools shall establish specific procedures for student appeals, refine the composition and operational guidelines of the Student Appeal Handling Committee, provide necessary conditions, and ensure its ability to perform its duties objectively and impartially.

Article 60: If a student objects to the school's decision regarding disciplinary action or sanction, they may submit a written appeal to the School Student Appeal Committee within 10 days of receiving the decision document.

Article 61: The Student Appeal Handling Committee shall review student appeals and issue a conclusion within 15 days of receiving the written appeal, notifying the appellant. If the case is complex and a conclusion cannot be reached within the specified period, an extension of 15 days may be granted upon approval by the university administration. When necessary, the Committee may recommend that the university suspend the implementation of relevant decisions.

Upon review, the Student Complaint Handling Committee may conclude that the facts, legal basis, or procedures underlying the imposed disciplinary action are improper and issue a recommendation to revoke or amend it. The committee shall request the relevant functional departments to study the matter and resubmit it for decision at the President's Office Meeting or a dedicated meeting.

Article 62: If a student objects to the re-examination decision, they may submit a written appeal to the provincial education administrative department where the institution is located within 15 days of receiving the re-examination decision notice.

The provincial education administrative department shall, within 30 working days from the date of receiving the student's written appeal, address the appellant's concerns and issue a decision.

Article 63: When handling student appeals arising from dissatisfaction with a school's disciplinary decision, the provincial education administrative department shall solicit opinions from both the student and the school.

Necessary investigations may be conducted as required. Based on the review findings, the following actions shall be taken depending on the specific circumstances:

(1) Where the facts are clear, the legal basis is well-established, the characterization is accurate, the procedures were proper, and the disciplinary action is appropriate, it shall be upheld;

(2) If the facts are determined to be non-existent, or if the school has made a decision beyond its authority or in violation of higher-level laws, the school shall be ordered to revoke the decision;

(3) Where the facts are clearly established but the circumstances are misidentified, the characterization is inaccurate, or the applicable legal basis is incorrect, the school shall be ordered to amend or issue a new decision;

(4) If the facts are unclear, the evidence is insufficient, or the procedures and authority stipulated in these regulations or school rules have been violated, the school shall be ordered to make a new decision.

Article 64: If a student fails to file an appeal within the prescribed period from the date of receiving the decision document regarding processing, disciplinary action, or reconsideration, it shall be deemed that the student has waived the right to appeal; the university or provincial education administrative department shall no longer accept any appeal filed by such student.

If the decision document regarding disciplinary action, punishment, or review fails to specify the appeal period for the student, such period shall commence from the date the student becomes aware of or should have become aware of the decision, and shall not exceed six months in total.

Article 65: If a student believes that the school or its staff have violated these provisions and infringed upon their legitimate rights and interests, or if the rules and regulations established by the school conflict with laws, regulations, or these provisions, the student may file a complaint with the provincial education administrative department where the school is located.

When conducting supervision or handling appeals and complaints, if the education authorities discover that schools or their staff have violated laws, regulations, or these provisions, failed to fulfill corresponding obligations as required, or that school-developed management systems or regulations infringe upon students' legitimate rights and interests, they shall order rectification; if illegal or disciplinary violations are identified, they shall promptly investigate and address the matter or refer it to the relevant authorities to hold responsible parties accountable in accordance with applicable laws and regulations.



## Chapter 7 Supplementary Provisions

Article 66: The management of students enrolled in higher education continuing programs, students from Hong Kong, Macao, Taiwan and overseas Chinese communities, as well as international students, shall be implemented in accordance with these provisions.

Article 67: Schools shall formulate or amend their student management regulations or disciplinary measures in accordance with these provisions, submit them to the competent education administrative department for filing (central government-affiliated institutions shall also submit copies to the provincial education administrative department where they are located), and promptly disclose them to students.

In accordance with these provisions, provincial education administrative departments shall guide, inspect, and supervise student management activities at higher education institutions within their jurisdictions.

Article 68: These Provisions shall come into effect on September 1, 2017. The former "Regulations on Student Management in Regular Higher Education Institutions" (Ministry of Education Order No.21) is hereby repealed. In case of any inconsistency between other relevant documents and these Provisions, these Provisions shall prevail.



# Measures for the Management of International Students' Enrollment and Training by the School

## Chapter 1 General Provisions

Article 1: These Measures are formulated in accordance with laws and regulations such as the Education Law of the People's Republic of China and the Exit-Entry Administration Law of the People's Republic of China, with the aim of standardizing schools' practices in recruiting, training, and managing international students, facilitating their study at institutions within China, promoting international educational exchange and cooperation, and enhancing the internationalization level of education in China.

Article 2: For the purposes of these Measures, the term "school" refers to any institution operating preschool education, primary education, secondary education, and higher education within the territory of the People's Republic of China.

The term "international student" as used in these Measures refers to foreign students who do not hold China nationality according to the Nationality Law of the People's Republic of China and are receiving education at a school.

Chapters 2 to 5 of these Measures apply to higher education institutions. Schools providing preschool, primary, and secondary education shall implement the enrollment, teaching, and internal management of international students in accordance with the regulations of provinces, autonomous regions, and municipalities directly under the central government.

Article 3: When enrolling and educating international students, schools shall comply with China's laws, regulations, and national policies; safeguard national sovereignty, security, and public interests; and ensure standardized management and quality assurance.

International students shall comply with China's laws and regulations, respect Chinese customs and traditions, abide by school rules and regulations, and complete their academic tasks.

Article 4: The education administrative department of the State Council shall oversee international student affairs nationwide, be responsible for formulating macro-level policies on the recruitment and cultivation of international students, and guide and coordinate the education administrative departments and schools of provincial, autonomous regional, and municipal governments in carrying out international student-related work.

Relevant institutions and industry organizations may be entrusted to handle the management and services for international students.

The State Council's administrative departments, including those responsible for foreign affairs and public security, shall carry out relevant management tasks for international students in accordance with their respective responsibilities.

Article 5: The education administrative departments of the people's governments of provinces, autonomous regions, and municipalities directly under the central government shall provide guidance, coordination, and supervision for international student affairs within their respective administrative jurisdictions, and are responsible for formulating relevant policies concerning international student affairs at the preschool, primary, and secondary education levels.

The administrative departments for foreign affairs, public security, and other relevant agencies under the people's governments of provinces, autonomous regions, and municipalities directly under the central government shall carry out the relevant management of international students in accordance with their respective responsibilities.

Article 6: Institutions admitting international students shall establish and improve systems for the recruitment, cultivation, management, and service of international students, and shall be specifically responsible for their admission and development.

## Chapter 2: Admissions Management

Article 7: Higher education institutions admitting international students shall possess the requisite educational and teaching facilities as well as adequate capacity for student cultivation, and may independently enroll international students in accordance with relevant national regulations.

Article 8: Higher education institutions admitting international students shall complete the filing procedures in accordance with the requirements and procedures stipulated by the Ministry of Education under the State Council.

Article 9: Higher education institutions admitting international students shall offer the following types of academic programs: associate degree programs, undergraduate programs, master's degree programs, and doctoral programs; and non-academic programs including preparatory courses, advanced studies programs, and research fellowships.

Article 10: Higher education institutions shall independently determine the enrollment quotas and academic programs for international students in accordance with their institutional capabilities and educational capacity, unless otherwise stipulated by national regulations.

Article 11: Higher education institutions shall, in accordance with national enrollment regulations, formulate and publish their respective international student admission guidelines, and admit international students under the conditions and procedures specified therein.

Article 12: Higher education institutions shall assess the admission eligibility of foreign citizens who submit applications.



The application shall be reviewed along with the financial guarantee document, and the applicant shall undergo an examination or assessment. Admission of international students is determined by the institution; applicants who do not meet the admission requirements shall not be admitted.

Article 13: With the consent of the original admitting institution, higher education institutions may admit international students who have been admitted or transferred from other institutions.

Article 14: The fee items and standards for international students shall be implemented by higher education institutions in accordance with relevant national regulations.

Higher education institutions shall publish the fee items, fee standards, and refund regulations for withdrawal or transfer of international students. All fees and refunds shall be calculated in Renminbi (RMB).

### Chapter 3: Teaching Management

Article 15: Higher education institutions shall incorporate international student teaching programs into their overall curriculum plans, assign faculty members qualified for international student instruction, and establish comprehensive systems to ensure educational quality.

Article 16 International students shall participate in course studies in accordance with the curriculum arrangements and teaching plans of the higher education institution, and shall take the corresponding graduation examinations or assessments as required. The institution shall accurately record their academic performance and daily conduct.

Chinese language and China overview should be compulsory courses in higher education; political theory should be a required course for international students majoring in philosophy or political science.

Article 17: Upon enrollment, international students may change their major upon application and approval by the university. The requirements and procedures for major change shall be stipulated by the institution.

Article 18: The standard Chinese language and script shall serve as the fundamental teaching language for international students enrolled in higher education institutions. For international students whose proficiency in the national standard language and script does not meet the required standards, the institution may provide necessary remedial support.

Article 19: Eligible higher education institutions may offer specialized courses taught in foreign languages for international students. These courses shall provide higher academic qualifications delivered in foreign languages.



For international students pursuing degrees, the dissertation may be written in the corresponding foreign language, while the abstract must be in Chinese; whether a foreign language is used for the dissertation defense is determined by the university.

Article 20: Higher education institutions shall organize international students to participate in teaching internships and social practices in accordance with the teaching plan, and shall comply with relevant national regulations when selecting internship or practice locations.

Article 21: Higher education institutions shall issue academic certificates or other academic credentials to international students in accordance with relevant national regulations. For international students pursuing higher education, the institutions shall promptly process electronic registration of their student status and graduation certificates.

Higher education institutions issue degree certificates to international students who meet the requirements for degree conferral.

## Chapter 4: On-Campus Management

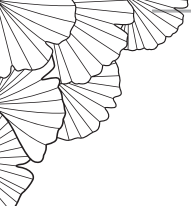
Article 22: Higher education institutions shall designate a specific department responsible for managing international students, tasked with coordinating their admission, teaching, daily administration and services, as well as post-graduation alumni engagement.

Article 23: Higher education institutions shall publicly disclose basic institutional information, educational and teaching details, admission brochures, as well as management and service policies for international students to facilitate their access to information.

Article 24: Higher education institutions shall provide international students with necessary living facilities such as accommodation and meals, and establish, improve, and publish management regulations for the use of these facilities. International students residing outside university dormitories shall promptly register with the local public security authorities at their place of residence.

Article 25: Higher education institutions shall provide international students with education on China's laws and regulations, university rules and regulations, national conditions and institutional circumstances, as well as excellent traditional Chinese culture and customs, to help them quickly familiarize themselves with and adapt to their academic and living environments.

Higher education institutions should establish dedicated international student counselor positions to understand the academic and daily needs of international students, and provide timely support in areas such as information provision, counseling services, and cultural/recreational activities.



The ratio of international student counselors shall not be lower than that of China student counselors, and they shall enjoy the same treatment as China student counselors.

Article 26: Higher education institutions shall encourage international students to participate in cultural and sports activities beneficial to their physical and mental health, and provide them with convenient conditions for such participation. International students may voluntarily engage in public welfare activities and celebrations of major China festivals.

Higher education institutions generally do not organize international students to participate in military training or political activities.

Article 27: With the approval of the higher education institution, international students may hold activities celebrating important traditional festivals of their home countries at designated locations and within specified areas on campus, provided that such activities shall not contain content opposing or attacking other nations or ethnic groups, nor involve conduct violating public morality.

Article 28: With the approval of the higher education institution, international students may establish student associations on campus, operate within the scope prescribed by China's laws and regulations, and accept guidance and management from the institution.

Article 29: Higher education institutions shall respect the ethnic customs and religious beliefs of international students, but shall not provide venues for religious activities. No missionary activities, religious gatherings, or other religious activities shall be conducted on campus.

Article 30: International students may participate in work-study programs during their studies at higher education institutions, but shall not engage in employment, business activities, or other commercial endeavors.

The specific administrative regulations for international students' work-study programs shall be formulated separately by the education administrative department of the State Council in conjunction with relevant authorities.

Article 31: Higher education institutions shall carry out the management of international students' academic records in accordance with China's regulations on student registration administration. If a school imposes a withdrawal or expulsion penalty on an international student, it shall file the case in compliance with the provisions of the Ministry of Education under the State Council.

## Chapter 5: Scholarships

Article 32 The Chinese government has established China for international students pursuing higher education.



The government provides scholarships and encourages local governments to establish scholarships for international students.

The administrative regulations for Chinese government scholarships shall be formulated by the relevant administrative departments of the State Council.

Article 33 The education administrative department of the State Council shall select qualified institutions to entrust higher education institutions with the task of cultivating recipients of the Chinese Government Scholarship. Higher education institutions undertaking this task shall give priority to admitting such scholarship recipients.

Article 34: Higher education institutions may establish scholarships for international students. Enterprises, public institutions, social organizations, and other organizations as well as individuals are encouraged to establish scholarships for international students, provided that no unreasonable conditions are imposed.

## Chapter 6 Social Management

Article 35: Foreigners applying to study at the institutions referred to in Article 2 of these Measures shall, prior to entry, apply for an X1 or X2 visa with the Chinese embassy or consulate in their country of nationality or place of residence, or other overseas agencies authorized by the Ministry of Foreign Affairs, based on their intended duration of study. They shall submit relevant materials, including proof filed with the education authorities and admission letters issued by the institution, in accordance with regulations.

Article 36: International students holding a study visa that requires obtaining a residence permit upon entry shall apply to the immigration authority of the public security bureau at their intended place of residence for a study visa-based residence permit within thirty days from the date of entry.

Article 37: Where the Ministry of Foreign Affairs has specific provisions regarding applications from personnel of foreign diplomatic missions, consular offices, or international organizations stationed in China, as well as their accompanying family members, to study at the university, such provisions shall prevail. Universities shall not admit applicants who have not completed the required procedures in accordance with these regulations.

Article 38: When enrolling international students under the age of 18 whose parents do not reside permanently in China, a school shall require their parents to formally appoint a foreigner or a Chinese citizen residing permanently in China as the guardian of such student, and provide relevant supporting documents.



Schools may accept international students participating in short-term study programs organized by groups, provided they have signed an agreement with the host institution in advance. For schools offering primary or secondary education that accept such group-based programs, the host institution must, in accordance with the legal requirements of the host country, complete all necessary legal procedures for organizing the entry and exit of minors, and shall assign personnel to accompany the group as guardians for the international students during their studies at the school.

Article 39: International students shall, upon enrollment, comply with the regulations of the China health administrative authorities and proceed to the China health quarantine department to complete the confirmation procedures for the "Foreign Physical Examination Record" or undergo a medical examination. Those who are confirmed by the medical examination to suffer from severe mental disorders, infectious pulmonary tuberculosis, or other infectious diseases that may pose significant risks to public health as stipulated in the Exit and Entry Administration Law of the People's Republic of China shall be handled by the public security authorities in accordance with the law.

Article 40: The university implements a comprehensive insurance coverage system for all international students. International students must obtain insurance in accordance with national regulations and institutional requirements. Those who fail to purchase insurance as required shall be given a specified deadline for enrollment; failure to do so will result in disqualification from admission. Students already enrolled shall either be expelled or have their registration revoked.

## Chapter 7 Supervision and Management

Article 41 The education administrative department of the State Council shall establish and improve a supervision system for the quality of international student cultivation. The education administrative departments of provinces, autonomous regions, and municipalities directly under the central government shall supervise the cultivation of international students within their respective administrative jurisdictions.

Article 42: The administrative departments of the State Council responsible for international student affairs—including those in education, public security, and diplomacy—shall utilize modern information technology to establish an international student information management system, promote information-sharing mechanisms, and continuously improve the management and services for international students.

Article 43: For violations of the Exit and Entry Administration Law of the People's Republic of China, the Public Security Administration Punishment Law of the People's Republic of China, and the Foreigners Law of the People's Republic of China

International students covered by laws and regulations such as the Regulations on Entry and Exit Management and the Provisions on the Administration of Religious Activities of Foreigners within the People's Republic of China shall be handled in accordance with the law by competent authorities including public security departments.

Article 44: If a higher education institution engages in any of the following behaviors during the recruitment and cultivation of international students, the competent education administrative department shall order it to rectify the situation, impose legal liability in accordance with the relevant provisions of the Education Law of the People's Republic of China, and may restrict its admission of international students:

- (1) Admitting students in violation of national regulations or the school's enrollment policies;
- (2) Engaging in profit-seeking activities during the enrollment process;
- (3) Failure to disclose fee items and standards, or failure to charge fees in accordance with specified items and standards;
- (4) Issuing degree certificates, academic qualification certificates, or other academic certificates in violation of regulations;
- (5) Poor teaching quality or inadequate management and services that result in negative social impact;
- (6) Other violations of laws and regulations.

## Chapter 8 Supplementary Provisions

Article 45: In these Measures, "short-term study" refers to studying at a China school for no more than 180 days (inclusive), while "long-term study" refers to studying at a China school for more than 180 days.

Article 46: Scientific research institutions within China that have been approved to undertake postgraduate education and admit international students shall comply with these Measures.

Educational institutions approved by the administrative education authorities to provide non-degree education and admit international students shall implement these measures accordingly.

The enrollment, cultivation, and management of students from the Hong Kong Special Administrative Region, the Macao Special Administrative Region, and the Taiwan region; as well as the enrollment, cultivation, and management of schools for children of foreign nationals within and outside China.



Management shall be carried out in accordance with other relevant national regulations.

Article 47 The education, foreign affairs, public security and other relevant departments of the people's governments of provinces, autonomous regions and municipalities directly under the central government shall formulate administrative regulations for their respective jurisdictions in accordance with these Measures.

Article 48 These Measures shall come into effect on July 1, 2017. The "Regulations on the Management of Foreign Students Admitted to Higher Education Institutions" issued by the Ministry of Education, the Ministry of Foreign Affairs, and the Ministry of Public Security on January 31, 2000, as well as the "Interim Measures for the Management of Foreign Students Admitted to Primary and Secondary Schools" issued by the Ministry of Education on July 21, 1999, are hereby repealed simultaneously.

## Code of Conduct for Students in Higher Education Institutions

I. Set lofty aspirations and maintain firm convictions. Diligently study Marxism-Leninism, Mao Zedong Thought, Deng Xiaoping Theory, and the important thought of the "Three Represents"; engage with the world, understand China's national conditions, and establish a shared ideal and steadfast belief in following the socialist path under the leadership of the Communist Party of China to achieve the great rejuvenation of the Chinese nation; strive to become a new generation of socialists who possess ideals, moral integrity, cultural literacy, and discipline.

II. Love the motherland and serve the people. Promote national spirit, safeguard national interests and ethnic unity. Refrain from participating in activities that violate the Four Basic Principles or undermine national unity and social stability. Cultivate deep bonds with the people, properly balance the interests of the state, the collective, and individuals, strengthen social responsibility, and willingly dedicate oneself to the nation and its citizens.

III. Study diligently and strive for self-improvement continuously. Pursue truth and uphold science; engage in rigorous research with a pragmatic approach; practice actively and embrace innovation; value time wisely to achieve academic success.

IV. Observe laws and regulations, and promote integrity. Comply with the Constitution, laws, regulations, and university rules; exercise rights properly and fulfill obligations in accordance with the law; uphold integrity and fairness; and courageously and effectively combat all forms of illegal or disciplinary violations.

V. Uphold integrity and strict self-discipline. Fulfill commitments and align words with actions; adhere to academic standards and ethical principles, refrain from cheating or plagiarism; maintain self-respect and self-discipline; use the internet civilly; and consciously resist negative influences such as pornography, gambling, and drug abuse.

VI. Cultivate etiquette and self-discipline, foster unity and friendship. Promote traditional virtues, observe social ethics, and engage in civilized interactions between men and women; show concern for the collective, protect public property, and actively participate in public welfare; respect teachers, cherish classmates, and work collaboratively; maintain a neat appearance and treat others politely; demonstrate broad-mindedness and tolerance, and maintain a positive attitude.



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7. Practice diligence and frugality, and strive with perseverance. Cherish labor and value the fruits of others' and society's efforts; lead a simple life and avoid waste; refrain from pursuing material comforts that exceed one's own or family's actual circumstances.

8. Strengthen physical health and embrace life with enthusiasm. Actively participate in cultural and sports activities to improve physical fitness and maintain mental well-being; cultivate perseverance, remain resilient against setbacks, and enhance adaptability; strengthen safety awareness to prevent accidents; show care for nature, protect the environment, and conserve resources.





# Measures for Handling Student Injury Incidents

## Chapter 1 General Provisions

Article 1: These Measures are formulated in accordance with the Education Law of the People's Republic of China, the Law on the Protection of Minors of the People's Republic of China, and other relevant laws, administrative regulations, and provisions, with the aim of actively preventing and properly handling student injury incidents while safeguarding the legitimate rights and interests of both students and schools.

Article 2: These Measures shall apply to the handling of accidents that cause personal injury to students occurring during educational activities conducted by the school, off-campus activities organized by the school, or within school buildings, premises, other educational facilities, and living facilities under the school's management responsibility.

Article 3: Student injury incidents shall be handled in a timely and proper manner in accordance with the principles of legality, objectivity, fairness, reasonableness, and appropriateness.

Article 4: The sponsors of the school shall provide school buildings, premises, other educational and teaching facilities, as well as living facilities that comply with safety standards.

The education administrative authorities shall strengthen school safety measures, guide schools in implementing measures to prevent student injury incidents, assist schools in properly handling such incidents, and maintain normal educational and teaching order on campus.

Article 5: Schools shall provide necessary safety education and self-protection and self-rescue training to enrolled students; establish and improve safety regulations in accordance with relevant provisions, implement corresponding management measures, and prevent or eliminate potential safety hazards in the educational environment; in the event of an injury incident, they shall promptly take measures to assist the affected student.



Schools shall provide safety education, management, and protection for students by adopting appropriate content and preventive measures tailored to their age, cognitive abilities, and legal capacity.

Article 6: Students shall comply with the school's rules, regulations, and disciplinary requirements; at each stage of education, they shall avoid and eliminate corresponding hazards in accordance with their age, cognitive abilities, and capacity for legal acts.

Article 7: The parents or other guardians of minor students (hereinafter referred to as guardians) shall fulfill their guardianship duties in accordance with the law and cooperate with schools in providing safety education, management, and protection for students.

The school does not assume guardianship responsibilities for minor students, except where stipulated by law or when the school is legally entrusted with such responsibilities.

## Chapter 2 Accidents and Liability

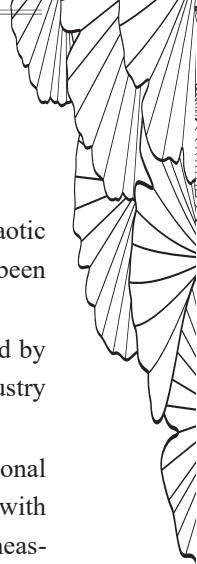
Article 8: The liability for student injury accidents shall be determined in accordance with the law based on the causal relationship between the actions of the relevant parties and the resulting damages.

In student injury incidents caused by the fault of schools, students, or other relevant parties, these parties shall bear corresponding liability in proportion to the degree of their fault and the causal relationship between their actions and the harm incurred. If a party's actions constitute the primary cause of the harm, that party shall bear primary responsibility; if the actions are not the primary cause, the party shall bear corresponding liability.

Article 9: The school shall bear corresponding legal liability for student injury incidents arising from any of the following circumstances:

(1) The school buildings, premises, other public facilities, as well as learning materials, educational and living facilities and equipment provided by the school for students, fail to meet national standards or contain significant safety hazards;

(2) Safety management of the school, including security protection, fire prevention, and management of facilities and equipment



Where there are obvious deficiencies in the system or chaotic management, resulting in significant safety hazards that have not been addressed promptly;

(3) Medicines, food, drinking water, or other items provided by the school to students fail to meet the relevant national or industry standards and requirements;

(4) The school organizes students to participate in educational activities or extracurricular activities without providing them with appropriate safety education or implementing necessary safety measures within a foreseeable scope;

(5) The school is aware that a teacher or other staff member suffers from a disease unsuitable for educational and teaching duties, yet fails to take necessary measures;

(6) The school violates relevant regulations by organizing or assigning minor students to engage in labor, sports activities, or other activities unsuitable for minors;

(7) If a student has a unique physical condition or specific medical condition that makes participation in certain educational activities inappropriate, and the school is aware of or should have been aware of this but failed to take necessary precautions;

(8) If a student suffers a sudden illness or injury during school attendance, and the school becomes aware of it but fails to take appropriate measures promptly based on the actual circumstances, resulting in aggravated adverse consequences;

(9) School teachers or other staff members who inflict corporal punishment or disguised corporal punishment on students, or who violate work requirements, operational procedures, professional ethics, or other relevant regulations in the performance of their duties;

(10) When school teachers or other staff members, while performing their duties to organize and manage minor students, identify hazardous behaviors in students but fail to take necessary measures such as intervention, warning, or prevention;

(11) Where a school discovers or becomes aware of information directly related to the personal safety of minor students, such as their unauthorized departure from school, but fails to promptly notify the students' guardians, resulting in injuries to the minors due to lack of guardian supervision;

(12) The school has other circumstances of failing to perform its duties in accordance with the law.



Article 10: If a student or the guardian of a minor student, due to fault, commits any of the following acts resulting in a student injury accident, they shall bear corresponding legal liability:

(1) A student violates laws and regulations, breaches social behavioral norms, school rules and regulations or discipline, and engages in behaviors that, given their age and cognitive development, they should have been aware of as hazardous or potentially harmful to others;

(2) The student's behavior is hazardous; the school and teachers have issued warnings and made corrections, yet the student fails to heed the advice or make any improvements.

(3) The student or their guardian is aware that the student has a unique physical condition or suffers from a specific disease but fails to inform the school;

(4) When a minor student exhibits abnormal physical conditions, behavior, or emotional states, and the guardian is aware of such circumstances or has been informed by the school but fails to fulfill corresponding guardianship obligations;

(5) Where the student or the guardian of a minor student is at fault for other reasons.

Article 11: Where a student suffers an injury incident during an activity organized by the school due to the fault of operators providing venues, equipment, transportation, food, or other consumables and services, or of activity organizers outside the school, the liable parties shall bear corresponding legal responsibility.

Article 12: In cases of student injury accidents arising from any of the following circumstances, where the school has fulfilled its corresponding responsibilities and its actions were not improper, no legal liability shall be imposed:

(1) Caused by force majeure natural factors such as earthquakes, lightning strikes, typhoons, or floods;

(2) Caused by sudden or accidental violations originating from outside the school;

(3) The student has a unique physical constitution, specific medical condition, or abnormal psychological state that the school is unaware of or finds difficult to ascertain;

(4) Student suicide or self-harm;

(5) Involving accidental injuries occurring during competitive or high-risk sports events;



(6) Caused by other unexpected factors.

Article 13: In the following circumstances where an accident resulting in personal injury to a student occurs and the school's actions are not improper, the school shall not be held liable for the accident; liability shall be determined in accordance with relevant laws, regulations, or other applicable provisions.

(1) Incidents occurring during students' independent commutes to and from school;

(2) Incidents occurring during students' unauthorized outings or absences from school;

(3) When students remain at school or arrive on their own outside regular school hours, such as after school dismissal, during holidays, or other non-working periods;

(4) Other incidents occurring outside the scope of school management responsibilities.

Article 14: Where personal injuries to students result from personal acts of school teachers or other staff members unrelated to their official duties, or from intentional criminal acts committed by students, teachers, or other individuals, the responsible parties shall bear corresponding legal liability.

### Chapter 3 Accident Handling Procedures

Article 15: In the event of a student injury incident, the school shall promptly provide assistance to the injured student and immediately notify the guardian of the minor student; where conditions permit, emergency rescue measures shall be implemented.

Article 16: In the event of a student injury incident that constitutes a serious case, the school shall promptly report it to the competent education administrative department and relevant authorities; if it involves a major casualty incident, the education administrative department shall, in accordance with relevant regulations, promptly report it to the people's government at the same level and the higher-level education administrative department.

Article 17: The competent educational administrative department of the school may, upon the school's request or when deeming it necessary, provide guidance and assistance to the school in handling the incident and restore normal educational and teaching operations as soon as possible.

Article 18: In the event of a student injury incident, the school shall cooperate with the injured student or the student concerned.



Parents may resolve the matter through negotiation; if both parties consent voluntarily, they may submit a written request to the competent education administrative department for mediation.

Adult students or the guardians of minor students may also file a lawsuit directly in accordance with the law.

Article 19: Upon receiving a mediation application, the education administrative department may, if deemed necessary, appoint specialized personnel to conduct mediation and shall complete the mediation within 60 days from the date of accepting the application.

Article 20: Where both parties reach a consensus on the handling of the accident through mediation by the education administrative department, they shall sign a mediation agreement in the presence of the mediator to conclude the mediation process. If no consensus is reached within the mediation period, or if either party files a lawsuit during the mediation and the case has been accepted by the People's Court, the mediation shall be terminated.

Upon conclusion or termination of mediation, the education administrative department shall notify the parties in writing.

Article 21: If either party fails to perform or repents of an agreement reached through mediation, both parties may initiate legal proceedings in accordance with the law.

Article 22: Upon completion of accident handling, the school shall submit a written report on the outcome to the competent educational administrative department; for major casualty incidents, the competent educational administrative department shall report the results to the people's government at the same level and the higher-level educational administrative department.

## Chapter 4 Compensation for Accident Damages

Article 23: Organizations or individuals responsible for student injury incidents shall bear corresponding liability for damages in accordance with the relevant provisions of laws and regulations.

Article 24 The scope and standards for compensation in student injury incidents shall be determined in accordance with the relevant administrative regulations, local laws, or judicial interpretations issued by the Supreme People's Court.

When conducting mediation, if the education administrative department determines that the school bears responsibility, it may propose corresponding mediation proposals in accordance with relevant laws, regulations, and national provisions.

Article 25: Where there is controversy regarding the degree of disability of a injured student, an assessment may be commissioned to a local hospital or relevant institution with corresponding appraisal qualifications in accordance with the national standards for human disability assessment.

Article 26: Where the school is liable for student injury incidents, it shall provide appropriate economic compensation based on the degree of liability, but shall not be responsible for addressing other matters unrelated to assisting injured students or compensating corresponding economic losses, such as household registration, housing, or employment.

The school bears no responsibility; where conditions permit, it may provide appropriate assistance to the injured student based on actual circumstances, adhering to the principles of voluntariness and feasibility.

Article 27: In cases of student injury incidents caused by intentional acts or gross negligence of school teachers or other staff members during the performance of their duties, the school may seek recourse from the responsible individuals after providing compensation.

Article 28: Where a minor student is liable for a student injury incident, their guardian shall bear the corresponding compensation liability in accordance with the law.

When a student's conduct infringes upon the lawful rights and interests of school teachers, other staff members, or any other organizations or individuals, resulting in losses, the guardian of the adult student or the guardian of the minor student shall provide compensation in accordance with the law.

Article 29: For compensation amounts that shall be borne by the university pursuant to agreements reached between both parties, mediation agreements, or effective judgments rendered by the People's Court, the university shall be responsible for securing such funds; where the university is unable to fully raise the required funds, its competent administrative authority or sponsor shall assist in the fundraising.

Article 30: Education administrative departments of people's governments at or above the county level, or school sponsors where conditions permit, may legally raise compensation funds for student injuries through various means, including establishing a student injury compensation fund.



Article 31: Where conditions permit, schools shall participate in school liability insurance in accordance with the relevant provisions of the Insurance Law. Education administrative departments may, based on actual circumstances, encourage primary and secondary schools to enroll in such insurance. Voluntary participation in accident injury insurance by students is encouraged. Provided that students' wishes are respected, schools may facilitate students' enrollment in accident injury insurance but shall not charge any fees for this service.

## Chapter 5: Handling of Persons Responsible for Accidents

Article 32: In the event of a student injury incident where the school is liable and the circumstances are severe, the education administrative department shall, in accordance with relevant regulations, impose corresponding administrative sanctions on the directly responsible principal personnel and other directly liable individuals of the school; if the actions of the responsible persons constitute a criminal offense, they shall be referred to judicial authorities for criminal prosecution.

Article 33: Where a school exhibits chaotic management and poses significant safety hazards, the competent education administrative department or other relevant authorities shall order it to rectify the situation within a specified period; in cases of severe violations or refusal to comply, corresponding administrative penalties shall be imposed in accordance with the relevant provisions of laws and regulations.

Article 34: Where the education administrative department fails to fulfill its corresponding duties and bears responsibility for the occurrence of student injury incidents, the relevant authorities shall impose appropriate administrative sanctions on the directly responsible supervisors and other directly liable personnel respectively; if the actions of the responsible individuals constitute a criminal offense, they shall be referred to judicial authorities for criminal prosecution in accordance with the law.

Article 35: Students who violate school discipline and are responsible for causing student injury incidents may be subject to corresponding disciplinary actions by the school; those whose offenses constitute criminal violations shall be investigated for criminal liability by judicial authorities in accordance with the law.

Article 36: The guardian, relatives, or other relevant persons of the injured student who cause unreasonable disturbances during accident handling, thereby disrupting the normal educational and teaching order of the school, shall be subject to disciplinary action.





Where an individual infringes upon the lawful rights and interests of a school, its teachers, or other staff members, the school shall report the matter to the public security authorities for legal action; if losses are incurred, compensation may be claimed in accordance with the law.

## Chapter 6 Supplementary Provisions

Article 37: For the purposes of these Measures, the term "school" refers to full-time primary and secondary schools (including special education schools), various types of secondary vocational schools, and higher education institutions established by the state or private entities.

For the purposes of these Measures, the term "student" refers to individuals receiving full-time education at the aforementioned institutions.

Article 38: In cases of child injury incidents occurring in kindergartens, the matter shall be handled in accordance with these Measures, taking into account that children are individuals devoid of full capacity for legal action.

Article 39: Student injury incidents occurring at other educational institutions shall be handled in accordance with these Measures. Injury incidents involving other enrolled students within the school's jurisdiction shall also be handled in accordance with these Measures.

Article 40: These Measures shall come into effect on September 1, 2002. Any provisions issued by the former State Education Commission or the Ministry of Education regarding the handling of student personal safety incidents that conflict with these Measures shall be superseded by these Measures.

Student injury incidents that have been resolved prior to the implementation of these measures shall not be re-examined.



# National Funding Measures for College Students Who Enlist in the Military to Perform Voluntary Military Service

## Chapter 1 General Provisions

Article 1: To advance the modernization of national defense and military affairs, encourage university students to actively enlist for compulsory military service, and improve the quality of military recruitment, the state provides financial assistance to university students who enlist for compulsory military service or voluntarily return to their institutions for further studies after discharge. These measures are formulated in accordance with relevant regulations.

Article 2: The state financial assistance for college students enlisting for compulsory military service refers to the provision that the state provides a one-time compensation for tuition fees paid during their studies or covers the amount of national student loans (including campus-based national student loans and source-area credit student loans, hereinafter the same) obtained by such students upon enlistment; for students who are enrolled in higher education institutions prior to enlistment (including newly admitted freshmen according to national enrollment regulations), tuition fees shall be exempted during service if their student status or admission eligibility is retained in accordance with relevant state regulations, and they voluntarily resume studies after discharge.

Article 3: For the purposes of these Measures, "higher education institutions" refer to full-time public regular higher education institutions, private regular higher education institutions, and independent colleges approved in accordance with relevant national regulations to provide higher education programs (hereinafter collectively referred to as "higher education institutions").

Article 4: For the purposes of these Measures, "university students" refer to full-time undergraduate and postgraduate students (including vocational college students), graduate students, prospective or current graduates pursuing a second bachelor's degree, as well as enrolled students.

This applies to newly enrolled students, as well as graduating and current undergraduate (and vocational college) students admitted by adult higher education institutions, including both current and prospective graduates (hereinafter referred to as "university students").

The following university students who enlist for compulsory military service are not eligible for state financial assistance:

- (1) Students who have been exempted from all tuition fees during their enrollment;
- (2) Targeted students, commissioned trainees, and national defense students;
- (3) Other students who do not fulfill their compulsory military service obligations by joining the armed forces.

Article 5: The state funding for college students enlisting in the military to perform compulsory service shall be entirely allocated by the central government budget.

## Chapter 2: Standards and Duration

Article 6: The maximum standards for tuition compensation, repayment of national student loans, and tuition reduction are as follows: no more than 6,000 yuan per year for undergraduate students; no more than 8,000 yuan per year for master's students; and no more than 10,000 yuan per year for doctoral students.

The amount of tuition compensation or national student loan repayment shall be determined based on the higher of the actual tuition paid by the student or the amount received from the national student loan (which includes both the principal and all interest accrued prior to full repayment, hereinafter the same), and shall be compensated or repaid accordingly. The tuition reduction amount after returning to school following military service shall be calculated according to the actual tuition fee charged by the institution; any amount exceeding this standard will not be compensated, repaid, or reduced.

For students who receive tuition compensation and have obtained a national student loan during their studies, the compensation funds must first be used to repay the loan. If the compensation amount exceeds the loan balance, the excess amount will be refunded to the student.

Article 7: For college students who have obtained national student loans, the disbursement of such loans shall cease upon their enlistment in the military.

Article 8: The duration of tuition compensation, repayment of national student loans, and tuition reduction shall be determined in accordance with the state regulations applicable to undergraduate programs, associate degree programs (higher vocational education), postgraduate studies, and second bachelor's degree programs.



The required duration of study shall be calculated based on actual circumstances. The calculation is determined by the enlistment date: the period already fulfilled before enlistment constitutes the duration eligible for tuition reimbursement or national student loan repayment; the remaining portion of the state-mandated study period after returning to school following discharge constitutes the duration eligible for tuition reduction; pursuing higher academic qualifications after re-enrollment does not qualify for tuition reduction.

The duration for tuition reimbursement or national student loan repayment for graduates of associate-to-bachelor's programs, combined bachelor's-master's programs, integrated secondary-vocational-higher vocational programs, and second bachelor's degree programs shall be calculated based on the prescribed study periods required to complete the respective undergraduate, master's, higher vocational, or second bachelor's degree requirements.

For students enrolled in programs leading to a bachelor's degree or combined undergraduate-master's degree programs, those who enlist during their associate degree or undergraduate studies will receive tuition compensation or national student loan repayment based on their actual study duration; those who enlist during their undergraduate or master's studies will receive such compensation based on the time already studied at that level, with their previous associate degree or undergraduate study periods excluded from eligibility. For students in combined secondary vocational and higher vocational education programs, the duration eligible for tuition compensation or national student loan repayment is calculated according to their actual study time at the higher vocational level.

### Chapter 3 Application and Approval

Article 9: College students applying for state-funded military service shall follow the following procedures:

(1) College students applying for military service shall log in to the University Student Military Recruitment Registration System, complete and print the "Application Form for Tuition Compensation and National Student Loan Repayment for College Students Enlisting" (in duplicate, hereinafter referred to as the "Application Form") online as required, and submit it to their institution's student financial aid office. Students who have obtained a national student loan during their studies must also provide a copy of the "National Student Loan Contract" and a personally signed one-time repayment plan.

(2) The relevant school departments shall verify the student's eligibility and criteria for financial assistance as specified in the Application Form.



After verifying that all relevant information—including the loan amount (if a student originates from a region eligible for credit-based student loans, the institution must confirm the amount with the handling bank or the county-level student financial aid authority where the loan is processed)—is accurate, the Application Form shall be stamped with the official seal: one copy retained by the institution and one returned to the student.

(3) During military enlistment registration, students shall submit the Application Form to the County-Level People's Government Enlistment Office at their place of service (hereinafter referred to as the "County Enlistment Office"). Upon approval for enlistment following the physical examination, the County Enlistment Office will affix its official seal to the Application Form and return it to the student.

(4) Students shall submit the original Application Form and a copy of the Enlistment Notice to the Student Financial Aid Office of their previous institution of higher education.

Article 10: Upon receiving copies of the Application Form and Enlistment Notice submitted by students, the student financial aid administration department shall review all details. For eligible applicants, the department shall promptly provide tuition reimbursement or repayment of national student loans.

For students who have obtained the national student loan at their university, the institution will repay the principal and interest in full to the bank according to the repayment schedule, and send the official loan repayment receipt issued by the bank to the student or their parents. Any remaining funds after full repayment will be transferred to the address or account specified by the student.

For students who have applied for a source-area credit student loan in their registered county (city, district) prior to enrollment, the school shall either repay the principal and interest of the loan to the bank in a single payment based on the repayment plan signed by the student, or transfer the reimbursement funds to the account of the county-level student financial aid management agency at the loan processing location, which will then make the repayment to the bank. The school or the county-level student financial aid management agency shall deliver the loan repayment receipt issued by the bank to the student or their parents; additionally, a copy of the receipt shall be sent to the student's university. Any remaining funds after full repayment shall be transferred to the address or account specified by the student.

Article 11: Students who voluntarily return to school after retirement shall complete the necessary registration procedures upon arrival at the institution.



Students may apply for tuition fee reduction by completing and submitting the "Application Form for Tuition Fee Reduction for University Students Returning to Study After Military Service" along with a copy of their active service discharge certificate. Upon receiving the application materials, the university's student financial aid office will promptly review the applicant's eligibility. Those meeting the requirements will have their tuition fee reduction approved immediately.

Article 12: If the funding is insufficient to repay the national student loan, the student shall enter into a new repayment plan with the handling bank to settle the remaining balance.

Article 13: Graduates who have enlisted for compulsory military service and apply for national student loan repayment assistance shall continue to repay the loans themselves in accordance with the original repayment agreement. The student must submit the loan contract and bank proof of repaid principal and interest to the institution to claim full reimbursement funds.

## Chapter 4: Fund Allocation and Management

Article 14: National funding for central government-affiliated universities (hereinafter referred to as "central universities") shall be allocated by the central government to the National Student Financial Aid Management Center; national funding for local government-affiliated universities (hereinafter referred to as "local universities") shall be allocated by the central government to provincial finance departments.

Article 15: National funding for local university students enlisted in compulsory military service shall be allocated under the principle of "pre-disbursement in the current year with final settlement based on actual expenditures in the following year." The central government shall, by the end of May each year, settle the actual funding requirements for all provinces from the previous fiscal year and allocate the annual budget funds to each province in advance based on the actual expenditure figures of that year.

Article 16: The relevant central government departments and provincial finance and education authorities shall promptly allocate funds to the affiliated universities. Each university concerned shall adopt effective measures to disburse the grant funds in a timely manner, ensuring the proper implementation of national financial assistance policies.

Article 17: By October 31 each year, central universities shall submit the annual academic performance reports for their institutions.

Information regarding the use of state-funded funds allocated for students enlisted in compulsory military service shall be submitted to the National Student Financial Aid Management Center for review. Local universities must report details on such fund usage for their students during the current academic year to the provincial (regional, municipal) student financial aid management centers; upon verification, these centers shall submit the reports to the National Student Financial Aid Management Center for record by November 15 each year.

Article 18: Local finance and education departments as well as higher education institutions shall strictly comply with relevant national financial regulations and the provisions of these Measures. They shall maintain separate accounting for state-funded funds allocated to university students enlisted for compulsory military service, ensure dedicated use of such funds, and accept inspections and supervision from finance authorities, audit agencies, disciplinary inspection commissions, supervisory authorities, and other relevant departments. Any acts involving falsification, misappropriation, withholding, encroachment upon, or diversion of fiscal funds shall be dealt with strictly in accordance with relevant regulations. In cases of serious violations, legal liability shall be pursued against the responsible individuals.

## Chapter 5 Management and Supervision

Article 19: Students who are discharged from military service due to personal ideological reasons, intentional concealment of medical history, fabrication of information, or other illegal or criminal acts shall have their eligibility for assistance revoked by the school and shall not be eligible to apply for tuition fee reduction. The conscription offices of provincial (regional, municipal) people's governments shall, upon receiving discharged students, promptly report the names of such students, their affiliated universities, and the reasons for discharge level by level to the Conscription Office of the Ministry of National Defense, and notify the corresponding education administrative departments at the same level according to the administrative affiliation of the students' original universities.

For students whose enrollment has been revoked by the military authorities and who have had their financial assistance qualifications canceled, if they return to their original place of household registration, the compensated tuition fees or repaid national student loan funds shall be recovered by the county-level education administrative department in conjunction with the conscription office of the same level government; if they return to their original university, the compensated tuition fees or repaid national student loans shall be recovered by the university in collaboration with the conscription office of the county-level government at the veteran resettlement location. All county-level education administrative departments and universities shall recover the funds within ten days thereafter.



The funds are aggregated at each level and submitted to the National Student Financial Aid Management Center. The recovered funds shall be allocated, in accordance with regulations, as tuition compensation or repayment funds for national student loans for the following year.

Article 20 Students who retire early upon organizational approval due to reasons such as reduction in military personnel quotas, national development needs, disability resulting from combat or official duties, unsuitability for continued service due to illness, or major family upheavals shall still qualify for financial assistance. The eligibility for financial aid for students retiring under other non-standard circumstances shall be determined by the Provincial (Regional, Municipal) People's Government Conscription Office at the school's location in conjunction with the corresponding education administrative department.

Article 21: Local education administrative departments, people's government conscription offices, and higher education institutions shall diligently fulfill their responsibilities by strictly reviewing the enlistment eligibility and financial aid qualifications of college students applying for military service in accordance with prescribed requirements, and must not engage in fraudulent practices. For eligible college students enlisted through military recruitment, their universities shall promptly process the necessary financial assistance procedures.

## Chapter 6 Supplementary Provisions

Article 22: These Measures shall be interpreted by the Ministry of Finance, the Ministry of Education, and the General Staff Department.

Article 23 These Measures shall take effect from the date of promulgation. The "Interim Measures for Tuition Compensation and National Student Loan Repayment for College Graduates Enlisted for Military Service" (Cai Jiao [2009] No.35), issued by the Ministry of Finance, the Ministry of Education, and the General Staff Department on April 20, 2009, and the "Interim Measures for Tuition Compensation, National Student Loan Repayment for Current College Students Enlisted for Military Service, and Tuition Assistance After Discharge and Resumption of Studies" (Cai Jiao [2011] No.510), issued by the same authorities on October 19, 2011, are hereby repealed simultaneously.





## Notice of the Communist Party Committee of Kunming University on "Further Improving Relevant Policies for Military Recruitment"

To all relevant departments of the school:

Ensuring effective college student recruitment for military service is not only an essential requirement for strengthening national defense and advancing military modernization under new circumstances, as well as for supplying high-quality talent to the armed forces, but also a crucial measure to leverage military resources to foster the growth and development of young students. To fully implement the directives from national and provincial conscription conferences, fulfill the requirements outlined in the "Measures for College Student Conscription Work in Yunnan Province" (Yun Zheng [2020] No.16) and the "Notice on Several Issues Concerning University Conscription Work" (Dong [2021] No.25), and achieve high-quality completion of the conscription tasks assigned by the Provincial Party Committee, Provincial Government, and Provincial Department of Education, the university's Party Committee approved the proposal "On Further Improving Relevant Policies for University Conscription Work" at its 43rd meeting on December 10, 2021. The relevant details are hereby notified as follows.

1. The university has approved an additional one-time special incentive fund of 500,000 yuan for military enlistment, which will be incorporated into the school's budget to reward full-time graduating students who enlist in the military. The award amount is set at 6,000 yuan per person (excluding current students, former graduates, female soldiers, and directly recruited non-commissioned officers). The total amount to be disbursed shall be determined based on the actual number of enlisted personnel verified by the provincial conscription office for that year.

2. Graduating students from our university who enlist in the military will receive 5 credits as a reward upon receiving their enlistment notice.



### III. Preferential Policies for College Students Returning to School After Military Service:

(1) College students who return to school after military service are exempt from taking public physical education, military skills, and military theory courses, and will directly earn corresponding credits.

(2) College students who have been discharged from military service and subsequently apply to change their major may transfer to another program upon obtaining institutional approval and completing the required procedures.

(3) College students who have been discharged from military service and returned to study shall be given priority in award and excellence selection under equal conditions.

(4) Retired college students and graduates who have returned to study shall be given priority in admission to our university's graduate programs under equal conditions.

(5) The university encourages all secondary colleges to introduce corresponding incentive measures for graduating students to enlist in the military, provided such measures do not violate existing national, provincial, municipal, or institutional policies.

### IV. Supplementary Provisions

(1) The above policies apply to full-time undergraduate (or junior college) students enrolled at Kunming University who are required to enlist or return to study after military service, as well as those preparing for postgraduate entrance examinations, within the task targets assigned by the Provincial Party Committee, Provincial Government, and Provincial Department of Education. Other enlisted students shall enjoy corresponding preferential policies in accordance with national regulations.

(2) This notice shall take effect on January 1, 2022; students who retired from military service and returned to school before 2022 shall be subject to the original policy.

(3) This notice shall be interpreted by the Office of the School's Military Recruitment Working Group.

The Committee of the Communist Party of China at Kunming  
University

March 10, 2022



## Measures for Military Recruitment Among College Students in Yunnan Province (Excerpt)

To the Organization Departments and Propaganda Departments of all prefectures (cities); to the Education Bureaus, Public Security Bureaus, Finance Bureaus, Human Resources and Social Security Bureaus, Health Commissions, Veterans Affairs Bureaus, Conscription Offices of all prefectures (cities); and to all regular higher education institutions:

To thoroughly implement Xi Jinping's thought on strengthening the military, meet the requirements of the reform involving two rounds of conscription and discharge annually, and further enhance conscription efforts among university students, the following measures are formulated in accordance with relevant national policies and tailored to the specific circumstances of our province:

### 1. Further Motivating College Students to Join the Military

1. Full-time undergraduate students, freshmen, and all types of current or former graduates of regular full-time higher education institutions who are conscripted as conscripts shall receive rewards of 8,000 yuan per person for undergraduates and 6,000 yuan per person for associate degree graduates, including those from graduating classes in the first half of the year; current students and freshmen shall receive rewards of 4,000 yuan per undergraduate student and 3,000 yuan per associate degree graduate; current master's students shall receive rewards at the same standard as undergraduate graduates. The required funds shall be borne by the Provincial Department of Finance, with the number of recruits approved annually by the end of November and disbursed level-by-level by the end of June of the following year. Directly recruited non-commissioned officers are not eligible for this economic reward policy.

2. Universities can encourage more outstanding college students to enlist by providing additional opportunities for further education and financial incentives. In conjunction with ideological and political education as well as national defense education, efforts should be made to guide Communist Party members, active Party membership applicants, exemplary class (Youth League) leaders, and scholarship recipients to take the lead in responding to the national call and actively applying for military service.

3. For college students from other provinces (regions) who apply for military service at universities located in their respective regions, the recruitment process shall be conducted according to military regulations.



On the basis of coordinating relevant military enlistment subsidy funds primarily through administrative authorities, universities with adequate resources may provide appropriate transportation, accommodation, and living allowances according to actual circumstances. For university students approved for enlistment, eligible institutions may reimburse medical expenses incurred during military service, such as vision correction and treatment of varicocele.

4. College students who are military veterans and return to university may be exempted from public physical education courses, military training courses, and related elective courses; the specific curriculum requirements and credit allocation methods shall be determined by each institution. Restrictions on changing academic majors for retired student soldiers will be further relaxed; those wishing to switch majors after returning to university may do so upon obtaining institutional approval and completing the required procedures.

5. Universities eligible to recommend master's candidates for interviews may incorporate college students' military service experience into the comprehensive quality assessment system for master's degree examinations and the management regulations for recommendation-based admission by granting additional points or increasing the weight of specific evaluation indicators. Universities should appropriately expand the special enrollment quota for master's programs targeting "retired college student soldiers" based on actual circumstances; institutions without dedicated enrollment quotas may apply to establish such quotas through established procedures.

6. For college student soldiers who return to study after military service, universities shall give priority under equal conditions in recommending them for awards and honors, Party or Youth League membership, work-study positions, and access to university innovation spaces. When recruiting counselors and administrative staff annually, universities shall prioritize graduates with military service experience under equal conditions. Medical students who have served in the military and subsequently take the standardized residency training recruitment examination in our province shall be given priority admission under equal conditions.

7. For college graduates who have been unemployed within two years after retirement (including those who obtained their graduation certificates during military service), relevant employment and entrepreneurship support policies shall be implemented in accordance with regulations. Those identified as facing employment difficulties may receive employment assistance through measures such as placement in public welfare positions.

## II. Further Motivating University Graduates to Join the Military

8. All university graduates who pass the physical examination and political assessment will be enlisted. Full-time undergraduate graduates will have priority in selecting their service assignments, while clinical medicine graduates should prioritize military service whenever possible.

They were assigned to serve within the military medical system.

9. Graduating students are encouraged to enlist in the military during the first half of the academic year. For vocational college (specialized college) graduates who enlist in the first half of the year, after completing their professional theoretical courses and obtaining the required graduation credits, they only need to complete a graduation internship to graduate; their military service experience will be counted as equivalent to the internship period, and their universities will issue graduation certificates in July. For regular undergraduate or higher education graduates who enlist in the first half of the year, after completing their professional theoretical courses and relevant internships, they only need to pass the graduation project and thesis defense review to graduate; their universities will establish a fast-track process for graduation project and thesis defenses starting early March, allowing these students to participate with their pre-enlistment notices, and those who pass will receive their graduation certificates in July. Both groups of graduating students are eligible for the same preferential policies available to new graduates enlisting in the military.

10. Universities can adopt measures such as increasing incentive amounts and implementing excellence awards to encourage university graduates, particularly those from other provinces, to enlist in the military in Yunnan. Graduates from other provinces who enlist in Yunnan enjoy the same preferential policies issued by the provincial government; after discharge and settlement, they may transfer their household registration to any urban area in Yunnan Province (including Kunming's main urban area) without any restrictions under talent-related settlement policies.

11. Retired soldiers with a regular higher vocational (specialized) degree, who have served within the past two years and whose major aligns with their military service, may be recommended for admission to regular undergraduate programs in our province without taking entrance exams. Graduating students from specialized programs who are admitted through the college-to-undergraduate promotion examination and subsequently enlist in the military will retain their admission eligibility as stipulated, and must complete enrollment procedures at their original institution within two years after discharge. Starting in 2022, higher vocational (specialized) graduates and current students (including freshmen) who enlist in the military may, upon completing their higher vocational (specialized) studies after discharge, be exempted from entrance exams for regular undergraduate programs or enroll in adult undergraduate programs according to their preference.

12. Graduates who are employed or hired by government agencies, organizations, enterprises, or public institutions (including contract-based personnel) must undergo military recruitment physical examinations, political assessments, and pre-service training.



During the training period, the employing unit shall maintain the individual's original salary, bonuses, and welfare benefits; if enlistment is approved, the individual shall proactively notify the unit in writing, and the unit shall retain their personnel or employment relationship during service; within 30 days after discharge, the individual must submit an application for reinstatement to the original unit; failure to do so will be deemed as automatic abandonment, and the years of active service shall be counted as service years.

13. For graduating students from higher education institutions who have signed the National Employment Agreement for Graduates of Regular Higher Education Institutions, upon approval for enlistment, the county-level military service authority shall negotiate with the student, the university, and the employer to sign a memorandum extending the agreement period by two years; these graduates must report to their employers within 30 days after discharge and comply with the originally signed tripartite agreement. For graduating students from universities who have signed targeted training agreements, serving two years of compulsory military service shall be counted as service years, offsetting two years of the agreed service period. Those selected as non-commissioned officers or promoted to commissioned officers upon completion of compulsory military service will be exempted from remaining obligations under the agreement without being deemed in breach; targeted medical students shall follow the provisions of Document Guo Wei Ke Jiao Fa [2019] No.56.

14. College graduate soldiers who have served in the military for more than five years may, within three years after discharge, apply for civil service positions and benefit from the province's targeted recruitment programs for grassroots service initiatives such as "Three Supports and One Assistance." Public institutions are encouraged to allocate specific positions for recruiting retired college graduate soldiers during their open recruitment processes; these soldiers will enjoy the same treatment as fresh graduates when participating in public institution examinations within one year of discharge. Township-level specialized armed forces personnel are primarily recruited from eligible retired college graduate soldiers.

## Daily Behavior Standards for Students at Kunming University

To cultivate high-quality applied professionals, these guidelines have been developed in accordance with the "Regulations on Student Management in Regular Higher Education Institutions" and the "Code of Conduct for Students in Higher Education Institutions," taking into account our university's specific circumstances. They serve as the foundation for daily behavioral education and management of students, as well as a guide for their academic studies, daily life, and other activities.

### Chapter 1: Ideological and Moral Values

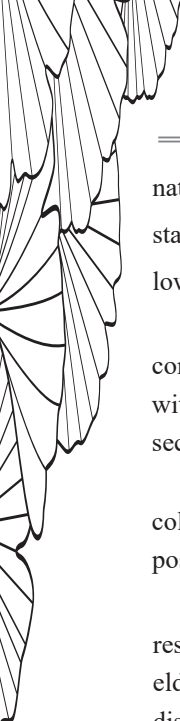
The ideological and moral quality of college students constitutes the core element of their overall competence. Strengthening ideological and moral education for college students, fostering virtue through education, guiding them to develop lofty ideals and beliefs, and helping them cultivate sound moral character represent the primary objectives of such education. For university students, enhancing their intellectual horizons, cultivating noble moral sentiments, and establishing a correct worldview, outlook on life, and values are not only essential for personal growth but also a responsibility and mission bestowed by history.

1. Studiously study the Party's basic line, principles, and policies; uphold the Four Fundamental Principles; support the Party's leadership; safeguard the interests of the Party and the state; and maintain consistency with the Central Committee of the Party in both thought and action.

2. Possess a strong sense of the bigger picture, resolutely safeguard national interests and ethnic unity, firmly combat acts that seek to split the country or undermine ethnic solidarity, and consciously uphold national unity, social stability, and campus harmony.

3. Actively practice the core socialist values, strengthen a sense of social responsibility and historical mission, and properly balance the relationships among the state, the collective, and the individual.

4. Safeguard national honor and strengthen national self-esteem, confidence, and pride; love



== Student Management Regulations: Students must protect the national flag and emblem, know how to sing the national anthem, and stand at attention, remove their hats, and give a salute when raising or lowering the flag.

5. When participating in international activities, participants shall comply with foreign affairs discipline and regulations, treat others with courtesy, maintain appropriate demeanor, and safeguard state secrets.

6. Strengthen the concept of collectivism and team spirit, cherish collective honor, actively participate in group activities, and foster a positive cultural atmosphere in both the classroom and dormitory.

7. Adhere to social ethics; demonstrate humility and courtesy; respect teachers and elders; show filial piety to parents; honor the elderly and care for the young; and proactively assist people with disabilities and vulnerable groups.

8. Emphasize personal moral cultivation. Demonstrate willingness to contribute, readiness to assist others, mutual respect, equal treatment of all, strict self-discipline, setting a personal example, and openness to receiving criticism and suggestions from others.

9. Consciously cultivate the good habit of enduring hardships and working diligently. Study with dedication, approach work conscientiously, and fulfill responsibilities thoroughly.

10. Return lost items to their rightful owners; resist any temptation for personal gain; and never compromise your integrity.

11. Avoid idle chatter, refrain from spreading rumors, and do not join illegal organizations such as pyramid schemes.

12. Maintain a simple lifestyle, avoid comparisons or ostentation, refrain from pursuing vanity, and do not seek material comforts that exceed one's own or family's actual circumstances; use school-provided scholarships, grants, and financial assistance appropriately.

## Chapter 2: Honesty and Discipline

Integrity, adherence to discipline, and self-discipline form the foundation of personal conduct and professional behavior. College students should uphold this moral principle in their academic, daily life, and work endeavors. They should act with honesty, comply with laws and regulations, work diligently and honestly, avoid taking shortcuts or resorting to opportunistic tactics, and earn respect from others through strong comprehensive qualities and noble character.

1. Abide by laws and regulations; refrain from engaging in any actions that infringe upon others' interests; avoid participating in illegal organizations or activities; do not engage in harmful online lending practices; and be courageous and adept at combating all forms of illegal or disciplinary violations.



struggle 。

2. Comply with all school regulations, adhere to the daily routine schedule, and consciously maintain order in both academic and personal life.

3. Be true to yourself, treat others with sincerity, keep your promises, and uphold the unity of knowledge and action.

4. Adhere strictly to academic ethics and standards; refrain from plagiarizing or appropriating others' scholarly work.

5. We advocate a culture of integrity in examinations, strictly adhere to examination rules, comply with all relevant requirements during testing, and ensure no violations or cheating occurs.

6. When applying for any scholarships, grants, or financial assistance programs, please provide accurate personal information and refrain from providing false information.

7. Value credibility and honor commitments. Repay loans on time and pay tuition fees promptly.

8. Prioritize the preservation of personal reputation and image. When borrowing public or others' belongings, use them appropriately, store them properly, and return them promptly.

9. Communicate promptly with parents and provide them with accurate information about your academic and daily life at school.

10. Be upright and refrain from infringing on others' rights; express your opinions and requests through proper channels and reasonable means.

11. The resume information provided by graduates is accurate and reliable, and they strictly comply with all relevant agreement terms.

### Chapter 3: Academic Planning

As the ancients said: "Preparation leads to success; lack of preparation leads to failure." College students should establish long-term aspirations, define clear learning objectives, and plan their academic careers early. When developing a study plan, it is essential to integrate long-term vision with short-term goals, align personal circumstances with program requirements, combine learning objectives with concrete implementation steps, promptly adjust psychological responses, and systematically translate the plan into action.

1. Objectively assess your own abilities and develop a phased learning plan tailored to your capabilities.

Learning and Talent Development Objectives. Understand oneself comprehensively from multiple aspects such as learning ability, psychological qualities, and interpersonal skills; objectively analyze and evaluate one's capabilities; set goals tailored to individual needs; avoid setting unrealistic ambitions or having high expectations without corresponding competence.

2. Cultivate a healthy psychological state and enhance learning efficiency. During the learning process, it is essential to effectively stimulate interest in learning and consciously strengthen motivation.

3. Enhance psychological adaptability and courageously confront difficulties and setbacks encountered in learning.

4. Cultivate excellent qualities of perseverance and tenacity. Work diligently toward your goals and develop healthy study and daily habits.

5. Actively participate in social practice and scientific/technological activities to develop practical skills, foster innovation awareness, and enhance overall competence.

6. Strive to broaden your knowledge base, fully utilize school resources, and support your personal growth and development.

7. Cultivate the ability to think independently and solve problems; engage in active critical thinking during daily learning; complete academic tasks autonomously; strengthen foundational knowledge; and demonstrate a commitment to thoughtful analysis and innovative thinking.

## Chapter 4: Learning Environment

Classrooms, study rooms, laboratories, computer labs, and similar spaces are the primary learning environments for university students. Creating a conducive learning atmosphere is fundamental to fostering academic enthusiasm and enhancing learning outcomes. Adhering to rules and regulations, maintaining silence, taking care of shared facilities, and collectively preserving order in these learning spaces serve the common interests of all students.

1. Adhere to the leave application and cancellation system. Attend classes on time, avoid early departure or absence without permission; request leave when necessary and promptly cancel it.

2. Before and during class, actively clean the blackboard and tidy up the podium to assist the instructor in preparing for teaching.

3. If you are late for any reason, you should knock on the door, inform the teacher and apologize; only after obtaining the teacher's permission may you proceed.

You may enter; please explain your tardiness to the teacher after class.

4. Proactively maintain good classroom order: during lessons or self-study periods, students must not occupy seats, engage in activities unrelated to learning such as eating, chatting, or playing music, and should interact appropriately with peers of both genders.

5. To speak in class, raise your hand first; only after receiving permission may you ask questions or respond.

6. When encountering oversights or errors during the teaching process, respond appropriately by offering reminders at the right time and in an appropriate manner. Avoid loud criticism, covert laughter, or discussion; never argue with the teacher.

7. During class hours, mobile phones should be turned off or set to vibrate/mute mode; do not answer calls or send/receive text messages, and maintain a quiet classroom environment.

8. During class, students should maintain a neat appearance, wear simple yet appropriate clothing, behave with dignity, and avoid wearing unconventional or bizarre attire.

## Chapter 5: Living Spaces

Dormitories, cafeterias, sports facilities, and internet spaces serve as venues for college students to relax, entertain, and socialize during their free time, functioning as important platforms for demonstrating personal civility. A simple act of courtesy can leave a positive impression on others. Cultivating a harmonious dormitory culture and creating a warm, comfortable living environment is our shared aspiration and responsibility.

### (1) Civilized Behavior in Dormitory Life

1. Consciously comply with all regulations of the student dormitory, follow the management instructions of dormitory staff, and actively cooperate with inspections conducted by relevant personnel. When school officials enter the dormitory, students should stand up promptly, greet them warmly, offer their seats, engage in friendly conversations, and see them off politely when they depart.

2. Promote unity and camaraderie, and show care for others. Dormitory residents support one another, live in harmony, and foster a warm living environment.



3. Protect others' property and respect their privacy and personal habits.

4. Develop good hygiene habits, maintain the public health environment of the dormitory, and prioritize personal hygiene.

5. Implement a well-structured duty rotation system and enforce it strictly. Each day, rise at the designated time to fold bedding, organize personal belongings, and maintain a clean and tidy desk environment.

6. Enhance self-protection awareness, take precautions against fire and theft, and ensure doors are locked and windows closed when resting or going out. Upon encountering suspicious individuals, immediately inquire and report them to maintain a secure dormitory environment.

7. Take good care of the common facilities in the apartment; report any damage to doors, windows, cabinets, locks, fire hydrants, or other items promptly for repair.

8. Adhere to the school's daily routine: wake up and go to bed on time; do not stay out overnight. If returning late in the evening, proactively register and provide a reason.

9. In the event of emergencies such as water or power outages in student dormitories, maintain calmness and composure, and seek timely resolution through student leaders or administrative staff. Avoid causing disturbances, creating chaos, or damaging property.

10. Do not privately install or connect electrical wires or network cables in the dormitory; maintain a clean and tidy environment, and be mindful of potential fire hazards.

11. No gambling, smoking, excessive alcohol consumption, viewing of pornographic materials or other unhealthy promotional content is permitted in the dormitory; overnight stays with individuals of the opposite sex are prohibited, and keeping pets is not allowed.

12. Flammable and explosive materials must not be brought into the dormitory. Cooking is prohibited within the dormitory, as is the use of any unauthorized electrical appliances.

13. When leaving home, turn off all electrical appliances and disconnect the power supply.

## (II) Civilized Behavior in the Canteen

1. Consciously maintain dining order by queuing for meals, avoiding arguments and crowding.

2. Practice courtesy and etiquette; when dining with teachers, supervisors, or elders, take the initiative to show respect.



Stand up, offer your seat, and greet others. When dining with a seatmate, always invite the elderly or ladies to sit first.

3. Adhere to civilized dining practices by observing proper table manners: refrain from brushing teeth or rinsing mouth in public, and avoid spitting or blowing one's nose.

4. Be familiar with and respectful of the dining etiquette customs of foreign countries, different ethnic groups, and local communities.

5. Be thrifty and economical; cherish food, and do not discard meals or soup indiscriminately.

6. After meals, dishes should be taken to the utensil recycling station. Disposable tableware should be avoided whenever possible.

7. Be courteous to restaurant staff, respect their work, and maintain cleanliness in the dining area.

8. Do not damage tableware and keep the dining environment clean.

### (III) Civilized Behavior on the Sports Field

1. Actively participate in cultural and sports activities to enhance physical fitness and maintain mental and physical health.

2. During exercise, safety awareness should be enhanced to prevent accidents.

3. When using sports facilities, please take care of the equipment and facilities.

4. Individual exercise activities should be conducted in appropriate locations and at suitable times, ensuring no disturbance to others.

5. Participation in competitions requires adherence to relevant sports regulations. In the event of normal physical contact with others during the event, participants should demonstrate tolerance and magnanimity, embodying the spirit of sportsmanship.

6. As a civilized spectator, you should respect referees and staff during the event, consciously abide by and maintain order on the sports field, refrain from applauding or booing, and prioritize personal safety.

### (IV) Civilized Online Behavior

1. Arrange internet usage time appropriately; avoid using it during regular study periods or staying online overnight.

2. Use the internet wisely and learn to leverage it for activities that benefit your learning.

3. Enhance self-protection awareness, do not easily trust online information, and avoid casual interactions with strangers online.

Meet friends.

4. When it comes to online news, one should always maintain a clear head; regarding sensitive issues, never believe, spread, or fabricate rumors.

5. Respect your online friends by avoiding foul language or provocative remarks, and refrain from making personal attacks.

6. Do not engage in online fraud, online gambling, or malicious voting through online surveys.

7. Do not browse inappropriate content, send uncivilized or unhealthy spam messages or emails, or view or share pornographic books, videos, or audio-visual materials.

8. Do not become addicted to online games or inappropriate novels.

9. Consciously comply with the relevant rules of various websites and forums online.

#### (V) Civilized Behavior During Campus Activities

1. Enhance environmental awareness and protect the campus environment. Do not post posters or promotional materials indiscriminately on campus.

2. Do not trample on lawns, pick or break plants, or privately harvest flowers and fruits.

3. Upon entering or exiting the campus gate, individuals shall comply with staff instructions; cyclists must dismount and push their bicycles voluntarily. Bicycles (including electric bicycles) shall be stored neatly at designated locations within the campus in an orderly manner.

4. When cycling on campus, riders should yield to each other and avoid pedestrians. Do not ride at high speeds within the campus premises.

5. When meeting acquaintances, exchange greetings; when conversing, do so along the roadside rather than in the middle of the road or crowded areas.

6. Pedestrians should yield to each other, proactively make way for the elderly, and actively accommodate individuals with disabilities or those in need.

7. When asking others for directions, begin with a polite greeting. If asked by a stranger, respond carefully and thoroughly; if you are unsure, offer your apologies promptly.

8. When using elevators, passengers should queue proactively and exit before entering. In cases of elevator overload, subsequent users must voluntarily exit the elevator and wait.



9. When entering the elevator, the principles of "respecting the elderly and caring for the young" as well as "prioritizing teachers" should be observed. While waiting for those approaching, actively assist individuals with mobility difficulties in pressing the button indicated on the control panel.

10. Smoking, loud talking, or playing activities are prohibited inside elevators; sudden jumping or moving should also be avoided to prevent safety systems from misinterpreting signals, which could trap passengers in the cabin and disrupt normal elevator operation.

11. Maintain self-respect and self-love, and exhibit appropriate conduct in words and actions. Male and female individuals should avoid overly intimate gestures or other uncivilized behaviors in public settings.

## Chapter 6: Daily Affairs

Behavior is the external manifestation of one's thoughts. A person's ideological beliefs, moral character, life attitude, and overall competence are clearly reflected in their interactions with others. Therefore, whether interacting with teachers, classmates, or external individuals; visiting public places such as offices, stores, or the university hospital; or handling relationships with others, one should always demonstrate humility, courtesy, and refined taste, fully showcasing the grace and demeanor expected of a college student.

### (1) Respect for Teachers and Civilized Behavior

1. When you see the teacher, greet them proactively; yield your way when going up or down stairs; and say "goodbye" when parting.

2. When entering the office, you must say "Report"; you may only enter after hearing "Please come in." When asking a teacher a question, use "May I ask?" and thank them after they respond.

3. Listen humbly to your teacher's guidance and embrace their teachings.

4. Be honest and truthful with your teacher; do not deceive them.

5. Appreciate your teacher's efforts and complete all assigned tasks on time.

6. Obey the teacher's instructions; do not argue with them.

7. When speaking with a teacher, stand up and offer your seat proactively.

8. When a teacher is handling matters or conversing with someone, do not disturb them unnecessarily; instead, stand respectfully to the side and wait until they have finished before approaching.

9. When the teacher enters the student dormitory, all residents must stand up; they must also stand when the teacher leaves.

Send.

## (II) Civilized Behavior When Interacting With Peers

1. classmates should greet each other with "Good morning" or "Hello," and may also nod or wave.
2. When speaking with classmates, maintain a sincere and humble attitude with a calm tone; listen attentively and avoid interrupting others easily.
3. Use polite language when interacting with classmates. When asking a question, begin with courteous phrases such as "May I ask?" "I'm sorry," "May I interrupt?" or "Could you help me with something?" and express gratitude afterward. If the classmate cannot answer, simply say "It's okay, thank you."
4. Respect students from ethnic minority groups.
5. Students support and care for one another, actively helping those in need.
6. Do not make gossip or spread rumors in front of your classmates.
7. Do not give your classmates nicknames, use inappropriate nicknames for them, or say anything that may make others feel sad or ashamed.
8. One should be magnanimous toward classmates' mistakes or offenses and not dwell on minor issues.

## (III) Civilized Behavior in Office Premises

1. Some tasks performed by school teachers may involve confidential information; therefore, students should not eavesdrop on teachers' phone calls or casually review their documents.
2. Before entering, knock gently on the door and only proceed after obtaining permission.
3. If the teacher is busy, please wait outside the door and communicate with them when they have free time.
4. You may sit only after obtaining permission from the office staff.
5. Upon the teacher's instruction, promptly raise the question and request a response to resolve it.
6. When a student's question to the teacher has been answered, they should leave promptly and not remain.





Stay in the teacher's office.

7. When leaving the office, close the door quietly.

#### (IV) Civilized Behavior During Off-campus Activities

1. When attending movies or performances, arrive on time and take your assigned seat. If late, ask for your queue number in a low voice and apologize when moving between seats. Behave as a civilized audience member by refraining from causing disturbances.

2. Maintain public order, purchase tickets and shop in an orderly manner, and be polite to staff.

3. When taking public buses, passengers should proactively purchase tickets and voluntarily offer seats to the elderly, children, sick individuals, persons with disabilities, and pregnant women; they should not compete for seats.

4. During field visits, prioritize personal safety; refrain from defacing scenic areas or littering.

5. Obey traffic rules and pay attention to traffic safety.

6. When visiting museums and memorial halls, please observe proper etiquette by speaking softly and refrain from touching exhibits or equipment without permission. When paying respects at martyrs' graves, maintain solemn decorum.

7. Promote social integrity; when encountering acts that violate public morals, take the initiative to intervene and dissuade them.

8. Alumni should support one another, uphold civility, and maintain the school's reputation.

9. In case of any emergency outside school, remain calm and promptly contact your counselor or teachers.

#### (V) Green and Civilized Behaviors

1. Dormitories should implement energy and water conservation measures, ensuring that electrical appliances are turned off when left unoccupied to save resources.

2. Adhere to recycling principles: All types of recyclable household waste should be sorted and processed appropriately, then promptly delivered to designated recycling facilities; avoid piling them on balconies or other public areas within dormitories.

3. Use disinfectant-stained chopsticks provided in the cafeteria whenever possible; avoid using disposable chopsticks.

4. For high-power devices (such as desktop computers) in the dormitory, they should not be used when not in use.



Turn off the device or switch to standby mode.

5. When using soap for handwashing, promptly close the faucet to conserve water resources.

6. When dining in the cafeteria, order meals according to your own appetite and avoid waste.

7. Waste batteries (such as nickel-metal hydride batteries and lithium-ion batteries) should be recycled to prevent mercury and cadmium contamination.

8. When purchasing packaged foods, develop the habit of checking the production date and expiration date to avoid potential health risks.

9. When going out, try to take the bus—it's both environmentally friendly and reliable.

## Chapter 7: Social Etiquette

As an effective means of communication, etiquette helps earn trust, foster positive interpersonal relationships, and thereby create greater opportunities for personal growth. For college students, mastering fundamental social etiquette—learning it, understanding it, practicing it, and applying it—is essential.

1. Handshaking Etiquette: Attention must be paid to the sequence of handshakes. The principle of "the senior determining the order" should be observed, meaning that ladies, elders, and teachers should extend their hands first. The force applied should be appropriate, and the duration moderate—typically around 3 seconds—is sufficient when shaking hands with others, followed by a greeting of "Hello."

2. Introduction Etiquette: The principle of "respecting elders first" governs introduction etiquette. In formal settings, leaders and teachers should be introduced first; in informal settings, elders and ladies should take precedence.

3. Conversational Etiquette: Communication is an essential component of social interactions. During conversations, attention should be paid to one's attitude and wording, consideration given to the surrounding environment and context, as well as the substance and artistry of the dialogue. It is crucial to maintain an appropriate conversational atmosphere. Throughout the conversation, one should demonstrate sincerity and openness in communication; maintain focused expression and look directly at the other party.

4. Phone etiquette: Upon picking up the receiver, one should first greet the caller and then introduce oneself to confirm that the call is correct. As a rule, the caller should hang up the phone, and the recipient should not put it down immediately.



5. Social Etiquette: Male and female individuals should interact civilly and demonstrate appropriate conduct. Avoid using impolite language and respect others' religious beliefs and cultural customs.

6. When a guest knocks on the door or greets you, respond with "Please come in" or meet them at the entrance. Once the guest enters, pause your work and welcome them warmly.

7. When encountering passersby with questions, they respond gently and provide thorough guidance.

## Chapter 8: Gratitude and Responsibility

Every individual's growth is inseparable from the care, concern, and support of society, family, and others. From birth, we all develop under the nurturing care of our parents, families, and society. Therefore, throughout life, it is our fundamental responsibility to cultivate a sense of gratitude, demonstrate a desire to give back, take concrete actions to serve our nation and society, and repay those who have helped us.

1. Gratitude and responsibility are the fundamental reasons and driving forces for our existence. We must take responsibility toward society, others, and ourselves; learn to care for our parents, and cherish life.

2. Be grateful to your parents, show understanding and empathy toward them, maintain regular communication with them, and always keep their teachings in mind.

3. Enhance students' sense of identity and belonging to the university, and strengthen their sense of responsibility embodied in the motto: "Today you take pride in Kunming University; tomorrow Kunming University will take pride in you."

4. Be kind to others, demonstrating care and tolerance while maintaining a compassionate heart; treat nature as a neighbor with benevolence and compassion, fostering reverence and living in harmony with both people and nature.

5. Take responsibility for your actions, cherish your reputation, uphold self-respect, self-love, self-confidence, and self-improvement; avoid negativity or moral decline, refrain from illegal activities, and maintain an uplifting and positive outlook.

6. Be responsible towards others, treat those around you kindly, maintain tolerance and honesty in your interactions, and always cultivate a grateful heart.

7. Do your best and courageously assume social responsibilities. Regularly participate in voluntary activities.



Volunteering in social activities and consciously upholding the school's image in public places.

8. Participating in collective activities is the responsibility and obligation of every member, who should diligently fulfill their duties.

9. Set lofty aspirations, strive diligently to improve yourself, study for the rejuvenation of China, and enhance your ability to contribute to the nation and society.

## Regulations on Disciplinary Actions for Student Violations at Kunming University

In accordance with the Education Law of the People's Republic of China, the Higher Education Law of the People's Republic of China, the Ministry of Education's Regulations on Student Management in Regular Higher Education Institutions, the Code of Conduct for Students in Higher Education Institutions, and the Public Security Administration Punishment Law of the People's Republic of China, these regulations are formulated based on the specific circumstances of our institution.

### Chapter 1 Types of Disciplinary Actions and Their Implementation

Article 1: Students who engage in illegal, regulatory-violating, or disciplinary misconduct shall receive criticism or disciplinary sanctions from the school depending on the severity of the offense. Disciplinary sanctions are categorized into five types: 1. Warning; 2. Serious Warning; 3. Record of Misconduct; 4. Probationary Suspension; 5. Expulsion from enrollment.

Article 2: Individuals whose statements or actions violate the Constitution or the Four Basic Principles; or those who persist in organizing or inciting disturbances, disrupting social order, or undermining stability and unity despite such violations, shall be subject to expulsion from the institution.

Article 3: Those who violate national laws, decrees, or regulations and are penalized by public security or judicial authorities shall be subject to the following disciplinary measures:

1. Those who receive a public security warning or a fine shall be given a warning, a severe warning, or a disciplinary record depending on the severity of their offense.

2. Individuals subjected to detention shall be subject to probation or expulsion from the institution, depending on the severity of their offense.

3. Individuals sentenced to public surveillance, criminal detention, fixed-term imprisonment, or life imprisonment (including suspended sentences) shall be expelled from their academic programs.

Article 4: Whoever damages public property or steals state, collective, or private property shall, in addition to compensating for the losses and returning the stolen funds or items, be subject to the following penalties depending on the severity of the offense and the individual's attitude toward admitting fault:

take disciplinary action against :

1. For cases where the value of the offense does not meet the threshold for initiating a criminal case by public security authorities (and the offender is a first-time offender), a probationary disciplinary measure shall be imposed.

2. If the value of the offense meets the threshold for initiating a criminal case by public security authorities, the offender shall be expelled from school.

3. Those who commit theft, fraud, snatching, or robbery of others' property in collusion shall be expelled from school.

4. Those who misuse others' identification documents to fraudulently obtain property shall be dealt with in accordance with paragraphs 1 and 2 of this article.

Article 5: Accessing illegal websites, disseminating illegal text, audio, or video materials; utilizing computers, networks, or other communication tools for illegal activities that infringe upon others' rights and interests; fabricating or spreading false or harmful information; publishing or disseminating reactionary remarks or harmful content; or attacking or infiltrating others' computer or mobile communication network systems shall be subject to disciplinary actions ranging from a severe warning to probation; cases with particularly egregious impacts or serious consequences shall result in expulsion from the institution.

Article 6: Individuals who engage in gambling or provide conditions for gambling in any form shall be subject to warnings or severe warnings. Those who fail to reform after education shall receive disciplinary actions ranging from demerits to probationary retention at the institution. In cases of severe circumstances or egregious misconduct, the individual shall be expelled from the academic program.

Article 7: Individuals who engage in provocation, disorderly conduct, or physical altercations shall, in addition to compensating for economic losses, be subject to the following disciplinary measures depending on the severity of their actions or their demonstrated remorse:

1. Those who use language to insult, provoke, or otherwise incite others, thereby triggering a fight, shall receive a warning or a severe warning; those who, under the pretext of "mediating," exacerbate the brawl and cause adverse consequences shall receive a severe warning or a disciplinary record; those who accompany both parties to the scene without engaging in physical violence but objectively contribute to escalating the situation shall receive a warning or a severe warning.

2. Individuals who physically assault others causing minor injuries shall receive disciplinary actions ranging from a severe warning to probation depending on the circumstances; those whose offenses are serious or result in severe injuries shall be expelled from the institution.

3. Individuals who provide weapons for a fight or use such weapons without causing any consequences shall be placed under probation at the institution.



2. Students exhibiting impaired behavior, drowsiness, confusion, vomiting, incoherent speech, inability to walk independently, or other signs of intoxication following excessive alcohol consumption shall receive disciplinary actions ranging from severe warnings to probation depending on the severity; those with particularly serious violations will face expulsion from the university.

3. Students who, after drinking alcohol, make loud noises, cause unreasonable disturbances, or litter on campus—thereby disrupting the normal teaching, operational, and daily life order of the school—will receive a disciplinary record of misconduct.

4. Students who repeatedly consume alcohol or cause physical harm to themselves or others, or lead to more severe consequences after drinking, shall be subject to a probationary suspension or higher disciplinary action.

5. Students who engage in fights after drinking alcohol and disrupt school or public order shall be subject to disciplinary measures ranging from probation to more severe penalties, depending on the severity of the offense.

Article 12: Whoever forges or trades in forged school seals, valuable tickets, campus cards, bank cards, identification documents, or other materials shall be subject to the following disciplinary measures depending on the severity of the offense and the individual's attitude toward admitting fault:

1. Those who forge or use forged school seals, certification documents, or teacher signatures shall be subject to disciplinary actions ranging from a severe warning to more serious penalties, depending on the severity of the offense.

2. For the forgery or resale of valuable tickets, campus cards, bank cards, identification documents, or other materials, if the value of the offense does not meet the threshold for administrative penalties (and the offender is a first-time offender), a disciplinary action ranging from a reprimand to more severe measures shall be imposed depending on the severity of the case.

3. For forging or trading in valuable tickets, campus cards, bank cards, identification documents, or other materials, if the value of the offense meets the threshold for administrative penalties but does not reach the standard for initiating criminal proceedings by public security authorities, a probationary disciplinary measure shall be imposed.

4. Forging or reselling valuable tickets, campus cards, bank cards, identification documents, or other materials that constitute a crime and meet the threshold for criminal prosecution by public security authorities, the offender shall be expelled from school and referred to judicial authorities for further action.

Article 13: No organization or individual may conduct religious activities on school premises.

Depending on the severity of the offense, disciplinary actions ranging from a warning to expulsion may be imposed.

Article 14: Violations of the Kunming University Student Learning Management Regulations shall be handled in accordance with said regulations; violations of the Kunming University Student Military Training Management Regulations shall be handled in accordance with the corresponding Measures.

Article 15: Individuals who violate the management regulations of Kunming University's student apartments shall be subject to the following disciplinary measures depending on the severity of the offense:

1. Individuals who violate dormitory management regulations, refuse criticism or guidance from administrators, or assault or verbally abuse staff members shall receive disciplinary actions ranging from warnings to probation depending on the severity of their misconduct.

2. Students who accumulate three instances of unauthorized late arrival or departure, or two instances of staying overnight without returning, within a semester shall receive a public reprimand. Those accumulating four or more instances of unauthorized late arrival/ departure, or three or more instances of staying overnight without returning, shall be subject to disciplinary action ranging from a warning up to further penalties, with the violations reported to their parents.

3. Individuals playing mahjong in an apartment may receive disciplinary actions ranging from a warning to probation depending on the severity of the offense.

4. Those who arbitrarily alter the use of furniture or modify the structure of other facilities within an apartment, or intentionally damage public property, shall not only be required to compensate at full cost but may also face disciplinary measures ranging from a warning to probation depending on the severity of their actions.

5. Individuals engaged in commercial activities or fee-based services within the apartment complex—including leasing, repairs, consignment sales, business operations, or pyramid schemes—who fail to rectify their behavior after criticism and education shall be subject to disciplinary measures ranging from warnings to probationary suspension depending on the severity of the offense.

6. Accommodating unauthorized visitors in the dormitory shall result in disciplinary actions ranging from a warning to a demerit, depending on the severity of the case; if such accommodation leads to a public security incident in the apartment, the offender shall face disciplinary measures from a demerit to probation, with particularly severe cases subject to expulsion; accommodating individuals of the opposite sex in the dormitory or allowing them to stay there shall incur penalties ranging from a warning to probation, while severe violations will result in expulsion.

7. Individuals who use non-compliant electrical appliances, privately connect wires or sockets, or ignite flammable materials such as candles shall receive disciplinary actions ranging from warnings to probation depending on the severity of the offense. Those causing fires or engaging in particularly serious violations shall be expelled from the institution.





8. Individuals who bring controlled knives or other prohibited items into the dormitory shall be subject to disciplinary actions ranging from a warning to probation, depending on the severity of the offense. Those who commit public security violations will face expulsion from the institution.

Article 16: Any act of falsification when applying for scholarships or grants or submitting relevant documents; or any attempt to conceal facts, fabricate false information, or provide false testimony during the investigation of disciplinary violations shall be subject to disciplinary actions ranging from probation at the university up to more severe penalties, depending on the severity. In cases resulting in serious consequences, the offender shall be expelled from the institution.

Article 17: Individuals who write or post posters, in any size, on campus containing content that violates national laws and regulations or undermines campus stability and harmony shall be subject to warnings or disciplinary actions exceeding warnings, depending on the severity of the offense. All organizations established without registration and approval by the relevant authorities must be dissolved. The principal organizers shall receive disciplinary measures ranging from probationary retention at the university to more severe penalties, depending on the circumstances.

Article 18: Students who violate campus safety regulations by climbing over walls or entering/leaving the campus without authorization, thereby causing significant negative impact, shall be subject to disciplinary actions ranging from a warning to retention for observation depending on the severity of the offense; those with particularly serious violations shall face expulsion from the institution.

Article 19: A student's probationary period at the university shall last one year. If, after education, the student fails to correct their misconduct or commits further violations of laws or regulations during the probation period, they shall be expelled from the university.

Article 20: In the following circumstances, a lighter punishment, reduced punishment, or exemption from disciplinary action may be imposed at the court's discretion:

1. After making a mistake, the student proactively admitted the facts and demonstrated a sincere attitude of remorse.
2. Individuals who proactively report or expose others' violations of discipline or laws in cases involving student group misconduct, and assist the school in investigating such violations.

Article 21: In any of the following circumstances, a more severe or aggravated disciplinary sanction shall be imposed;

1. After committing a disciplinary violation, showing a poor attitude in admitting the mistake or lacking any signs of repentance;
2. Threats or retaliation against the whistleblower and witnesses;
3. Having committed disciplinary violations twice or more.

Article 22: Except for expulsion from school, disciplinary actions against students shall be imposed for a period of 6 to 12 months, while probationary detention shall last 12 months. Students receiving a warning...



For severe warnings or disciplinary demerits, a written application may be submitted after 6 months; for probationary disciplinary measures, a written application may be submitted after 12 months. If the student demonstrates good conduct and earnestly corrects the offense, upon evaluation by the homeroom teacher and counselor, verification by the college, and approval by the university, the disciplinary measure shall be lifted for those who have demonstrated significant improvement through sincere rectification. For graduating students subject to disciplinary measures, the duration of such measures shall be calculated based on their actual time spent at the institution, and they are permitted to apply for removal of the measure before graduation. Following removal, the student shall enjoy all honors, awards, and other privileges without being affected by the original disciplinary sanction.

## Chapter 2: Authority and Procedures for Imposing Disciplinary Actions

Article 23: The Student Affairs Office is responsible for disciplinary actions regarding students' daily conduct violations, while the Academic Affairs Office handles disciplinary actions related to student enrollment management.

Article 24: Disciplinary measures including probation and those below it shall be jointly proposed by each college in consultation with the relevant administrative departments. The Student Affairs Office or Academic Affairs Office shall review the proposals, which shall then be submitted to the responsible university leader for approval before a final decision is made. For expulsion from school status, the disciplinary proposal shall be submitted by the respective college, reviewed by the Academic Affairs Office, examined by the responsible university leader, and decided upon at the University President's Executive Meeting. All disciplinary decisions shall be uniformly numbered, officially issued, and publicly posted on bulletin boards.

Article 25: Students who violate disciplinary regulations shall receive criticism and disciplinary education. When imposing disciplinary actions, a cautious approach must be adopted, ensuring clear facts, conclusive evidence, accurate characterization, appropriate handling, and complete documentation. For students receiving a reprimand or higher disciplinary sanction, the respective college shall notify their parents and maintain records of such notifications and feedback.

Article 26: Before imposing a disciplinary sanction on a student, the school shall issue a "Preliminary Notice of Disciplinary Sanction," informing the student or their legal representative of the proposed sanction and allowing them to present statements and defenses. If there are objections to the proposed sanction, a written defense may be submitted to the school within three days of receiving the notice. The school shall issue a formal disciplinary decision document and deliver it to the student concerned. If the student objects to the disciplinary decision, they may file an appeal within the specified period after receiving the decision.



A written appeal must be submitted to the school within 10 days of receiving the formal notice. The school will process the appeal within 15 days after receipt.

The school's Student Appeal Processing Committee will conduct a review and notify the appellant. If a student who has violated disciplinary regulations still disagrees with the review decision, they may submit a written appeal to the provincial education administrative department where the school is located within 15 days of receiving the review decision notice.

Article 27: Students expelled from school shall receive a certificate of academic status issued by the institution. They must complete the departure procedures within two weeks of receiving the disciplinary decision letter. Failure to complete household registration transfer within 30 days will result in expulsion from their original domicile, with all consequences borne by the student.

Article 28: Materials pertaining to students' rewards, disciplinary actions, sanctions, and the lifting of sanctions shall be truthfully and completely filed by the institution in both the institutional records and the individual student's personal files.

# Kunming University Student Appeal Management Regulations

## Chapter 1 General Provisions

Article 1: To safeguard students' legitimate rights and interests and effectively prevent or rectify various improper disciplinary actions against students, these Measures are formulated in accordance with the "Regulations on Student Management in Regular Higher Education Institutions" issued by the Ministry of Education and tailored to the specific circumstances of our university.

Article 2: If a student objects to the disciplinary action or expulsion decision imposed by the university, they may file an appeal. The university shall accept the appeal and render a final decision on it.

Article 3: Students shall submit appeals in accordance with the principles of seriousness, diligence, and honesty; the university shall handle student appeals based on the principles of openness, fairness, objectivity, truthfulness, and correction of any errors.

## Chapter 2: The Authority Responsible for Accepting Complaints

Article 4: The university shall establish a Student Appeal Handling Committee, chaired by the university's deputy secretary in charge and with vice presidents serving as deputy chairpersons. Members include heads of the Supervision Office, University Administration Office, Student Affairs Department, Academic Affairs Office, Youth League Committee, Security Department, student representatives, faculty representatives, and heads of relevant legal affairs departments. This committee is responsible for reviewing student appeals.

Article 5: Responsibilities of the Student Appeal Handling Committee:

- (1) Accept appeals from students regarding disciplinary sanctions and expulsion decisions;
- (2) Organize relevant personnel to review the appeals submitted by students;



(3) Within 15 days from the date of receiving the written appeal, a review conclusion shall be issued and communicated to the appellant. If the circumstances are complex and a conclusion cannot be reached within the specified period, an extension of 15 days may be granted upon approval by the school administration. Where necessary, the Student Appeal Handling Committee may recommend that the school suspend the implementation of the relevant decision.

Article 6: The School Student Appeal Handling Committee shall establish an office, which is located within the School Student Affairs Office.

Article 7: Responsibilities of the Student Appeal Handling Committee Office:

(1) Review and decide whether to accept the student's appeal application, and verify that the submitted materials comply with relevant regulations;

(2) Verify the grounds for students' appeals objectively, meticulously, and in accordance with factual evidence;

(3) Prepare the "Verification Report" within the specified timeframe and submit it to the School Student Appeal Handling Committee for review;

(4) Inform the student or their parents of the outcome of the re-examination report issued by the School Student Appeal Handling Committee within the prescribed timeframe.

Article 8: During the investigation and verification of the reasons and facts underlying student appeals, relevant staff members of the Student Appeal Handling Committee Office shall not be interfered with or obstructed by any department or individual; they must provide active cooperation.

### Chapter 3: Procedures for Acceptance and Re-Examination of Appeals

Article 9: If a student objects to the school's disciplinary action or decision, they may submit a written appeal to the Student Appeal Committee within 10 days of receiving the decision. Failure to file an appeal within this period shall be deemed as withdrawal of the appeal, and the Committee will no longer accept the appeal.

Article 10: When filing an appeal, the appellant shall submit it to the Student Appeal Handling Committee.

Submit a written application along with relevant supporting documents. The application must include the following details:

- (1) The appellant's name, affiliated college, major, class number, and student ID;
- (2) The matters, reasons, and requirements of the appeal;
- (3) The applicant's valid contact information;
- (4) The date on which the appeal was filed.

Article 11: The Student Appeal Handling Committee shall review the written application and relevant evidence materials upon receipt, and take the following actions depending on the specific circumstances:

- (1) Inform the complainant whether the complaint can be accepted;
- (2) If the submitted materials are incomplete, they must be supplemented within the specified deadline; failure to do so by the deadline will be deemed as withdrawal of the appeal.

Article 12: For accepted student appeals, the Student Appeal Handling Committee shall, within 15 days from receipt of the written application, conduct a review and reconsideration of the appeal and issue a final conclusion.

Article 13 The review conclusions issued by the Student Appeal Handling Committee shall include:

- (1) Maintain the original decision.
- (2) If it is necessary to amend the original decision, a written opinion shall be prepared and submitted to the institution that issued the original decision for review and implementation supervision. For amendments to disciplinary actions such as expulsion or withdrawal from school, the Student Appeal Committee shall submit the matter to the Dean's Meeting for re-examination and decision.

Article 14: The Student Appeal Handling Committee shall promptly deliver the review conclusion to the appellant.

Article 15: Before the School Appeal Processing Committee issues a conclusion on the review, students may withdraw their appeal. A written explanation of the reasons must be provided when withdrawing the appeal. If the Student Appeal Processing Committee deems the applicant's reasons for withdrawal justified, it shall approve the withdrawal and suspend the appeal review proceedings.

Article 16: If a student objects to the school's reconsideration decision, they shall do so upon receiving the reconsideration notice from the school.



Within 15 days from the date of the decision notice, a request may be submitted to the provincial education administrative department where the school is located.

Submit a written appeal.

Article 17: During the appeal period, the school's disciplinary or administrative decision against the appellant remains effective and shall not be suspended.

## Kunming University Student Apartment Management Regulations

Student apartments serve as vital venues for extracurricular learning, daily life, and intellectual exchange among students. Strengthening their management benefits students' academic performance, quality of life, and overall well-being. These regulations are established to foster a positive campus culture, cultivate sound moral values and healthy living habits, and create a clean, orderly, safe, and civilized environment for accommodation, daily life, and academic activities.

### I. Accommodation Regulations

(1) The student dormitories operate under a 24-hour duty system, with doors opening at 6:30 AM daily and closing at 11:30 PM, followed by complete lighting shutdown at midnight. In cases of special circumstances requiring early or delayed entry/exit, students must explain the reason to the duty staff and present valid identification for registration before proceeding.

(2) Turn off lights and go to bed on time; no activities that may disrupt the public environment or order are permitted in the apartment.

(3) Resident students shall voluntarily comply with the dormitory management regulations and participate in dormitory administration. They should cultivate a strong sense of safety awareness, recognizing that dormitory security is everyone's responsibility, and practice civility starting from themselves.

(4) A responsibility system is implemented within the dormitory, with the dormitory supervisor serving as the designated person in charge. The selection of the supervisor shall be undertaken by each homeroom teacher, and in principle, should be appointed from among the class or Youth League officials residing in the dormitory. The supervisor represents all dormitory members in signing the dormitory management agreement with the college; the agreement shall be prepared in three copies.

(5) Students shall reside in the assigned dormitory; unauthorized exchange or occupation of other dormitories or beds is prohibited. In cases where a change of dormitory or bed is required due to special circumstances, a written application must be submitted by the individual, approved by the college, and endorsed by the responsible faculty member of the relevant residential area, followed by presentation of the written request.





You must apply to the Dormitory Management Center for registration and official stamping before proceeding with the relevant procedures.

(6) Dormitory interior arrangements must comply with standardized requirements. Each college shall guide students in formulating appropriate dormitory layout regulations based on accommodation conditions, fostering distinctive cultural and learning environments within the dormitories.

(7) To foster good hygiene and work habits among students and prevent disease transmission, boarding students shall establish a weekly dormitory sanitation duty system in accordance with the fundamental principles of "civilized, clean, orderly, and positive." From the beginning of the semester to its end, all dormitory residents shall take turns performing weekly duties. Each college shall conduct weekly dormitory hygiene and safety inspections and maintain records thereof to identify potential hazards. The Dormitory Management Center shall organize four unscheduled monthly inspections covering hygiene and safety aspects, with results published and documented. Boarding students are expected to demonstrate camaraderie, mutual assistance, appreciation for others' efforts, and voluntary compliance with and cooperation during the center's inspections.

(8) Diligently maintain public environmental hygiene and participate in dormitory community service activities. Refrain from spitting indiscriminately or littering fruit peels, paper scraps, or other debris; ensure corridors in student dormitories remain garbage-free; avoid piling items in public areas; and protect the green spaces surrounding the dormitories. It is strictly prohibited to carve, write on, post, or distribute any posters, notices, slogans, cartoons, or leaflets of any size on the walls inside or around the dormitories.

(9) Demonstrate civility and courtesy. All sports activities or actions that disrupt the public environment or order are strictly prohibited within the apartment complex; during self-study periods and after lights have been turned off, loud noises and activities that interfere with others' study or rest are forbidden; playing mahjong, gambling, excessive drinking, or causing disturbances are strictly prohibited; pouring water or throwing items such as wine bottles outside windows or doors is also prohibited.

(10) To ensure the safety of student dormitories, it is prohibited to store or use electrical appliances such as electric stoves, electric sand pots, rice cookers, electric thermoses, electric water heaters, soldering irons, hair dryers, or heating rods within dormitory premises. Unauthorized connection of wires or sockets is strictly forbidden, as is lighting candles, burning waste paper, or using devices that may cause fires, including alcohol, kerosene, gasoline, or liquefied petroleum gas.



(11) It is prohibited to bring controlled knives or other prohibited items into the dormitory.

(12) Cross-rooming between male and female students is strictly prohibited in student dormitories. It is forbidden to stay overnight in a dormitory belonging to the opposite sex or to host guests from the opposite gender in one's own dormitory.

(13) Respect the facilities and equipment in the dormitory; do not alter the intended use of furniture or modify the structure of other facilities without authorization, and refrain from intentionally damaging public property.

(14) Issued dormitory keys or wardrobe keys must be properly stored and shall not be lent to others. In case of key loss, the incident shall be promptly reported to the duty personnel; unauthorized distribution is prohibited. Key replacement may only be granted after presenting valid identification and paying full compensation.

(15) Students entering or exiting the dormitory must cooperate with the duty staff of the Dormitory Management Center, voluntarily comply with inquiries, and present their student ID cards or valid identification documents. All visitors must present valid identification, obtain approval from the duty staff, and complete registration before gaining access to the dormitory.

(16) It is prohibited to keep pets in student apartments or bring pets into them; bicycles and electric vehicles are also forbidden from entering student residences.

(17) It is strictly prohibited to engage in commercial or pyramid selling activities within the apartments. Without approval, no student, organization, or group may conduct business operations such as leasing, repair services, consignment sales, or other fee-based service activities within the apartments.

(18) Dormitories that accumulate three consecutive instances of non-compliance during inspections shall have their dormitory supervisors and members disqualified from participating in any excellence or award evaluations at various levels for the current academic year, and shall receive a public reprimand. In cases of major safety incidents occurring in a dormitory, both the dormitory supervisor and the perpetrator shall be subject to corresponding disciplinary actions.

## II. Penalties for Violations

In any of the following circumstances, corresponding disciplinary actions shall be imposed in accordance with Article 15 of the Kunming University Student Disciplinary Regulations based on the severity of the case.

(1) Those who violate the student apartment management regulations, refuse to accept criticism or guidance from administrators, and engage in attacks or verbal abuse against staff members.



(2) Students who violate the school's schedule by frequently returning home late or staying overnight.

(3) Individuals who engage in excessive alcohol consumption, property destruction, gambling, or playing mahjong within the apartment complex.

(4) Those who arbitrarily alter the intended use of furniture or modify the structure of other facilities within the apartment, or intentionally damage public property.

(5) Individuals engaging in commercial activities or fee-based services within the apartment complex, such as leasing, repairs, consignment sales, business operations, or pyramid schemes.

(6) Incidents of public security violations occurring in the apartment due to accommodating non-residents; or accommodating individuals of the opposite sex in a dormitory room or allowing individuals of the opposite sex to stay in a dormitory room.

(7) Individuals using non-compliant electrical appliances, privately installing wires or sockets, or igniting flammable items such as candles.

(8) Bringing controlled knives or other prohibited items into the dormitory.

### III. Evaluation and Reward/Punishment Procedures

The school conducts annual evaluations and awards for exemplary dormitories that strictly adhere to apartment management regulations and serve as role models among students, including model dormitories for student Party members and distinctive dormitory types.

#### (1) Evaluation Criteria

1. Model compliance with the relevant provisions of the Kunming University Student Apartment Management Regulations, serving as a role model among students.

2. Any dormitory member who has received disciplinary sanctions at any level or type is ineligible to participate in the evaluation.

3. The hygiene inspection results of the dormitory consistently achieve an "excellent" rating.

4. Proactively cooperate with the dormitory management department in carrying out all administrative tasks.

#### (II) Evaluation Procedures and Rewards/Punishments

1. An evaluation committee for the Excellence Initiative, composed of representatives from the Student Affairs Department (Office), Logistics Group, Security Department, and all colleges, will conduct assessments based on inspection and random check records covering dormitory hygiene, disciplinary compliance, public property management, equipment usage, and safety measures to determine winners.

Establish model dormitories, exemplary dormitories for student Party members, and distinctive dormitories.

2. All full-time undergraduate and associate degree student dormitories on campus (excluding graduate dormitories) must submit applications for establishment in March each year through voluntary registration on a dormitory-by-dormitory basis. The university conducts a comprehensive evaluation in November.

3. The total number of civilized dormitories, model dormitories for student Party members, and distinctive dormitories shall be evaluated at 8% of the total apartment units in each district. Institutions that receive recognition as civilized dormitories, model Party member dormitories, or distinctive dormitories will be awarded commendations by the school.

4. Dormitories that are found to have committed disciplinary violations or regulatory breaches in three or more inspections during the academic year, or receive a "poor" rating in health inspection records three or more times, shall be publicly criticized school-wide and required to rectify the issues within a specified period. Those failing to meet the rectification requirements will be ineligible for participation in the dormitory civilization initiative evaluation.

5. For the purposes of these regulations, "apartment" refers to buildings designated for student accommodation, comprising two components: dormitories for collective living and non-accommodation areas; where a collective dormitory specifically denotes a student residence unit.



## Kunming University Student National Defense Education Management Measures

To thoroughly implement the "Opinions of the Central Committee of the Communist Party of China, the State Council, and the Central Military Commission on Strengthening National Defense Education under New Circumstances" (Zhongfa [2011] No.8), and in accordance with the "Regulations on Student Military Training" (Jiaotiyi [2007] No.7) issued by the Ministry of Education, the General Staff Department, and the General Political Department; the "Opinions of the Chengdu Military Region on Further Strengthening and Standardizing Student Military Training" ([2010] No.8); as well as the spirit of the "Opinions of the People's Government of Yunnan Province and the Yunnan Provincial Military Region on Strengthening Student Military Training under New Circumstances," this Management Measures for School Student National Defense Education is formulated to institutionalize and standardize such education at our institution, further advance its development, and take into account the specific characteristics and practical realities of student national defense education at our school.

### I. Guiding Principles and Objectives

Based on the National Defense Law of the People's Republic of China, the Military Service Law of the People's Republic of China, the National Defense Education Law of the People's Republic of China, the National Flag Law of the People's Republic of China, the Decision of the Central Committee of the Communist Party of China and the State Council on Deepening Educational Reform and Comprehensively Promoting Quality Education, as well as the Teaching Outline for Military Courses in Regular Higher Education Institutions issued by the Ministry of Education, the General Staff Department, and the General Political Department, and in line with the long-term objectives of talent development and the needs of building national defense reserve forces, this initiative aims to enhance students' awareness of national defense and security through patriotic education. It seeks to foster patriotism and revolutionary heroism, strengthen organizational discipline, cultivate a spirit of hard work and perseverance, impart essential military knowledge and skills, improve students' overall competence, and lay a solid foundation for training reserve personnel and developing the reserve forces of the People's Liberation Army.

Conducting national defense education for students is a prestigious responsibility entrusted to higher education institutions under the National Defense Education Law of the People's Republic of China. This initiative is implemented under the leadership of the university's Party and administrative authorities. To ensure effective publicity and educational efforts, a National Defense Education Committee has been established, comprising representatives from the People's Armed Forces Department, Party Office, Publicity Department, Youth League Committee, University Administration Office, Personnel Department, Academic Affairs Office, Planning and Finance Department, Student Affairs Department, Admissions and Employment Office, Security Department, Logistics Group, University Hospital, as well as heads of the Party branches across all colleges. Under the guidance of the university's Party Committee, the committee is responsible for approving the school's national defense education plans and curriculum content, while monitoring and ensuring the implementation of related programs. The committee maintains an office located within the People's Armed Forces Department, which specifically oversees the planning and execution of national defense education initiatives for all students, military training for new students, military theory instruction, flag-raising ceremonies, conscription operations, and military-civilian collaboration programs.

Each college shall establish a dedicated Student National Defense Education Working Group and appoint part-time staff to assist the university in implementing various initiatives including student national defense education, military recruitment, and military training programs.

All colleges and relevant departments shall work closely together, implement unified leadership, consistent content, uniform requirements, and standardized evaluation criteria through coordinated management.

### III. Objectives and Tasks

The focus of national defense education for our students lies in cultivating their understanding of national sovereignty, national interests, and national security, thereby strengthening their awareness of these concepts as well as their sense of organizational discipline. The program is conducted in two phases: the first phase, lasting two weeks, serves as orientation for new students and primarily involves military training, including practical skills exercises and theoretical courses on military affairs; the second phase is implemented during the second and third years, focusing mainly on studies of international and domestic politics as well as military matters.



Theoretical instruction covering aspects such as the current situation and related content.

### (1) Military Training

Student military training consists of two components: military skills training and military theory courses. Military skills training employs instructors from designated training institutions as trainers, conducting rigorous training in strict accordance with military standards to cultivate students' national defense awareness and military competencies. Military theory courses are delivered through knowledge lectures and discussion sessions, primarily involving the following activities: first, during the training period, delivering lectures on military fundamentals and the glorious traditions of our armed forces to help students understand military history and essential military knowledge; second, studying and discussing relevant national defense and confidentiality topics.

The content of student military training is implemented in accordance with the "Teaching Outline for Military Courses in Regular Higher Education Institutions." Military skills training and military theory courses are incorporated into the annual teaching plan, managed under the credit system as compulsory courses with specified class hours. Military skills training lasts 2–3 weeks, each component earning 2 credits, totaling 4 credits. Students must complete both the military theory course and military skills training with satisfactory grades to earn credits; those who fail will not graduate. Except for small arms live-fire shooting training, which is determined based on the institution's specific circumstances, all other military skills training components are conducted strictly according to the curriculum outline.

### (II) Courses on Military Theory, Current Affairs, and Policy

The "National Defense Education Office" is responsible for implementing military theory courses and military knowledge lectures. It integrates teaching resources from the school's ideological and political education, mental health education, and current affairs and policy education programs. By conducting student competency development activities, offering specialized lectures on political and military topics, holding reports on international and domestic political and military developments, and providing study materials on these subjects, the office adheres to the principle of combining theory with practice, focusing on cultivating students' scientific thinking and innovative capabilities. Furthermore, it fully utilizes modern information technology and campus network systems to continuously broaden students' horizons, strengthen their patriotic awareness, legal consciousness, and organizational discipline, and strives to establish a robust national defense education platform while diversifying approaches to military education.

### (III) Flag-Raising Ceremony

The flag-raising ceremony serves to implement the relevant provisions of the National Flag Law of the People's Republic of China regarding flag display, uphold the dignity of the national flag, strengthen citizens' sense of national identity, promote patriotism, and further enrich the forms and content of ideological and political education for our students. It represents an essential approach for the school to provide patriotic and national defense education to faculty and students, and holds significant importance for advancing campus culture development, fostering spiritual civilization, and maintaining social and institutional stability and progress.

### IV. Development of the Teaching Staff

To standardize military theory courses and military skills training programs, it is essential to establish a teaching faculty for these subjects that possesses strong political integrity, exceptional professional competence, rigorous work ethics, and high overall quality.

(1) A dedicated "National Defense Education (Military Theory) Teaching and Research Office" shall be established under the National Defense Education Office, incorporated into the school's teaching structure, and managed uniformly. This office serves as a permanent unit of the National Defense Education Office; the allocation of teaching staff for National Defense Education (Military Theory) courses shall be integrated into the school's overall faculty development plan and fall within the approved total teaching staff quota. Based on instructional requirements, the number of teachers for National Defense Education (Military Theory) courses shall generally be set at a ratio of 1:1000 per new student enrolled.

(2) In the teaching of military skills training courses, agreements shall continue to be signed with the host units. Students' military skills training shall be conducted under the guidance of these units, which shall select instructors with strong military and political qualities as well as robust training capabilities based on the number of trainees to assist schools in fulfilling their military training objectives. During the organization of student military training, joint management shall be carried out by both the sending unit and the school, providing necessary working conditions and living support.





## V. Guarantees

### (1) Military training expenses:

1. Increase funding allocation for student military training by incorporating it into the budget management of the school's competent authority in accordance with the current fiscal administration system to ensure adequate coverage. The school shall bear all expenses related to student training and instruction, including training equipment, office supplies, transportation, utilities (water and electricity), emergency medical services, as well as meal allowances for participating students, instructors, and administrative staff.

2. The cost of student military training uniforms and living expenses during the training period shall be borne by the students themselves.

(2) Proposed Training Base: Student military training will be conducted centrally on campus. Upon meeting the necessary conditions, a "Kunming University Student Military Training Base" will be established. Additionally, partnerships and collaborations will be established with relevant off-campus institutions, organizations, and patriotic education bases.

(3) Logistics Support: As students undergo centralized training on campus, the logistics department shall arrange and implement support measures for training instructors and students, including centralized accommodation, meals, transportation, and other necessities during the training period. The university hospital shall provide medical care, hygiene services, and emergency assistance to both training instructors and students.

## VI. Improve Regulations and Establish a Scientific Evaluation System

The School National Defense Education Office shall, based on the actual conditions of our institution and in accordance with the requirements of the "Implementation Measures for Evaluating Military Training Programs for Students in Regular Higher Education Institutions and High Schools in Yunnan Province," progressively establish standardized systems regarding assessment formats, evaluation criteria, and result determination. Concurrently, it shall develop and refine other management regulations to standardize the military training assessment framework.

(1) National defense education and military training for students shall be incorporated into the school's annual teaching plan and may not be altered arbitrarily.

(2) Student military training must have a feasible implementation plan.

(3) Gradually establish all relevant rules and regulations for national defense education and military training in schools.



The modification and formulation.

(4) Thoroughly carry out publicity, mobilization, education, and summary activities; actively promote excellence initiatives; disseminate advanced practices; vigorously recognize outstanding units and individuals; and strive to foster a positive atmosphere for national defense education.

(5) The National Defense Education (Military Theory) Teaching and Research Office shall develop well-designed teaching plans, scientifically oversee the progression of military education activities at the institution, establish standardized military education requirements, enhance and improve basic teaching facilities, create high-quality multimedia teaching materials, and continuously elevate teaching quality.

(6) Strictly implement the "Kunming University Student Military Training Safety Management Regulations," clarify job responsibilities, ensure safety during military training, and prevent all types of accidents.



## Kunming University Student Military Training Management Measures

Article 1: To ensure the smooth implementation of student military training and to standardize the management of military training courses, these Measures are formulated in accordance with the Education Law of the People's Republic of China, the National Defense Education Law of the People's Republic of China, and relevant provisions on student education management in schools.

Article 2: Participation in military theory courses and military skills training is mandatory for all university students. All full-time undergraduate and college students at our institution must attend military theory instruction and skills training. During military training, students shall strictly obey orders, follow commands, and comply with all regulations. They shall respect leaders at all levels of the training units and the university, honor instructors and faculty members, adhere to rigorous training standards, maintain strict discipline, and uphold high requirements.

Article 3: Participation in military theory courses and military skills training is a mandatory requirement during students' academic studies, with examination results or credits recorded in their academic records. Students who fail to attend these sessions without valid justification will receive zero scores for both assessments and credits; those approved for exemption from military training requirements may earn corresponding credits.

Article 4: Students with physiological defects, disabilities, or medical conditions that prevent participation in military training may be exempted from subjects unsuitable for training upon approval by the institution. The approval procedure is as follows: personal application accompanied by a certificate from a hospital at or above the county level; opinion of the homeroom teacher; opinion of the college; approval by the People's Armed Forces Department; and filing with the Academic Affairs Office.

Article 5: A strict leave application and cancellation system shall be enforced during military training. Students must apply for leave according to their rank level and return to the unit on time to complete leave procedures; no unauthorized absence is permitted, and leave may not be taken without special justification. Leave requests of up to half a day require joint approval by the company commander (or team leader) and the political instructor (counselor); leave requests of up to one day (excluding overnight stays) require approval from the deputy commander of the military training regiment and the deputy secretary of the college's Party branch committee; leave requests of two days or more shall be approved by the commander of the military training regiment.

Approval is required from the People's Armed Forces Department and the Student Affairs Department (Office). Those requesting leave due to illness must provide a certificate from the university hospital and follow the aforementioned approval procedures. Individuals taking sick or personal leave totaling five days or more shall undergo retraining. Failure to participate in military training without approval will be deemed as absence; those absent for three days or more will receive a failing grade in military training and must retake the course. Severe cases of absence will incur disciplinary action in accordance with university regulations. Students are prohibited from leaving campus during rest periods; any exceptional circumstances requiring departure must be approved through the standard leave application process.

Article 6: Trainees shall voluntarily comply with discipline and submit to management. Disciplinary actions shall be imposed in any of the following circumstances:

1. Those who intentionally falsify information to evade military training will receive no grades for the training courses and will be subject to disciplinary actions ranging from public reprimand to warning or higher.

2. Those who fail to participate in military training without approval will receive no grade for the training course and will be subject to disciplinary actions ranging from public reprimand to warning or higher.

3. During military training, individuals who exhibit negative attitudes or negligence, or repeatedly violate discipline, will receive a warning or more severe disciplinary action.

4. Individuals who leave the training site without authorization or depart privately shall receive no grade for military training courses. Depending on the severity of the offense and the individual's attitude, disciplinary actions ranging from a warning to more severe penalties may be imposed.

5. Failure to comply with or implement other regulations and requirements issued by the School National Defense Education Committee or the Military Training Unit may result in appropriate disciplinary actions by the military training administration department.

Article 7: Outstanding individuals and groups during the military training period shall be commended.

Article 8: These Measures apply to full-time undergraduate and college students at Kunming University.



# Interim Measures for the Implementation of Military Recruitment Procedures at Kunming University

## Chapter 1 General Provisions

Article 1: To standardize the military recruitment process at our university, these Measures are formulated in accordance with the relevant provisions of documents including the "Interim Measures for Student Military Service Registration in Yunnan Province" (Yunnan Provincial Department of Education and Yunnan Provincial Military Command, Yun Jiao Ti [2015] No.11), the "Notice on Reward Policies for College Students Enlisting" (Yunnan Provincial Department of Finance, Yunnan Provincial Military Command, and Yunnan Provincial Department of Education, Yun Cai Jing Fa [2016] No.9), and the "Implementation Measures for Military Recruitment in Regular Higher Education Institutions in Yunnan Province (Trial)" (Yunnan Provincial Party Committee Higher Education Working Committee, Yunnan Provincial Department of Education, and Yunnan Provincial Military Command, Yun Jiao Ti [2016] No.14), taking into account the specific circumstances of our institution.

## Chapter 2: Organizational Leadership

Article 2: To strengthen the organization and leadership of conscription efforts, the university has established a Conscription Work Leading Group responsible for directing, planning, coordinating, and supervising all conscription activities across the institution.

Article 3: The School Military Recruitment Work Leading Group shall be headed by the Party Committee Secretary of the school, with the Deputy Party Committee Secretary responsible for student affairs and the Vice President serving as deputy heads. Its members include heads of relevant departments such as the Armed Forces Department and the Party Branch Secretaries of all colleges.

Article 4: The School Conscription Work Station shall be established by the Yunnan Provincial Conscription Office and, under the leadership of the school's conscription work leading group, is responsible for planning, organizing, promoting, coordinating, guiding, and supervising conscription efforts. The vice principal in charge of student affairs serves as the station head, with the Director of the Student Affairs Office and the Military Affairs Department also participating in its operations.

The Deputy Head of the Department serves as the Deputy Station Manager, and the staff consists of personnel from the Armed Forces Department and full-time staff assigned by each college.

### Chapter 3: Responsibilities and Tasks

Article 5: The Conscription Workstation of Kunming University shall carry out conscription activities in accordance with the principle of territorial management and under the guidance of the local conscription office, performing the following duties:

(1) Promote policies on national defense education and military recruitment to strengthen students' legal awareness regarding mandatory military service and their understanding of national defense.

(2) Conduct self-inspection and self-correction of military service enforcement.

(3) Conduct military service registration and identify individuals eligible for conscription.

(4) Cooperate in conducting political evaluations, field investigations, and academic qualification verifications, while providing ongoing support for the management of college students scheduled for military service.

(5) Monitor in real time the progress of college students' online enlistment applications, identification of pre-enlistment candidates, physical examinations, political evaluations, and preliminary conscription procedures, and promptly identify and resolve any issues.

(6) Handle all enlistment procedures, including student status retention, tuition reimbursement and compensation, academic transfer upon discharge, undergraduate program advancement, specialized postgraduate admissions, and relocation of student records and Party/Youth League affiliations.

(7) Conduct statistical surveys, follow-up education, visits, and service support for active-duty military personnel stationed at schools, and implement relevant preferential policies.

(8) Effectively carry out the recruitment of non-commissioned officers through direct selection.

(9) Perform other relevant tasks.

Article 6: The University Party Committee shall sign the "Recruitment Work Responsibility Agreement" with the Provincial Recruitment Office; the University Recruitment Leading Group shall issue the recruitment task plan; each college shall sign the "Kunming University Recruitment Work Responsibility Agreement" with the University Recruitment Work Station to implement a clear accountability system.



## Chapter 4: Target Groups and Criteria for Recruitment

Article 7: The recruitment targets are full-time undergraduate and college students as well as graduating students of our university, subject to the specific enlistment orders issued by the State Council and the Central Military Commission in the current year.

Article 8: The political and physical requirements for conscripts shall be implemented in accordance with the "Regulations on Political Assessment for Conscription," the "Physical Examination Standards for Citizens Applying for Conscription," and relevant provisions; age requirements shall comply with the annual conscription orders issued by the State Council and the Central Military Commission, as well as other applicable regulations.

## Chapter 5: Organization and Implementation of the Call for Proposals

Article 9: Public Awareness and Education. Each college shall employ diverse approaches to conduct recruitment publicity and educational campaigns, integrating these efforts throughout the entire recruitment process and into all aspects of daily teaching management. This ensures comprehensive coverage and widespread awareness among all personnel, solidifies students' understanding of mandatory military service under the law, and stimulates their enthusiasm for enlistment.

Article 10 Military Service Registration. Each college shall, in accordance with the registration arrangements of the university's conscription office, organize eligible college students to complete military service registration within the specified timeframe, ensuring that all required registrations are completed. During the enrollment period for new students, the colleges shall strictly verify students' military service registration status and take appropriate actions as stipulated by the "Interim Measures for the Management of Military Service Registration for Students Enrolled in Yunnan Province."

Article 11: Identification of Pre-conscription Candidates. Upon completion of military service registration, each college shall organize university students to register for enlistment and complete on-site verification under the guidance of the university's conscription office. Following preliminary screening, pre-conscription candidates are identified and submitted to the university conscription office for final approval. The process also includes issuing the "Notice of Pre-conscription Candidates," reviewing the "Pre-conscription Candidate Registration Form" and the "Application Form for Compensation of Tuition Fees and Repayment of National Student Loans."

Article 12 Physical Examination. The school's conscription office shall conduct physical examinations in accordance with the regulations of the local conscription authority.



The schedule for physical examinations of conscripts shall be determined by selecting candidates for station-based examinations at a ratio no less than five times the annual recruitment quota, who shall then undergo examinations at designated locations.

Article 13 Political Assessment. The university's conscription office, in accordance with the political assessment arrangements of the regional conscription office, shall organize each college to conduct political assessments and field investigations for pre-conscription candidates who have passed physical examinations.

Article 14: Pre-selected Military Personnel. Each college shall cooperate with the university's conscription office to ensure that male students currently enrolled and graduating seniors complete physical examinations, political assessments, and follow-up management for pre-selected military personnel by early June, thereby preventing the loss of these candidates.

Article 15: Subsequent Work. Each college shall cooperate with the university's conscription office to complete the recruitment of new university students and the handling of all procedures, handover, and transportation arrangements for enlisted students by the end of September. They shall actively provide follow-up education, visits, and services for enlisted students, and assist in preventing military discharge.

## Chapter 6 Supervision and Incentives/ Sanctions

Article 16: The university's conscription office and relevant functional departments shall strengthen supervision and guidance of military recruitment efforts in higher education institutions, with particular focus on inspecting and overseeing the implementation of military registration, identification of pre-conscription candidates, personnel recruitment, and related preferential policies, while promptly assisting in resolving conflicts and addressing issues.

Article 17: The higher authorities shall evaluate the school's Party leadership over armed forces affairs, while the school shall conduct a target-based performance assessment of the college's conscription efforts.

Article 18: The school shall provide a one-time financial incentive to students who enlist in the military.

## Chapter 7 Supplementary Provisions

Article 19: These Measures shall be interpreted by the Conscription Workstation of Kunming University.





Article 20 These Measures shall come into force as of the date of promulgation.

#### Appendix: Introduction to Preferential Policies for College Students Applying for Military Service

Article 21 The preferential policies for college students enlisting in the military refer to the following benefits: university students and graduates who enlist for compulsory military service enjoy the "four priorities" —prioritization in application, physical examination and political review, approval of enlistment, and assignment; their families receive military family benefits as stipulated; additionally, they are entitled to priority selection and employment, tuition compensation and repayment of national student loans, preferential treatment for further education after discharge, and employment services.

#### Article 22: Priority and Preferential Treatment

1、 College students enlisting in the military not only enjoy the standard benefits accorded to conscripts but also receive priority access to recruitment registration, medical examination and political review, enlistment approval, deployment assignment, as well as a green channel for medical examinations. (Applicable to: Graduates, current students, and freshmen; Basis: Document No. Can Dong [2013] 69)

2、 Enlisted college students are entitled to preferential policies in accordance with regulations, with benefits disbursed by the authorities where enlistment was approved. Their families receive military family benefits, which shall be implemented by the local authorities where their household registration is registered. (Applicable to: graduates, current students, and new university students; Basis: Can Dong [2013] No.69)

3、 The state provides funding for tuition fees.

The state provides a one-time compensation for tuition fees paid during their studies or reimbursement of national student loans obtained by college students who are conscripted to serve in compulsory military service upon enlistment. For students (including freshmen) enrolled in higher education institutions prior to conscription, their academic status or enrollment eligibility shall be preserved according to relevant state regulations; those who voluntarily resume studies after discharge are eligible for tuition reduction. The maximum annual subsidy amounts are capped at RMB 8,000 per undergraduate student and RMB 12,000 per graduate student. These funds are allocated in advance from the central government budget to ensure timely disbursement of state financial assistance. (Applicable to: graduates, current students, and freshmen; Basis: Cai Jiao [2013] No.236.)

[2014] No.180)

### Article 23: Selection and Training

#### 1、 Selecting non-commissioned officers

Soldiers who are university graduates with a full-time associate degree or higher, when first appointed as non-commissioned officers, shall be granted the rank of non-commissioned officer and have their starting salary determined in accordance with the relevant regulations for recruitment from non-military sectors; their time spent studying at local universities shall be counted as service time. (Applicable to: Graduates; Basis: Canlian [2010] No.3, Canwu [2010] No.734)

#### 2、 Soldier promotion to a higher rank

Individuals with a bachelor's degree or higher and at least one and a half years of military service may be considered candidates for promotion to officer rank; those meeting specific requirements as stipulated shall receive priority in this regard. (Applicable to graduates; Basis: Zhenglian [2011] No.10)

#### 3、 Applying to a military academy

Enlisted students from regular higher education institutions who enlist shall participate in the unified military academy admission examination organized by the entire armed forces, with an age relaxation of 1 year. (Applicable to: enrolled students; Basis: Zheng Gan [2007] No.389)

College graduates who are soldiers shall participate in the unified undergraduate-level admission examination organized by the entire military force. Those admitted will study at relevant military academies for a two-year program, and qualified graduates will be included in the annual graduation allocation plan for officer trainees. (Applicable to: Graduates; Basis: Political Union Document No.10 [2011])

#### 4、 Admission through recommendation only

Eligible candidates for admission through the Outstanding Soldier Recommendation Program shall have their age limit relaxed by 1 year; under equal conditions, they shall be given priority as recommended candidates and admitted to military academies for training in accordance with relevant regulations. Graduates with a bachelor's degree or higher will receive six months of professional training, while those with an associate degree will undergo two years of undergraduate-level training. (Applicable to: Graduates; Basis: Zhenglian [2011] No.10)

Article 24: Resumption of Studies and Advancement in Education



### 1、Return to School (Enrollment)

Students currently enrolled in higher education institutions (including freshmen) who are conscripted for compulsory military service shall have their academic status or enrollment eligibility preserved in accordance with national regulations during service, and may resume studies within two years after discharge. (Applicable to: current students and freshmen; Basis: Teaching [2013] No.8, Military Service [2013] No.69)

### 2、Additional points for academic examinations

Graduates from regular universities who enlist in the military for compulsory service shall receive a bonus of 10 points on their initial postgraduate entrance examination score and be given priority admission under equal conditions within three years after discharge. Those who have been awarded a Second-Class Merit or higher during military service may be exempted from the initial examination when meeting graduate school enrollment requirements. (Applicable to graduates; Basis: Document No.69 [2013] of the Ministry of Military Affairs.)

### 3、Advancement to higher vocational education (specialized degree program)

The military service experience of vocational college (associate degree) students (including freshmen) may be recognized as graduation internship experience; (Applicable to: current students and freshmen; Basis: Document No.69 [2013] of the Ministry of Human Resources and Social Security.)

Graduates with a higher vocational (specialized) degree are exempt from entrance examinations and may directly enroll in adult undergraduate programs upon discharge. (Applicable to: Graduates; Basis: Document No.69 [2013] of the Ministry of Human Resources and Social Security.)

Students enrolled in higher vocational (specialized) programs who have received a Third-Class Merit Award or above are exempt from entrance examinations and may directly enroll in regular undergraduate programs upon completion of their studies. (Applicable to: current students and new university students; Basis: Document No.69 [2013] of the Ministry of Education.)

### 4、Recruitment of judicial and law enforcement personnel

Local authorities shall allocate approximately 20% of the pilot recruitment and training plans for reforming the political and legal officer recruitment system to recruit college graduates who are retired soldiers, discontinuing the bonus point policy. Retired soldiers who have received individual awards of Third-Class Merit or higher during service shall be given priority under equal conditions when applying for and being recruited. Highly educated retired soldiers are encouraged to apply for the pilot program, and the proportion of college graduate retirees recruited should be appropriately increased. (Applicable to: graduates and current students.)

Freshmen in primary and secondary schools; high school freshmen;  
Basis: Zhong Zheng Wei [2014] No.31

#### 5、Exemption from military training requirements

Undergraduate students (including freshmen) who enlist in the military and return to study or enroll after discharge are exempt from military skills training and directly receive academic credits. (Applicable to: undergraduate students, freshmen; Basis: Document No.69 [2013] of the Ministry of Military Affairs.)

6、Establish a special master's degree enrollment program for "retired college student soldiers".

Based on actual needs, a specific number of special enrollment programs shall be established annually exclusively for retired college student soldiers. The scale of these programs shall not exceed 5,000 students and shall be allocated separately within the total national postgraduate enrollment quota; such funds may not be diverted. (Applicable to: graduates, current students, and new university students; Basis: Teaching Department Document [2015] No.3)

7、Incorporate the military service status of university students (including freshmen) into the selection criteria for students eligible for exemption from entrance exams.

Universities that encourage recommending outstanding graduating undergraduates for admission to graduate programs without entrance examinations shall, when formulating their selection criteria, incorporate military service records during enrollment into the evaluation system based on institutional specifics. Retired personnel who have received a Second-Class Merit or higher from the military may be exempted from the initial entrance examination for master's degree programs if they meet the eligibility requirements. (Applicable: graduates, current students, and new university students; Basis: Teaching Department Document [2015] No.3)

8、The scope of bonus points for postgraduate entrance exams should be extended to all university students (including freshmen).

Retired personnel, while continuing to enjoy the bonus point policy for regular university graduates upon discharge as stipulated, are also eligible: regular university students (including freshmen) who enlist in the military and complete their undergraduate studies may receive an additional 10 points on their preliminary exam scores when taking the National Postgraduate Entrance Examination within three years after graduation, with priority given under equal conditions. (Applicable to: current students and freshmen; Basis: Teaching Department Document [2015] No.3.)

9、For retired college student soldiers pursuing higher education (from undergraduate to bachelor's degree), separate enrollment quotas are allocated for this program.



Vocational college (associate degree) students who enlist in the military and complete their compulsory service shall, upon finishing their vocational education, take part in the regular undergraduate promotion examination. This program operates under a separate enrollment quota system, with the admission ratio moderately increased from the current 30%, and the specific proportion determined by each province based on local conditions and application volumes. (Applicable to: graduates, current students, and new university students; Basis: Teaching Department Document [2015] No.3.)

10、Relieve the restrictions on college graduates who served in the military from returning to school and changing their majors.

College students who have served in the military may transfer to other programs at their institution upon obtaining institutional approval and completing the required procedures after returning to studies. (Applicable to: current students; Basis: Teaching Office Document No.3 [2015]).

#### Article 25 Employment Services

1、Within one year after discharge, military graduates may be treated as current-year graduates and, upon presenting their employer's employment documentation, reapply to their original university for employment registration procedures with household registration and personnel files transferred accordingly (in municipalities directly under the central government, relevant regulations apply). (Applicable to graduates; Basis: Document Can Dong [2009] No.88)

2、Retired college graduates who are soldiers may participate in employment fairs organized by provincial graduate employment guidance agencies at their registered residence locations or by their former universities, and enjoy employment services including job information, priority recommendations, and career guidance. (Applicable to: Graduates; Basis: State Council Document No.78 [2013])

3、When recruiting civil servants, personnel for agencies (units) managed in accordance with the Civil Servant Law, or staff for public institutions, priority shall be given under equal conditions to retired college student soldiers who meet the government-defined work requirements; for retired soldiers applying for civil service positions or public institution roles, their active military service experience shall be regarded as grassroots work experience, and the duration of active service shall be counted as length of service. (Applicable to: graduates, current students, and new university students; Basis: State Council General Office Document [2013] No.78)

4、State-owned enterprises, state-controlled enterprises, and enterprises dominated by state capital must allocate a certain amount of resources.

When recruiting retired soldiers who meet government-assigned employment requirements through quota-based job assignments, retired college student-soldiers shall be given priority under equal conditions. (Applicable to: graduates, current students, and new university students; Basis: State Council Document No.78 [2013]).

5、When recruiting supplementary township-level cadres and full-time armed forces personnel at the grassroots level, priority should be given to recruiting retired college student soldiers; for retired college student soldiers returning to their hometowns to engage in agriculture, they are encouraged to actively participate in elections for village or community Party branch committees and villagers' committees through legal procedures. (Applicable to: graduates, current students, and new university students; Basis: Can Dong [2013] No.69)

6、Retirement benefits shall be issued in accordance with national regulations and received by the local people's government at or above the county level of the resettlement area. Economic subsidies shall be provided based on local conditions, and the local people's government shall organize free vocational education and skills training for veterans. Those who pass the examinations and assessments shall receive corresponding academic certificates and vocational qualification certificates, along with employment recommendations. (Applicable to: graduates, current students, and new university students; Basis: State Council Document [2010] No.42, "Regulations on the Resettlement of Retired Soldiers")

#### Article 26: Preferential Treatment within the Province

##### 1、preferential benefits fund for families of conscripts

Since 2016, the family benefit allowance for conscripts in Yunnan Province has been set at no less than 30% of the province's per capita disposable income of urban residents in the previous year. In 2016, the per capita disposable income of urban residents in Yunnan Province was 28,611 yuan; multiplied by 30%, this translates to an annual benefit allowance of no less than 8,583.4 yuan. (Applicable to: conscripts officially enlisted upon approval by provincial military authorities.) Basis: Notice on Issues Concerning the Distribution of Family Benefit Allowances for Conscripts issued by the Yunnan Provincial Department of Civil Affairs, Yunnan Provincial Department of Finance, and the Command of the Yunnan Provincial Military Region (Yun Min You [2016] No.1); Several Opinions on Strengthening and Improving Conscript Work jointly issued by the Yunnan Provincial Committee of the Communist Party of China, the Yunnan Provincial People's Government, and the Yunnan Provincial Military Region (Yun Fa [2016] No.7).

##### 2、Incentives for college students who enlist in the military

Since 2016, Yunnan Province has provided benefits for college students and recent graduates who enlist in the military.



A one-time reward of RMB 4,000 is granted for candidates with a bachelor's degree or higher, and RMB 3,000 for those with an associate degree. (Applicable to: current university students and graduating students from regular higher education institutions who have been officially approved for enlistment by provincial military authorities.) Basis: The Notice on Reward Measures for College Students Enlisting (Yun Cai Jing Fa [2016] No.9) issued jointly by the Yunnan Provincial Department of Finance, the Yunnan Provincial Military Command, and the Yunnan Provincial Department of Education; and the Several Opinions on Strengthening and Improving Military Recruitment Work (Yun Fa [2016] No.7) issued jointly by the Yunnan Provincial Committee of the Communist Party of China, the Yunnan Provincial People's Government, and the Yunnan Provincial Military Command.



# Notice of the Communist Party Committee of Kunming University on Further Improving the Relevant Policies for Military Recruitment

Dangtong [2020] No.3

To all relevant departments of the school:

Ensuring effective student recruitment for military service at universities is not only an essential requirement for strengthening national defense and military modernization under new circumstances, as well as for cultivating high-quality personnel for the armed forces through national defense education, but also a crucial measure to leverage military resources to foster the growth and development of young students. To fully implement the directives from the 2020 national and provincial conscription conferences, attract more qualified students to join the military, and achieve the conscription targets set by the Provincial Party Committee, Provincial Government, and Provincial Department of Education with excellence, the University Party Committee reviewed and approved further improvements to relevant conscription policies during its 12th meeting on April 30, 2020. The following details are hereby announced.

1. The university has approved an additional one-time special incentive fund of 500,000 yuan for student enlistment, which will be included in the institutional budget to reward enrolled students who enlist. The award amount is set at 5,000 yuan per current student and 6,000 yuan per graduating student (former graduates are not eligible). The total amount shall be determined based on the actual number of enlisted personnel verified by the provincial conscription office for that year.

II. Preferential Policies for College Students Returning to School After Military Service:

(1) College students who return to school after military service are exempt from taking public physical education, military skills, and military theory courses, and will directly earn corresponding credits.





(2) University students (including graduating seniors) who enlist in the military will receive a reward of 5 credits upon receiving their enlistment notice.

(3) College students who have been discharged from military service and subsequently return to study may apply for a major change, provided that their chosen program can accommodate such changes without being restricted by general category requirements or academic performance criteria.

(4) Retired college students and graduates who have returned to study shall be given priority in admission to our university's graduate programs under equal conditions.

(5) College students who have been discharged from military service and returned to school shall be given priority in award and excellence selection under equal conditions.

(6) The university encourages each secondary college to introduce corresponding incentive measures, provided that such measures do not violate the current policies of the state, province, city, or the university.

The above policies apply to full-time undergraduate (or junior college) students enrolled at Kunming University who are required to enlist in the military, return to school after military service, or pursue postgraduate studies within the task targets assigned by the Provincial Party Committee, Provincial Government, and Provincial Department of Education. Other students enlisting shall enjoy corresponding preferential policies in accordance with national regulations.

The Committee of the Communist Party of China at Kunming  
University

May 9, 2020



# Kunming University Regulations on Student Safety Education and Management

## Chapter 1 General Provisions

Article 1: These provisions are formulated to strengthen the management of higher education institutions, maintain normal teaching and living order, ensure students' personal and property safety, and promote their physical and mental health development.

Article 2: The primary tasks of school student safety education and management include promoting and implementing national policies, laws, and regulations regarding safety management; providing safety education and supervision to students; properly handling various safety incidents; and guiding students toward healthy development.

Article 3: The safety education and management of school students shall prioritize prevention, adhering to the principles of protecting students, prioritizing education, clarifying responsibilities, integrating education with management, being fact-based, and handling matters appropriately, to ensure effective educational, managerial, and disciplinary measures.

## Chapter 2: Safety Education

Article 4: Schools shall treat safety education for students as a regular task. All departments shall cooperate closely to actively carry out safety education, disseminate safety knowledge, enhance students' safety awareness and legal consciousness, and improve their ability to prevent risks.

Article 5: Each college shall provide safety education to students tailored to specific academic disciplines and individual characteristics, covering the entire period from enrollment to graduation across all teaching activities and daily life, particularly at appropriate times before holidays. Schools should also leverage actual safety incidents to educate students and prevent potential hazards before they occur. Additionally, security measures against theft shall be implemented in accordance with environmental conditions, seasonal variations, and relevant patterns.



Conduct specialized education on fire prevention, special hazard mitigation, disease prevention, disaster preparedness, and accident avoidance, and institutionalize these efforts as regular practices.

Article 6: In conducting safety education for students, schools shall emphasize psychological counseling, strengthen ideological and political work, educate students to maintain a healthy mental state, assist them in overcoming psychological barriers arising from various causes, and nip potential incidents in the bud.

### Chapter 3 Safety Management

Article 7: Schools shall strengthen daily student safety management, enhance preventive measures, establish and improve relevant regulations, and enforce strict oversight. The responsibility for student safety rests primarily with the school leadership designated for safety affairs. Schools must incorporate safety education and management into their leadership accountability objectives, ensuring implementation at all levels with clear assignment of responsibilities to individuals.

Article 8: The competent authorities responsible for student safety education and management in the school are the Student Affairs Department (Office) and the Security Department. These departments shall specifically organize and implement safety education and related management activities. All relevant departments shall collaborate with each other and provide active support.

Article 9: All faculty and staff shall, out of concern for and care for students, cultivate a strong sense of safety, diligently perform their duties, and safeguard students' personal and property safety.

Article 10: In the event of an accident involving a student or when a student requests protection for personal safety or property, the school shall promptly take effective measures.

Article 11: Students must strictly comply with national laws, regulations, and all school rules and regulations; ensure their personal safety and property security; and prevent all types of accidents.

Article 12: Students shall abide by discipline and relevant regulations during daily teaching activities and various events, follow guidance, and comply with management requirements; in public places, they shall observe social ethics, enhance safety awareness, and improve self-protection capabilities.

Article 13: Student organizations conducting collective extracurricular activities must obtain approval from the school and comply with its regulations. The school shall conduct thorough safety assessments; approval shall not be granted if the required conditions are not met.



Article 14: Students shall strictly comply with dormitory management regulations, consciously maintain dormitory safety and hygiene, and enhance their self-management skills.

Article 15: Upon discovering criminal or public security cases, traffic accidents, disasters, or other incidents, students present at the scene shall preserve the scene, promptly report the situation to the school or public security authorities, and assist in handling the matter. Within the school premises, the school shall take immediate measures to control the situation and minimize injuries and losses.

## Chapter 4 Accident Handling

Article 16: Upon occurrence of harm to a student's person or property, the school shall promptly investigate and handle the matter; based on the fault of the involved party or others, order compensation for losses, and impose criticism or appropriate administrative or disciplinary sanctions. Within the campus, in cases of incidents such as students' unnatural deaths, severe injuries, theft, fire incidents, or other accidents causing significant property losses, the school shall immediately take measures to provide rescue assistance and secure the scene, while strengthening ideological and political work to stabilize emotions, restore order, and collaborate with relevant local authorities to resolve the matter appropriately.

Article 17: Upon concluding that an accident warrants criminal liability investigation, the school shall promptly contact the public security authorities to assist in the investigation and handling process. For major accidents, relevant school leaders shall personally participate in the investigation, thoroughly review the investigation report, and take timely action.

Article 18: During safety management or accident handling procedures, searches of student residences may only be conducted upon authorization from authorities with investigative jurisdiction, such as public security organs, procuratorial organs, or national security agencies, in accordance with the law. All investigations and case handling shall be based on factual evidence; coerced confessions or inducements shall not be permitted.

Article 19: In the event of any emergency or significant urgent situation, a summary report must be submitted to the provincial or municipal competent authorities via telephone or text message within one hour, with detailed written documentation to be submitted within 24 hours. Parents of affected students shall be notified promptly after the incident occurs.

Article 20: In the event of death, serious injury, or disability suffered by a student during teaching activities, internships, or daily life due to the fault of the school or relevant authorities, such liability shall be borne by the school or the respective authorities.



Responsibility: Ensure proper handling and follow-up actions.

The school shall not be liable for any accidents occurring to students during teaching, internship activities, or daily life due to failure to comply with discipline or requirements.

Article 21: The school shall not be liable for any accidents resulting from a student's unauthorized departure from the campus without prior approval and subsequent failure to return.

For students who leave the school without authorization and fail to return, with the school being unaware of their whereabouts, the institution shall promptly locate them and report to the local public security authorities, while notifying the parents immediately. If a student remains absent for two weeks without providing a valid explanation, the school may publicly announce the case and expel the student as a case of voluntary withdrawal.

Article 22: The university shall not be liable for any accidents occurring to students during holidays or after completing the departure procedures.

Article 23: In cases of accidents occurring during normal campus life or activities organized by the school outside campus due to unavoidable circumstances or natural disasters, the school shall handle them according to specific circumstances.

Article 24: To better protect students' interests and effectively mitigate economic losses caused by safety incidents, the school requires all students to enroll in the Urban Resident Basic Medical Insurance (New Rural Cooperative Medical Scheme) and purchase a student health insurance policy.

Article 25: Students diagnosed with mental disorders or epilepsy by a hospital designated by the university may be expelled, and their guardians shall be responsible for their removal. Neither the students nor their guardians shall engage in unreasonable disturbances that disrupt the teaching or daily life order of the university.

Article 26: The school shall not bear funeral expenses for students who die due to illness or accidental deaths for which the school is not liable. In cases where the family genuinely faces financial difficulties, the school may provide a one-time humanitarian economic assistance at its discretion.

Article 27: In cases of accidental death of a student for which the individual is not liable, the school or relevant authority shall handle the matter in accordance with national regulations regarding funeral arrangements for deceased employees of public institutions (during their first year of employment), covering all funeral expenses (excluding cemetery fees). The school may pay these expenses in a single payment.



Appropriate economic subsidies shall be provided.

Under all circumstances, the financial assistance provided for accidents shall generally not exceed the average scholarship amount stipulated by the state for students during their four-year academic period. If the liability for the accident is borne by any entity or individual other than the institution, no additional financial assistance will be granted by the school.

Article 28: Students who become disabled or make heroic sacrifices while performing acts of bravery to protect state property or the personal safety of others shall have their schools petition the provincial or municipal people's governments for the award of honorary titles and corresponding benefits.

Article 29: Those who disagree with or have objections to the accident handling procedure may file a complaint with the university or its superior administrative authority, or initiate a civil lawsuit in the People's Court in accordance with the law.



## Kunming University Campus Emergency Response Measures for Safety Incidents

To proactively address campus emergencies, effectively ensure school safety and stability, maintain normal educational operations and a harmonious campus environment, and safeguard the health and safety of all faculty and students, these Measures are formulated in accordance with the Education Law of the People's Republic of China, the Teachers Law of the People's Republic of China, the Ministry of Education's Measures for Handling Student Injuries, and other relevant laws and regulations.

### I. Guiding Principles

Guided by the theoretical system of socialism with Chinese characteristics, we will establish and improve a student safety emergency response mechanism to carry out emergency response work promptly and effectively, minimize losses to the greatest extent, effectively safeguard students' lives and property, and maintain campus stability as well as social peace.

### II. Basic Principles

1. People-oriented approach to minimize hazards. Strive to reduce the occurrence of emergencies to the greatest extent possible, ensuring the safety of students' lives and property.

2. Stay vigilant even in times of stability and prioritize prevention. Place high importance on safety work, maintain persistent efforts, enhance preventive awareness, and combine prevention with emergency response as well as routine measures with extraordinary responses. In daily management, continuously improve safety regulations and systems, adopt a prevention-oriented approach, promptly analyze and issue warnings regarding all potential triggers of emergencies, ensuring early detection, reporting, control, and resolution to effectively manage and address unexpected incidents.

3. Unified leadership with responsibilities assigned at different levels. Under the guidance of the school's Party Committee, our students...



Safety management operates under a two-tier system at both the university and college levels, with colleges serving as the primary entities responsible for implementing safety management frameworks and operational mechanisms. Each college is directly accountable for student safety.

4. Conduct disposal in accordance with the law and implement standardized management. Based on relevant laws and administrative regulations, strengthen emergency management to safeguard students' legitimate rights and interests, ensuring that response to emergencies is standardized, institutionalized, and legally governed.

5. Rapid response and coordinated action. Strengthen the development of school emergency response teams, establish a joint coordination mechanism, fully leverage the roles of faculty members, student leaders, and university volunteers, and establish an emergency management system characterized by unified command, rapid response, comprehensive functions, orderly coordination, and efficient operation.

6. Relying on science to enhance quality. Actively adopt advanced technologies and measures for monitoring, prediction, early warning, prevention, and emergency response; strengthen training, education, and public awareness campaigns to improve the comprehensive capabilities of teachers and students in self-rescue, mutual assistance, and handling various emergencies.

7. Implementation must be carried out at all levels with clear accountability. No organization or individual may conceal, misreport, delay reporting, or instruct others to do so regarding students involved in emergencies. Departments or individuals who leave their posts without authorization, respond slowly, act perfunctorily, evade responsibilities, or engage in deception or delay will face strict disciplinary action in accordance with school regulations; if serious consequences occur, the relevant parties will be held legally accountable.

### III. Organizational Structure and Responsibilities

#### (1) Establish a "Student Emergency Response Leadership Group"

Group Leader: A school official responsible for student affairs

Member Units: School Office, Publicity Department, Student Affairs Department (Office), Finance and Accounting Department, Security Department, Logistics Group, and the Party and Administrative Leadership of the Secondary Colleges

(2) The emergency response teams for student incidents shall be established independently by each college and reported to the Student Affairs Department (Office) and the Security Department for record-keeping.

#### (III) Main Responsibilities





1. Implement all laws, regulations, and rules pertaining to student safety and campus stability at the national, provincial, and institutional levels.

2. Conduct awareness campaigns and training programs on student safety and school stability.

3. At least one thematic meeting shall be held each semester to discuss and implement measures for student safety and stability, as well as to evaluate the effectiveness of the college's safety initiatives.

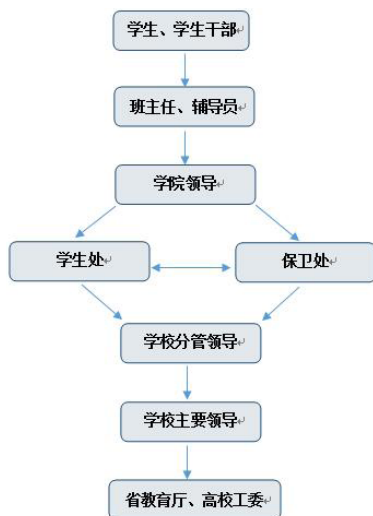
4. Upon occurrence of a sudden safety incident involving students, immediately activate the emergency response plan, guide the college in handling the emergency, and, if necessary, directly organize and direct rescue operations.

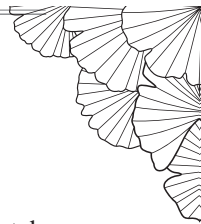
5. As required to address safety emergencies, the leading group may mobilize school personnel, supplies, and transportation resources at any time, and relevant departments must provide full support and cooperation.

#### IV. Emergency Incident Reporting System

The school implements a tiered reporting system for emergencies and strictly enforces duty schedules for all personnel, ensuring unimpeded communication channels for student safety-related information and orderly emergency response procedures.

1. In the event of an emergency, the reporting procedure is as follows:





2. In the event of an emergency, each college must immediately report the incident to relevant university departments such as the Student Affairs Office and Security Department, as well as university leadership.

3. Emergency reports must be submitted promptly, accurately, comprehensively, without omission or falsification.

#### V. Main Measures for Dealing With Emergency Situations Involving Students

1. Upon the occurrence of a student emergency incident, all relevant emergency response plans shall be immediately activated to initiate emergency measures.

2. In accordance with national and higher-level regulations, as well as the nature and severity of the incident, the school's principal leadership (the Student Emergency Response Leadership Group) shall report the situation to the Provincial Department of Education and the Provincial Party Committee's Higher Education Working Committee, seeking guidance and assistance from superior authorities.

3. When necessary, promptly report the situation to higher-level public security authorities, local police stations, and the 120 emergency medical service center, requesting their cooperation with the school in maintaining campus order and providing medical assistance.

4. Identify the members of the investigation team, organize and conduct the incident investigation, preserve primary evidence (original records), protect the scene or collect sample specimens, prepare an accident report, and submit it to the respective authorities.

5. Appoint a designated person to receive student parents, hold parent meetings, explain the details of the incident, calm parents' emotions, and provide them with necessary guidance.

6. Upon the occurrence of an emergency, officials at all levels as well as faculty, staff, and students shall carry out relevant tasks in accordance with various emergency response plans and their respective responsibilities.

7. The injured should be promptly transported to a hospital for treatment. In cases where students are injured, their parents must be notified immediately. Adequate housing arrangements must be provided for affected individuals, including teachers and students.

Various emergency response plans:

##### (1) Food Poisoning Emergency Response Plan

1. Each class has established a strict hierarchical information reporting system, whereby students or homeroom teachers are responsible for submitting reports.



The school administration reported the incident and promptly notified both the People's Hospital and the superior education authorities. If poisoning is suspected, the case shall be reported to the public security authorities.

2. In the event of food poisoning symptoms, all students in each class are required to perform emergency measures: first, transport the affected individual to the school clinic for preliminary diagnosis; simultaneously, call the emergency number "120" or take them to a hospital for further treatment. Immediately notify the homeroom teacher and academic counselor, have the school clinic provide urgent medical care, and determine whether referral to a higher-level hospital is necessary.

3. The school logistics management department shall immediately cease all food processing and supply activities, instruct the cafeteria manager to seal off any food items, raw materials, tools, or equipment that have caused or may cause food poisoning, prevent deliberate damage to the scene, provide relevant materials and samples truthfully, and cooperate with health authorities in handling the matter.

4. The college shall promptly identify the list of faculty and students who have consumed toxic food items and assess their health conditions. Parents shall be notified immediately, and appropriate communication measures should be taken with parents and family members.

5. The Security Department shall actively cooperate with health authorities in investigating the cause of the incident, maintain order, and handle the matter appropriately.

6. Schools and colleges should actively implement preventive measures by educating students on food hygiene and safety, urging them to avoid purchasing products without a trademark, manufacturer information, or production date, as well as any suspicious foods, thereby enhancing their awareness of safety precautions and preventing food poisoning incidents. Logistics management departments must fulfill their responsibilities in providing reminders and oversight, focusing specifically on canteen hygiene and dietary safety. Safety must come first, and vigilance must remain constant.

7. The university hospital shall cooperate with health administrative authorities to conduct epidemiological investigations. This includes obtaining detailed information from patients regarding the course of food poisoning, suspected contaminated foods, number of affected individuals, and predicting potential disease trends.

8. In accordance with national and higher-level regulations, promptly report the incident, implement effective measures, and actively cooperate with relevant authorities in conducting diagnosis, investigation, and accident handling procedures.

## (II) Emergency Response Plan for Infectious Disease Outbreaks

1. Students or faculty members who identify an infectious disease must immediately report it to the school and the Centers for Disease Control and Prevention (CDC).

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2. Outside school premises, students or staff members who exhibit symptoms of infectious diseases such as SARS, rubella, meningococcal meningitis, measles, or influenza must seek immediate medical attention and are prohibited from attending school or working while ill. They may only return to school or resume work after a hospital diagnosis confirms the absence of an infectious disease.

3. Upon identifying a student or staff member with an infectious disease on campus, the head of the school's safety leadership team must immediately arrive at the scene to direct response efforts. The affected individual is required to promptly wear protective masks and gloves, be isolated for observation in the school's designated isolation facility, and emergency medical assistance (call 120) should be initiated immediately for transfer to a specialized infectious disease hospital. The school security department must closely coordinate efforts, monitor the movements of students and staff, and prevent any potential incidents.

4. In the event of an infectious disease outbreak on campus, school administrators must promptly inform all faculty and students about the source of infection and the implemented protective measures, ensuring comprehensive awareness among the community, maintaining public confidence, and preserving campus stability.

5. Inform parents or family members of staff that they must accompany the individual to the hospital. All accompanying personnel must wear protective clothing, masks, and gloves.

6. Disinfect the classroom or office of the class where the infectious disease patient is located, as well as all related public areas. Isolate and monitor students and staff who have had close contact with the infected individual, and maintain detailed personnel records. These measures aim to prevent the spread of the epidemic and promptly eliminate the source of infection.

7. During the hospitalization of infected patients, all classmates and colleagues are prohibited from visiting them.

8. In cases of severe infectious diseases, consult with government and education authorities to determine whether to implement a school-wide closure, and take all effective measures to rapidly contain the source of infection, interrupt transmission routes, and protect susceptible populations.

9. Work closely with the Centers for Disease Control and Prevention (CDC) in managing the outbreak and conducting epidemiological investigations. Perform follow-up visits to locations visited by infected individuals, individuals they have contacted, as well as family members, neighbors, colleagues, and classmates of the patients, and implement necessary isolation and observation measures.



10. In accordance with national and higher-level regulations, promptly report the situation, implement effective measures, and actively cooperate with relevant authorities in carrying out prevention, disinfection, and disposal procedures.

### (III) Emergency Response Plan for Traffic Accidents

1. Report the traffic accident to the police immediately after it occurs. Members of the leadership team and relevant personnel shall promptly proceed to the accident scene and notify emergency medical services and other relevant departments as required.

2. Report promptly in accordance with national and higher-level regulations.

3. Take measures to secure the scene, effectively control the perpetrator, and locate witnesses.

4. Organize relevant personnel to perform emergency rescue measures. If traffic police are present, actively assist them in their work. In the absence of traffic police, the school hospital and relevant personnel shall immediately provide first aid to the injured faculty and students, including hemostasis and wound dressing, and arrange for immediate transportation to the nearest hospital for emergency treatment.

5. Inform parents and family members, and assist student parents and relatives of faculty members in promptly contacting the insurance company to process the claims payment.

6. Work with traffic police and other relevant departments to carry out follow-up actions.

### (IV) Emergency Response Plan for Public Safety Incidents During Large-Scale Group Events

1. Before organizing large-scale events, approval must be obtained in accordance with relevant regulations, and implementation is permitted only upon approval.

2. Students with health conditions should be advised to withdraw from the activity. In the event of an accident during group activities such as student sports meets, military training, or extracurricular sports events, the following measures shall be taken immediately:

(1) Event organizers and safety management personnel shall maintain order at the venue, coordinate orderly evacuation of faculty and students based on indoor or outdoor conditions, ensure student safety, and take all necessary measures to prevent secondary disasters.

(2) The college leadership and relevant functional departments shall promptly proceed to the scene, personally oversee operations on the front line, provide direct command, and organize crowd control as well as medical rescue for injured individuals. In accordance with national and higher-level regulations, they must immediately report the incident to local public security authorities and education administrative departments.



(3) In cases of local injury, minor trauma, or slight bleeding, immediately seek medical attention at the school hospital or a nearby hospital.

(4) In cases of severe trauma with significant hemorrhage or coma and shock, immediately contact the university hospital to ensure prompt diagnosis and treatment of the patient, while simultaneously calling 110 and 120 for emergency medical assistance. Efforts should be made to transport the patient to a higher-level hospital for care within the shortest possible time.

(5) Inform the parents or legal guardians promptly to facilitate timely medical decision-making and provide appropriate reassurance.

(6) Protect the accident scene, document the sequence of events, investigate the cause of the incident, maintain proper records and preserve the scene, collect relevant evidence to facilitate the investigation and handling of the accident.

3. Take effective measures and actively cooperate with relevant higher authorities in conducting diagnosis, accident investigation, and handling procedures.

#### (5) Emergency Response Plan for Student Cases of Suicide, Self-Harm, or Self-Mutilation

1. In the event of student suicide, self-harm, or self-mutilation incidents, informed personnel shall immediately report to 110 or 120 and provide prompt medical assistance; simultaneously, the situation must be promptly reported to the relevant departments of the college and university.

2. Upon receiving the information, the college shall promptly organize relevant personnel to arrive at the scene, transport the injured to the hospital for treatment, and immediately report the situation to the relevant university departments.

3. The college should promptly inform parents of the situation, coordinate subsequent actions, and ensure proper reception and support for parents visiting the campus.

4. The school has assigned personnel to actively cooperate with relevant departments in investigating and resolving the incident.

5. For individuals who attempted suicide, whether to retain them on campus shall be determined based on their medical condition and mental status after stabilization, in accordance with the recommendations of healthcare authorities and the individual's specific circumstances.

6. For students surrounding the affected individual, particularly those sharing dormitory rooms, the relevant academic department should implement proactive and effective reassurance measures to prevent the escalation of a broader acute psychological crisis.

machine .

7. In accordance with relevant national and higher-level regulations, the school shall report promptly.

#### (6) Emergency Response Plan for Incidents Where Students Leave School or Become Untraceable

1. In cases of emergencies such as students going missing or failing to return after taking leave, student leaders must report to their respective college's class advisors, counselors, and college administration within three days. The college should promptly contact the parents and expedite efforts to locate the student; if no progress is made within one week, it must immediately report to relevant university departments including the Student Affairs Office and Security Department, while these departments shall forward the information to school leadership.

2. Upon learning of the situation, the class advisor, counselor, or relevant authority should promptly organize an investigation to determine the student's whereabouts; each college must immediately report the incident to the Student Affairs Department and the Security Department.

3. Actively assist parents and relatives in seeking additional assistance.

#### (7) Emergency Response Plan for Serious Incidents Such as Student Fights, Mass Brawls, or Violent Injuries

1. In the event of any aforementioned malicious incident, the victim or other informed individuals shall immediately report it to the college administration, Security Department, and Student Affairs Office. The class advisor, counselor, relevant college leaders, security personnel, and other designated personnel must promptly arrive at the scene to handle the situation.

2. Personnel at the crime scene should demonstrate the spirit of bravery in upholding justice and the ethos of saving lives, actively take measures to assist the victims, and promptly transport them to medical facilities.

3. Upon arrival at the scene, relevant personnel should first attempt to control the situation and prevent its escalation. If the incident persists, security personnel must intervene to subdue the individuals involved and promptly call emergency services (e.g., 110 or 120) for assistance. Students participating in the altercation should be removed from the scene, and onlookers should be evacuated.

4. All individuals present at the crime scene and the victims shall actively cooperate with the public security authorities in conducting case investigations and evidence collection.

5. The relevant departments should actively organize and participate in the investigation and handling process without delay.



Within this period, the investigation shall be completed within 7 working days, and a recommendation for action shall be submitted to the school.

6. The school promptly convened a coordination meeting to clarify responsibilities, enhance accountability, extensively gather information, analyze the nature of the incident, ensure proper medical care for the affected students and effective incident management, and actively cooperate with relevant authorities in their investigations.

7. The college is responsible for notifying students' parents and relatives, as well as providing reception services and offering emotional support.

8. In accordance with relevant national and higher-level regulations, the school shall report promptly.

#### (8) Emergency Response Plan for Cases of Theft of Students' Valuable Assets

1. In the event of theft of valuable personal items by students, they must immediately report the incident to the school security office and simultaneously inform their homeroom teacher and academic advisor.

2. The homeroom teacher shall immediately take emergency measures and organize the protection of the scene.

3. The relevant academic departments and the involved students shall actively cooperate with public security authorities in conducting on-site investigations and investigating the incident.

4. Based on a thorough investigation of the incident, the Security Department is responsible for ensuring the fulfillment of relevant compensation obligations and requiring the concerned departments to promptly implement corrective measures and enhance preventive measures to prevent recurrence of theft incidents.

#### (9) Emergency Response Plan for Group Student Gatherings, School Strike Actions, and Food Protest Events

1. All colleges shall establish a regular information reporting system and ensure unobstructed communication channels. The Emergency Response Leadership Group for Student Safety and Stability shall periodically analyze and investigate various factors that may trigger mass incidents, promptly eliminate potential risks, and strive to foster a harmonious campus environment.

2. In the event of mass student gatherings, class strikes, or hunger strikes, individuals with knowledge of such incidents must immediately notify the class teacher, academic counselor, relevant college administrators, designated university departments, and school leadership.

3. All colleges shall promptly ascertain the actual situation, implement targeted measures to prevent further deterioration of the circumstances, and report accordingly in accordance with national and higher-level regulations while complying with leadership directives.





And instructions.

4. Upon learning of the situation, college administrators, counselors, class advisors, and relevant personnel must immediately proceed to the scene to take action, providing proactive, patient, and thorough explanations and persuasion efforts while organizing faculty members to assist in dispersing the crowd.

5. The school security department must immediately mobilize personnel, identify suitable locations and timing, implement appropriate control measures, prevent the situation from escalating or other unforeseen incidents from occurring, and ensure that the incident does not adversely affect other students.

6. Strengthen education and provide proactive guidance. Once the situation is largely under control, schools should promptly assign dedicated personnel to offer resolution channels for troublemakers through various methods such as individual counseling sessions and small meetings, identify the root causes of issues, address reasonable aspects in accordance with national laws and school regulations by providing responses or submitting cases for review, issue stern criticism regarding collective disturbances, impose appropriate disciplinary actions on organizers, fully leverage the roles of student Party and Youth League organizations as well as student leaders, effectively resolve conflicts, and maintain normal campus order.

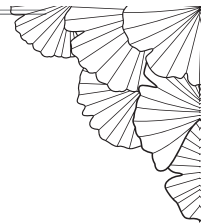
7. Actively cooperate with relevant authorities to properly handle follow-up matters. The school must adhere to the principles of legality, factual accuracy, student-centered service, and appropriate handling; conduct comprehensive and accurate analysis of all parties involved; reasonably differentiate the nature of various incidents; thoroughly investigate root causes; assign corresponding responsibilities; and resolve issues completely to prevent potential recurrence.

#### (10) Emergency Response Plan for Students' Online Appeals and Protest Events

1. In the event of students raising online appeals or participating in protests, individuals with knowledge must immediately report the situation to the homeroom teacher, counselor, the college official responsible for student affairs, relevant university departments, and university leadership.

2. Upon learning of the situation, the School's Modern Educational Technology Center promptly took appropriate measures to mitigate and minimize the adverse effects, while ensuring comprehensive data backup.

3. The relevant academic department has assigned dedicated personnel to handle the incident, assess the situation, and take appropriate actions.



Identify the root causes, actively address students' legitimate concerns, and promptly report matters in accordance with national and higher-level regulations while complying with leadership directives.

4. The school should actively and diligently carry out ideological education for students, promoting responsible and law-abiding internet usage to safeguard the campus's cybersecurity environment. It should also vigorously implement cybersecurity education programs and establish dedicated online communication platforms for students in compliance with relevant national laws and regulations.

Address Any Normal and Legitimate Requests or Feedback in a Timely Manner.

VI. This contingency plan shall take effect upon issuance and shall be interpreted by the Student Affairs Department (Office).



## Kunming University Student Dormitory Inspection System for Room Conditions

To enhance the management of student dormitories, gain a comprehensive understanding of students' academic and daily life conditions on campus, foster healthy sleep habits, ensure students' personal and property safety, and further establish a sustainable long-term management framework, this Dormitory Inspection Procedure has been formulated.

### I. Content and Objectives of Dormitory Inspection Work

1. Timely understand and monitor the ideological, academic, and daily living conditions of boarding students; solicit their opinions and suggestions, and provide targeted support services.

2. Address and resolve various conflicts among boarding students, and carry out targeted educational and counseling interventions.

3. Identify and address safety hazards and disciplinary violations in student dormitories to ensure their safety and stability.

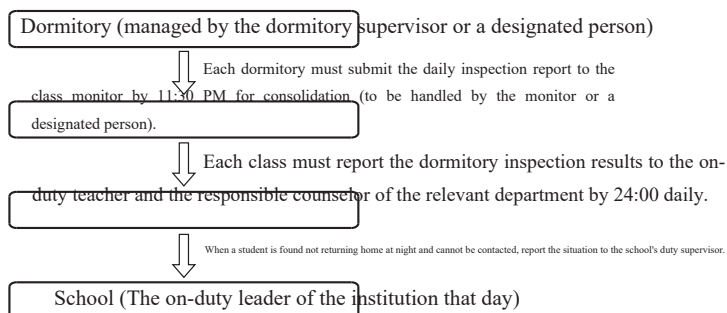
4. Guide and cultivate students to develop good hygiene habits and healthy psychological qualities, promoting their holistic physical and mental development.

### II. Arrangements for Dormitory Inspection Work

1. The dormitory inspection program is primarily conducted by each college, with participants including members of the college-level Youth League branches, student unions, student leaders at all levels, student Party members, assistant class advisors, dormitory supervisors, work-study students, class advisors, counselors, on-duty teachers, and departmental administrators, supported by relevant functional departments. The initiative operates under a tiered responsibility system and follows a daily inspection and reporting schedule.

#### Student Dormitory Room Inspection Process:

The dormitory inspection system operates through a four-tiered coordination mechanism at the dormitory, class, department, and university levels, with responsibilities assigned at each tier and implemented progressively. The detailed workflow is illustrated below:



The student dormitory inspection is conducted daily at 11:00 PM by each dormitory supervisor (or a designated person for mixed dormitories) who checks all residents. For cases where students have not returned to their rooms after the main door of the building closes, reports must be submitted to the class monitor (or designated person) via phone, text message, or WeChat group. The class monitor (or designated person) compiles these reports and submits them to the department's on-duty faculty member and the counselor responsible for this task by 11:30 PM each evening. In cases of late returns or absence overnight, the student should be contacted immediately; if contact is impossible, the matter must be reported to department leadership and the office duty officer, with parents contacted promptly for assistance. If a student remains unreachable after three days, the matter must be reported to the Student Affairs Office and the Security Department. Departments compile weekly inspection summaries and submit them to the Student Management Division of the Student Affairs Office every Monday.

2. All colleges shall organize personnel to conduct regular or ad hoc inspections and random checks on student dormitories regarding safety, hygiene, and discipline, with a minimum of two inspections per week in principle. Counselors must visit or inspect dormitories no fewer than twice weekly, while class advisors must do so at least once weekly, maintaining detailed records of these visits and inspections; the deputy secretary of each college department shall conduct at least one such inspection per month.

3. The Student Affairs Office, Security Department, Logistics Group, and other relevant departments shall conduct specialized inspections of student dormitories in conjunction with other departments prior to major holidays or as required by specific operational needs, to promptly eliminate potential safety hazards.

### III. Requirements for Dormitory Inspection Work

1. All colleges and departments must attach great importance to dormitory inspections, strengthening leadership, supervision, inspection, and evaluation of this initiative to ensure its effective implementation. The University Youth League Committee and Student Union shall organize university-level student officials to conduct random checks on the dormitory inspection efforts carried out by each college.

2. All management personnel must diligently fulfill their duties, prevent any instances of concealment or failure to report information despite knowledge, strictly implement dormitory inspections in accordance with the aforementioned arrangements, and properly conduct check-in procedures, registration, and documentation as required. Any identified issues shall be reported and addressed promptly, with detailed records maintained; follow-up monitoring or corrective action may be initiated when necessary. Those who fail to comply with requirements and cause serious consequences will be held accountable in accordance with relevant regulations.

3. The performance of teachers and student leaders involved in dormitory inspection duties will serve as a key criterion for award evaluations such as "Outstanding Counselor," "Exemplary Homeroom Teacher," and "Advanced Individual."

4. Students confirmed to have returned home late or stayed overnight without returning will receive appropriate disciplinary actions in accordance with the relevant provisions of the "Disciplinary Measures for Student Violations at Kunming University" outlined in the university's Student Handbook.

# Implementation Measures for the Comprehensive Quality Assessment of Students at Kunming University

## ( Try out )

These measures apply to students enrolled under the credit system starting from the 2019 academic year.

To fully implement the directives of the National Education Conference and the national and provincial conferences on ideological and political work in higher education institutions, to cultivate socialist builders and successors who achieve well-rounded development in moral, intellectual, physical, aesthetic, and labor education, to maximize the exemplary influence of outstanding role models, to guide college students in consciously enhancing their overall competence to meet the demands of talent cultivation in the new era, and in light of our university's specific circumstances, these measures are hereby formulated.

### I. Content of the Comprehensive Quality Assessment

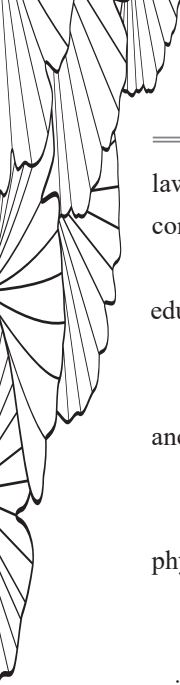
The comprehensive student assessment covers four dimensions: moral education, intellectual development, physical education, and overall competence, with each component weighted at 20%,60%,10%, and 10% respectively. The final score reflects the student's overall performance under this evaluation system.

#### (1) Content of Moral Education Assessment

1. The school and all colleges require every student to comply with the following behavioral standards: attendance at regular classes, political education courses, and current affairs and policy seminars; participation in collective activities, lectures, and community service programs organized by the school, college, or class; engagement in military training sessions, labor courses, and social practice activities; and maintenance of dormitory cleanliness.

2. The university and its colleges promote and encourage the following student behaviors (including participation in campus exchange programs, cultural events, club activities, youth volunteer social services, and related performance; winning awards in various competitions both on and off campus; actively aligning with the Party organization and engaging in Party school studies and training programs).

3. Behaviors that are prohibited by the state and schools for student participation and subject to disciplinary action (including:



—— Student Evaluation and Reward Measures: Behaviors that violate laws and regulations; breach school rules and regulations; or contravene social ethics, etc.

4. Each college may appropriately adjust the content of moral education assessment based on actual circumstances.

#### (II) Content of Intellectual Assessment

The primary focus is on evaluating students' academic performance.

#### (III) Content of Physical Fitness Assessment

The assessment primarily focuses on students' performance in physical education classes and their overall physical fitness.

#### (IV) Content of the Comprehensive Quality Assessment

The assessment primarily evaluates students' capabilities in scientific innovation, sports competitions, cultural and artistic activities, volunteer services, and social practice.

### II. Methods for Comprehensive Quality Assessment

(1) Annual Comprehensive Quality Assessment Score = Total Moral Education Score + Total Intellectual Education Score + Total Physical Education Score + Total Comprehensive Ability Score

(2) Overall Competency Assessment Score for Graduates = Sum of annual competency assessment scores ÷ Number of academic years

The total scores for moral education, intellectual development, physical education, and comprehensive ability are all scored out of 100 points; any additional points exceeding 100 are also counted as part of the final score.

(3) Calculation Method for the Overall Moral Education Score:

The total moral education score is calculated as: (Basic Moral Education Score + Bonus Points for Moral Education – Deduction Points for Moral Education) × 20%. The scoring system employs a basic bonus/deduction mechanism, with specific rules determined by each college.

Each student's base score is 60 points, and the total moral education score is calculated by adding or subtracting additional points accordingly.

(4) Calculation method for the overall intellectual education score:

The intellectual education score is primarily assessed based on students' academic performance throughout the school year, evaluating their diligence, learning quality, and overall academic proficiency. The total intellectual education score is calculated as the average grade over each academic year.

Academic performance is calculated based on the grades of all courses taken during the academic year (excluding minor courses and double-degree programs). The grade for each course (excluding minor courses and double-degree programs) is multiplied by its credit hour; these product values are then summed, divided by the total credit hours for all courses, and the resulting average score is multiplied by 60% to determine the intellectual component score. The total intellectual score is calculated as:  $[(\text{Grade of Course N1} \times \text{Credit Hours of Course N1} + \text{Grade of Course N2} \times \text{Credit Hours of Course N2} + \dots) \div (\text{Credit Hours of Course N1} + \text{Credit Hours of Course N2} + \dots)] \times 60\%$ . Physical education scores are assessed within the physical fitness evaluation and are not included in the total intellectual score.

(5) Calculation Method for the Overall Sports Score:

Total Sports Score = (Basic Sports Score + Additional Sports Points)  $\times$  10%

1. Physical Education Base Score: For students not majoring in sports, the base score is determined by their annual physical education performance (50%) and their scores on the National Student Physical Health Standards (50%).

Students majoring in Physical Education receive their Basic Sports Score based on the average of their annual assessments in both theoretical and technical courses within the program.

2. The bonus points for sports performance are determined independently by each college.

(6) Calculation method for the overall comprehensive ability score:

Total comprehensive ability score = Comprehensive ability score  $\times$  10%

Comprehensive ability comprises two aspects: professional competence and other competencies. Professional competence refers to various activities organized by each college according to its disciplinary characteristics, including competitions; other competencies include winning awards in competitions at all levels, publishing articles in newspapers and magazines, and achieving inventions or innovations. The specific evaluation criteria for comprehensive ability are determined independently by each college.

### III. Institutions and Implementation of Comprehensive Competency Assessment

(1) The Student Affairs Department is the designated authority responsible for the comprehensive student competency assessment program at our university, tasked with formulating, refining, and providing guidance on implementation procedures.

(2) Each college's evaluation committee is headed by the college leader responsible for student affairs, with members including counselors, class advisors, the secretary of the college Youth League Committee, and the president of the college Student Union.





The evaluation and approval processes conducted by this institution.

(3) The comprehensive quality assessment is conducted at the administrative class level, with the homeroom teacher specifically responsible for evaluating each class.

(4) The comprehensive competency assessment is conducted once per academic year, with each college administering it during the second week after the start of the new academic year.

(5) For all data related to the assessment components, each homeroom teacher shall designate a specific person responsible for collecting, recording, and analyzing the data, establishing student assessment files, maintaining detailed daily records, and particularly strengthening process management. The assessment process must be transparent, with results displayed publicly within the class for no less than three days after evaluation.

(6) Upon completion of the assessment each academic year, the homeroom teacher shall fill out the "Kunming College Student Comprehensive Evaluation Form for Moral, Intellectual and Physical Development" (see attached form), which shall then be reviewed and approved by the college evaluation panel.

(7) Students' comprehensive assessment scores shall serve as the primary basis for awarding scholarships at all levels; for recognizing school-level and higher individual honors such as Model Students, Outstanding Student Leaders, Outstanding Youth League Leaders, and Outstanding Graduates; and for recommending outstanding members to join the Party, conducting graduation evaluations, and selecting graduates for employment recommendations.

(8) Based on comprehensive quality assessments, the school shall identify "Outstanding Students," outstanding student leaders, and distinguished graduates in accordance with the criteria for these honors, determine corresponding scholarship levels, and confer commendations and awards accordingly.

(9) Prior to graduation, outstanding graduates at the university level shall be selected based on their comprehensive quality assessment scores, accounting for 30% of the total number of graduating students in each college.

(10) Any individual found to have engaged in fraud during the comprehensive quality assessment shall, upon verification, not only have all eligibility for awards and honors related to this assessment revoked but also face corresponding disciplinary actions.



## Selection Methods for Advanced Class Collectives at Kunming University

To comprehensively advance quality education, strengthen the development of school ethos and academic atmosphere, foster a conducive learning environment, and promote the cultivation of exemplary class traditions, these measures are formulated in accordance with relevant regulations and tailored to the school's specific circumstances.

### I. Selection Criteria

(1) Well-established organizational structure and comprehensive systems.

The class committee and Youth League branch are well-established, with comprehensive and effective class management systems. Student leaders demonstrate high moral integrity, set exemplary standards, collaborate effectively, actively engage in class affairs, and strive to serve their peers; they diligently adhere to all school regulations and serve as role models in every aspect.

(2) A rigorous academic atmosphere and outstanding academic performance.

The class maintains a rigorous academic atmosphere, with all students demonstrating a positive learning attitude, clear learning objectives, and diligent study habits. Their average scores in the annual comprehensive quality assessment rank among the top in both the entire college and their grade level. The pass rates for College English Test Band 4 and Band 6, the Computer Proficiency Test, and the Mandarin proficiency requirement for teacher-training programs all rank among the highest in their grade. The class's digital infrastructure is well-developed, and all activities are conducted on Yiban (a Chinese online platform). The class's activity level and co-construction index rank within the top 30% of the college; both monthly activity levels and co-construction indices must remain non-zero.

(3) Comply with laws and regulations, and maintain an excellent class atmosphere.

All students in the class conscientiously comply with the "Regulations on Student Management of Regular Higher Education Institutions" and all rules and regulations of Kunming University. Throughout both the calendar year and academic year, none of the class members have received any disciplinary sanctions, and attendance has been virtually consistent without significant absenteeism or tardiness.

(4) Regular physical exercise with satisfactory results.



Actively participate in physical exercise and various sports activities, with a satisfactory pass rate for athletic performance.

Over 95%.

## II. Evaluation Time, Scope, Ratio, and Reward Standards

(1) The selection of school-level outstanding class collectives is conducted annually, following the commencement of each new academic year.

(2) All full-time undergraduate and junior college classes at Kunming University, starting from the second year (inclusive), that meet the criteria for advanced class recognition may participate in the evaluation.

(3) Each college shall select university-level outstanding class collectives accounting for 20% of the total number of classes (excluding new student classes in the current year).

(4) A school-level outstanding class collective must be a class recognized for its exemplary academic atmosphere through the school's final review during the evaluation year.

(5) Reward amount: RMB 2,000 per class.

## III. Selection Procedures and Requirements

(1) Each college shall publicly announce the evaluation methods, eligibility criteria, and allocation quotas to all faculty and students prior to the selection process.

### (II) Class Self-Assessment Application

Each class shall complete the Application Form for Advanced Class Collective of Kunming University (available for download on the Student Affairs Department website) in accordance with the Interim Measures for the Selection of Advanced Class Collectives at Kunming University, provide an objective evaluation and summary of its work performance, and submit a university-level application document of no less than 1,500 words.

### (III) Review and Recommendation at the College Level

Upon receiving the class application forms and supporting documents, each college shall review them according to the selection criteria for university-level outstanding class collectives. For eligible classes, a public evaluation process will be conducted among the nominated classes in accordance with the principles of openness, fairness, and impartiality, and the final selection results will be announced within the academic year.

The list shall be displayed publicly within the college. If no objections are raised, each college must submit the recommended candidates list, application forms, and supporting documents to the Student Affairs Department (Office).

(4) Approval by the Student Affairs Department (Office), followed by recognition from the school.

1. The Student Affairs Department will compile and review the reports on outstanding class collectives submitted by each college, publish the list university-wide, and submit it for school approval if no objections are raised.

2. All classes recognized as exemplary class collectives at the school level will receive honorary titles, official certificates, and corresponding rewards from the institution.

3. A school-level outstanding class collective is nominated as a candidate for provincial or national-level outstanding class collectives.

#### IV. Other Matters

(1) The award funds for outstanding class collectives may only be used to organize meaningful collective activities.

(2) The application materials for an Advanced Class Collective should include: the average score from the annual comprehensive quality assessment for all students; scholarship recipientship status; English and computer proficiency certification results; physical fitness compliance records; Yiban class activity level and collaborative development index; Mandarin proficiency standards for teacher-training students; proportion of Party members in the class; acquisition of various professional qualification certificates and competition participation records; major class-organized activities and involvement in college-level, university-level events, and social practice activities; student compliance with laws and regulations or disciplinary sanctions received; dormitory evaluation results, etc.

(3) The recommended lists and application forms submitted by each college must be signed by the college official responsible for student affairs and stamped with the official seal to be valid.



## Kunming University's Selection Methods for the "National Scholarship" and "Provincial Government Scholarship"

To assist our students in successfully completing their studies and to actively encourage them to study diligently and strive for excellence, this regulation has been formulated in accordance with the requirements of the Yunnan Provincial Department of Education and tailored to our institution's specific circumstances.

### I. Evaluation of the National Scholarship

#### (1) Selection Criteria

1. Love the socialist motherland and support the leadership of the Communist Party of China;

2. Comply with the Constitution and laws, adhere to school regulations, demonstrate honesty and integrity, possess excellent moral character, and enjoy high credibility among students.

3. During their studies, students must demonstrate outstanding academic performance, with rankings determined independently by each secondary college based on both academic results and comprehensive quantitative evaluations. Rankings may be categorized by college, year level, major, or class, but all must rank within the top 5%. Additionally, students must exhibit exceptional achievements in social practice and innovative capabilities.

4. Dedicate yourself to the collective by actively participating in activities organized by the university, college, class, and Yiban platform.

5. Good physical fitness: Actively participate in physical exercise and various recreational sports activities, maintain good health, possess excellent lifestyle hygiene habits and sound psychological resilience, and meet the national physical exercise standards at the good level or above.

#### (II) Procedures for Application, Nomination, Evaluation, and Final Determination

##### 1. Student Application

All students who meet the selection criteria may submit a written application to their respective college.



Fill out and submit the National Scholarship Application Form.

## 2. College Recommendation

Each college establishes a National Scholarship Nomination Committee composed of relevant faculty members and students. Following established procedures, the committee selects candidates for university-level evaluation based on the recommended quotas allocated to each college from among all applicants.

## 3. School Review

Following nominations by each college, the university convened a National Scholarship Evaluation Committee to conduct assessments. The results were publicly displayed on campus; if no objections were raised during this period, they were submitted to the Provincial Department of Education.

### (III) Evaluation and Award Criteria

1. Review: The National Scholarship is awarded annually, with the number of recipients determined by the quota allocated by the Department of Education. The university issues nationally standardized award certificates to recipients and records them in their academic files.

2. Incentive Standard: 8,000 yuan per person per year.

### (IV) Precautions

1. When submitting the application materials, the following documents must be provided: the National Scholarship Application Approval Form and the Preliminary List of Students Awarded the National Scholarship by Regular Higher Education Institutions.

2. Each college must submit written materials in Word format containing the basic information of students to be recommended for submission to the Student Affairs Department for review; each student profile should not exceed 500 words.

## II. Evaluation of Provincial Government Scholarships

### (1) Selection Criteria

1. Love the socialist motherland and support the leadership of the Communist Party of China;

2. Comply with the Constitution and laws, adhere to school regulations, demonstrate honesty and integrity, possess excellent moral character, and enjoy high credibility among students.

3. During my time at university, I achieved outstanding academic performance, ranking high in both academic evaluations and comprehensive quantitative assessments.



The academic ranking is determined independently by each secondary college, covering rankings by college, year level, major, or class, provided that candidates must rank within the top 6% and demonstrate outstanding performance in areas such as social practice and innovative capabilities.

4. Dedicate yourself to the collective by actively participating in activities organized by the university, college, class, and Yiban platform.

5. Good physical fitness: Actively participate in physical exercise and various recreational sports activities, maintain good health, possess excellent lifestyle hygiene habits and sound psychological resilience, and meet the national physical exercise standards at the good level or above.

#### (II) Evaluation and Award Criteria

1. Review: The Provincial Government Scholarship is awarded annually, with the number of recipients determined by the quota allocated by the Department of Education. The university issues award certificates uniformly printed by Yunnan Province to the winners and records them in their academic files.

2. Incentive Standard: 6,000 yuan per person per year.

#### (III) Precautions

1. When submitting the application materials, the following documents must be provided: the Provincial Government Scholarship Application and Approval Form and the Preliminary List of Students Awarded the Provincial Government Scholarship by Regular Higher Education Institutions.

2. Each college must submit written materials in Word format containing the basic information of students to be recommended for submission to the Student Affairs Department for review; each student profile should not exceed 500 words.

#### III. Other Matters

(1) Students, regardless of their family's financial situation, may apply for the National Scholarship or Provincial Government Scholarship provided they meet the specified requirements. Within the same academic year, students from economically disadvantaged families who receive the National Scholarship may also apply for and receive the National Financial Aid; however, students applying for the National Scholarship are ineligible to participate in the evaluation processes for the National Inspirational Scholarship, Provincial Government Scholarship, or Provincial Government Inspirational Scholarship. Students from economically disadvantaged families who receive the Provincial Government Scholarship may simultaneously apply for and obtain the National Financial Aid; those applying for the Provincial Government Scholarship may also apply for the National Financial Aid.



An individual cannot receive the National Scholarship, the National Inspirational Scholarship, and the Provincial Government Inspirational Scholarship simultaneously.

(2) After each college completes the evaluation and determines the list of award-winning students, it must display the list publicly within the college for one week.

(3) During the review process, if duplicate student applications or fraudulent materials are identified in the submitted materials, all award applications of the affected student will be revoked and they will be ineligible to participate in any scholarship evaluations for the upcoming academic year.

(4) For the selection criteria of National Scholarship and Provincial Government Scholarship, the academic performance rankings and comprehensive quantitative evaluation scores shall refer to those from the previous academic year. The university-level or higher honors such as "Outstanding Student" and "Excellence Student Leader" must be awarded concurrently with the application for these scholarships.

(5) If new evaluation methods are issued by higher-level authorities, they shall be implemented in accordance with the relevant regulations of those authorities.





## Kunming University's Selection Criteria for " Provincial-Level Outstanding Students, Provincial-Level Excellent Student Leaders, and Provincial-Level Advanced Class Collec- tives"

In accordance with the directives outlined in the document issued by the Provincial Department of Education, and to fully implement the spirit of the National Education Conference as well as the national and provincial conferences on ideological and political work in higher education institutions, this regulation is formulated with the aim of cultivating socialist builders and successors who achieve comprehensive development in moral, intellectual, physical, aesthetic, and labor education; fully leveraging the exemplary role of outstanding models; inspiring students to grow healthily, mature, and excel; and nurturing qualified builders and successors for socialism, based on thorough research and tailored to our university's specific circumstances.

### I. Eligible Candidates

The award recipients are full-time undergraduate and college students (including those in their second year) as well as student class collectives enrolled from the second year onward.

### II. Selection Criteria

Provincial Model Student: Actively promotes and practices the core socialist values, demonstrates a firm and correct political orientation, supports the Party's basic line, loves the motherland, abides by laws and regulations, and exemplarily complies with student codes of conduct and school rules; actively participates in the great endeavor of realizing the "China Dream"; studies diligently with outstanding academic performance; actively engages in physical exercise and cultural activities to continuously enhance personal skills; maintains good physical and mental health along with strong willpower; exhibits strong social responsibility, civic awareness, and adaptability. Candidates for provincial Model Student recognition must be selected and recommended from among this year's school-level Model Students based on merit.

Provincial Outstanding Student Cadre: Meets the fundamental criteria of a "Three-Good Student," demonstrates sound political ideology, exhibits strong teamwork and leadership skills, and serves as a vital bridge connecting and supporting fellow students; passionate about their role.

Dedicated to collective work and addressing practical needs of classmates, demonstrating proactive diligence in tasks with tangible achievements, strong vocational skills, and robust organizational leadership capabilities; enjoying high prestige among peers and serving as a model leader. The position held should be a student cadre at the class level or above. Candidates who have actively participated in internships with higher-level departments or volunteer services will be given priority consideration. Provincial-level outstanding student cadres for evaluation must be selected from among those recognized as school-level outstanding student cadres or school-level Three-Good Students in the current year.

Provincial Advanced Class Collective: exhibits a vibrant, proactive, helpful, law-abiding, and highly collective class atmosphere characterized by civility and health; demonstrates a diligent, rigorous, pragmatic, and innovative academic ethos; maintains excellent environmental and personal hygiene; operates under standardized management systems with a dynamic Youth League branch; actively engages in and participates in the "China Dream" series of thematic educational activities; organizes students to participate in various labor, sports, and volunteer public welfare activities both on and off campus, serving as exemplary models. Provincial Advanced Class Collectives for evaluation must be selected and recommended from among this year's school-level Advanced Class Collectives based on merit.

The application materials for provincial-level advanced class collectives should include the following: class regulations and development status; average scores from annual comprehensive quality assessments for all students; English and computer proficiency certification results; physical fitness compliance records; Mandarin proficiency standards for teacher-training students; progress in recruiting new Party members into the class; certification status of Red Flag Youth League branches; awards received for various professional qualification certificates; participation by class members (both individually and as teams) in national or provincial competitions and contests, along with awards for scientific innovation projects; organizational activities conducted by the class, participation in university/faculty events, class engagement levels on Yiban platforms, and collaborative development indices; as well as details of social practice activities.

The number of awards for outstanding individuals in each college and for outstanding class collectives will be allocated according to the specific provisions outlined in the annual document issued by the Department of Education.

### III. Selection and Recommendation Procedures

1. Procedure for recommending outstanding individuals: Each college must publicly announce the list to all faculty and students before conducting the selection process.



The school shall establish the number of selection slots, eligibility criteria, and evaluation methods, which may include both recommendation and self-nomination. Recommended candidates must be nominated by their classmates, with qualification reviews conducted by the homeroom teacher in collaboration with relevant subject teachers and counselors. For qualified candidates, all classmates in the class shall participate in a democratic evaluation followed by a secret ballot assessment, with results publicly announced. The democratic evaluation must receive support from more than two-thirds of the class's total students, and the candidate receiving the most votes shall be selected.

2. Procedure for recommending outstanding class collectives: Each college must publicly announce the number of awards, eligibility criteria, and selection methods to all faculty and students prior to evaluation; applications may be submitted through recommendations or self-nominations. Class advisors, in collaboration with class representatives, shall compile application materials; each college will review eligible classes and announce the final selection results.

3. School Selection and Recommendation Process: Selected students and classes are initially reported by respective colleges to the Student Affairs Office for consolidation and review. The School Student Affairs Guidance Committee then conducts a comprehensive evaluation, publishes the results for one week, and submits them to the Provincial Department of Education.

4. The selection of Provincial Three-Good Students, Provincial Outstanding Student Cadres, and Provincial Advanced Class Collectives is a highly rigorous process with significant policy implications and broad impact. All colleges must strictly adhere to established criteria and follow democratic procedures; any cases involving failure to submit applications through open democratic processes or engaging in favoritism or misconduct during the selection process will result in immediate revocation of eligibility for the awards for the affected students and classes, with corresponding personnel held accountable upon verification.

#### IV. Methods for Recognition and Awards

The selected provincial-level Model Students, Outstanding Student Leaders, and Advanced Class Collectives will receive honorary certificates and awards issued by the Yunnan Provincial Department of Education and the Provincial Committee of the Communist Youth League, along with official commendation decisions.



## Kunming University's Selection Criteria for " Outstanding Students and Excellent Student Leaders"

In accordance with relevant regulations and tailored to the school's specific circumstances, these measures are formulated to comprehensively advance quality education, strengthen the development of the school's ethos and academic atmosphere, foster a conducive learning environment, and encourage students' healthy growth and success.

### 1. The Honorary Titles for Outstanding Individuals Are Categorized as Follows:

1. three good" student
2. outstanding student leaders

### II. Selection Time and Scope

1. The selection is conducted once per academic year, at the beginning of each new academic year.

2. All full-time undergraduate and associate degree students at Kunming University, starting from the second year onward, are eligible to participate in the selection process.

### III. Selection Criteria

To receive any honorary title, the following basic requirements must be met: possessing a firm and correct political orientation; exemplarily complying with national laws, regulations, and all school rules and regulations; achieving comprehensive development in moral, intellectual, physical, aesthetic, and labor education; demonstrating outstanding performance in ideological integrity, academic achievement, scientific innovation, sports competitions, cultural activities, volunteer services, and social practice; showing passion for one's major; passing all required courses; actively participating in extracurricular activities, social practices, and physical exercise programs; and maintaining satisfactory athletic performance.

### 1. Eligibility Criteria for the "Three Good Students" Selection Program



Students whose comprehensive quality assessment scores rank within the top 20% of their grade level are exempt from retakes or subject re-enrollment. They must achieve satisfactory grades in course design, internships, and laboratory sessions. The selection of "Outstanding Students" is conducted based on the comprehensive assessment results outlined in the \*Kunming University Comprehensive Quality Assessment Implementation Measures (Trial)\*, following the ranking order of assessment scores. Candidates must have no class absences throughout the academic year, no absence from group activities, and active participation in activities organized by the university's E-Class platform; those with disciplinary violations meeting the severity threshold may participate in the evaluation from the date the penalty is lifted, while individuals with intentional fee arrears are ineligible.

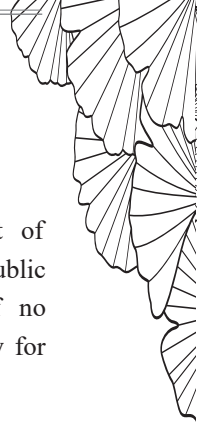
## 2. Selection Criteria for Outstanding Student Leaders:

Having served as a student leader for over one year, with comprehensive quality assessment scores ranking within the top 25% of the grade level, and no retakes or repeated courses; demonstrating passion for social work, fostering unity among peers, and possessing strong organizational leadership and management coordination skills. Actively participating in activities organized by the university's Easy Class platform, fulfilling duties diligently throughout the tenure while serving students wholeheartedly with outstanding performance that earned recognition from peers. Those with disciplinary violations meeting punishment criteria may participate in evaluations effective from the date of penalty removal; individuals with intentional fee arrears are ineligible to participate.

## IV. Selection Procedures and Requirements

1. Before the selection process, each class must inform all students of the evaluation methods, criteria, and number of awards available.

2. The selection of university-level outstanding individuals is primarily based on students' comprehensive quality assessment scores, with eligibility reviewed jointly by college leadership, class advisors, counselors, and relevant subject teachers. Eligible candidates are evaluated and recommended; the final list must be publicly displayed across the entire college. If no objections arise, the recommended candidates shall complete the "Kunming University Student Outstanding Individual Evaluation Approval Form" (available for download on the Student Affairs Department website) and submit it to the college for archiving. Each college shall compile the list of university-level outstanding individuals and submit it to the Student Affairs Department.



3. The Student Affairs Department will review the list of outstanding individuals submitted by each college after public announcement, then display it throughout the university. If no objections are raised, the list will be submitted to the university for final approval.

#### V. Levels, Criteria, and Ratios of Scholarships

The first-class scholarship amounts to 3,500 yuan and is awarded to 2% of all second-year students and above in the college.

The second-class scholarship amounts to 2,500 yuan and is awarded to 3% of all second-year students and above in the college.

The third-class scholarship amounts to 1,200 yuan and is awarded to 5% of all second-year students and above in the college.

The Outstanding Student Leadership Scholarship amounts to 2,000 yuan, awarded to 3% of all second-year and above students in the college.

The selection of outstanding student leaders for the School Youth League Committee and the Student Union is conducted by the School Youth League Committee.

#### VI. Other Matters

1. For students who have obtained a student loan from their home region or owe fees, the scholarship funds will first be used to repay the loan and outstanding charges.

2. Students awarded a university-level scholarship may simultaneously receive other scholarships, retaining the corresponding honorary titles while receiving the higher monetary award amount.



## Selection Criteria for Outstanding Graduates of Kunming University

The selection of outstanding graduates represents a comprehensive evaluation of students' ideological conduct, academic performance, and overall competence during their time at the institution. It serves as an effective means to leverage the exemplary and motivational influence of exemplary individuals, guiding students to study diligently, strive for excellence, enhance their overall qualities, pursue proactive development, and cultivate a correct worldview, outlook on life, and approach to career choice, thereby fostering a positive campus culture and academic atmosphere. This method is specifically designed to encourage students' well-rounded development in moral, intellectual, physical, aesthetic, and labor education aspects.

### I. Selection Criteria

1. Maintain a firm and correct political orientation, and exemplarily comply with national laws, regulations, and all school rules and regulations.

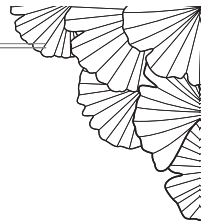
2. Achieve well-rounded development in moral, intellectual, physical, aesthetic, and labor education; possess excellent ethical qualities and sound civilized behavioral habits.

3. Demonstrate passion for one's major, maintain a proper learning attitude, exhibit consistent professional dedication, and achieve outstanding results in comprehensive competency assessments.

4. Actively participate in physical exercise and cultural-artistic activities, and meet the requirements of the National Student Physical Health Standards during school attendance.

5. Graduates who have received the National Scholarship, Provincial Government Scholarship, Provincial Outstanding Student Award, or Provincial Excellent Student Cadre title during their studies; those who voluntarily dedicate themselves to national defense efforts or choose to work or start businesses in challenging, remote grassroots areas may be given priority consideration for Outstanding Graduate recognition under equal conditions.

6. I have not received any disciplinary action during my time at university.



## II. Selection Period

Full-time undergraduate and college students will undergo evaluation at the beginning of the second semester of their final academic year.

## III. Selection Ratios and Relevant Matters

1. Outstanding Graduates at the University Level: Candidates must be recommended by at least 30% of the college's total graduates.

2. Provincial-level outstanding graduates are selected from among university-level outstanding graduates, with the exact number of candidates determined according to the quota allocated by the Department of Education to our institution.

3. The evaluation of participating students is based on their comprehensive assessment scores in moral, intellectual, physical, and labor education, combined with the average academic performance from the first semester of the graduation year, with rankings determined by total score.

4. Outstanding graduates at the university level receive honorary certificates issued by the institution, while those at the provincial level receive certificates from the Provincial Department of Education.

## IV. Selection Procedure

Each college shall democratically recommend and publicly select outstanding graduates among current graduating students based on the established criteria. The results shall be displayed for public notice for one week; after soliciting feedback, the selected candidates' information—including both paper forms and electronic documents in Excel format—shall be submitted to the Student Affairs Department for review. Following university-wide notification, the final list will be submitted to the university for approval.





## Kunming University Management Measures for Supporting Students from Economically Disadvantaged Families

To better assist economically disadvantaged students enrolled in higher education institutions in successfully completing their studies and to foster in them a outlook on life and set of values characterized by self-confidence, self-reliance, and independence, these management measures are formulated in accordance with the spirit of relevant documents including the "State Council's Opinion on Establishing and Improving the Financial Aid Policy System for Economically Disadvantaged Students in Regular Undergraduate Universities, Higher Vocational Schools, and Secondary Vocational Schools" (Guo Fa [2007] No.13) and the "Guiding Opinions of the Ministry of Education and Five Other Departments on Identifying Economically Disadvantaged Students" (Jiao Cai [2018] No.16), taking into account the specific circumstances of our institution.

### I. Funding Principles and Objectives

(1) Supporting students from economically disadvantaged families in completing their education is a crucial aspect of upholding the socialist orientation in education and strengthening ideological and political work. Relevant functional departments and all colleges must diligently carry out this task.

(2) The school has established a student financial assistance system centered on source-area credit-based student loans, guided by work-study programs, and integrating six components—awards, loans, grants, subsidies, tuition reductions, and exemptions—while combining educational support with financial aid. Horizontally, it covers economic assistance, ideological guidance, and capacity-building support; vertically, it spans the entire journey of economically disadvantaged students from enrollment through academic progression to employment, addressing their learning and living challenges.

(3) Enhance the transparency of funding allocation processes by publicly disclosing the lists of beneficiaries within a designated scope prior to final determination, ensuring openness, fairness, and impartiality in the funding distribution.



The university has established a Student Financial Aid Working Group (with its office located in the Student Affairs Office), headed by the vice president in charge, with the head of the Student Affairs Office serving as deputy head and deputy secretaries of the Party committees of all colleges as members. This group is fully responsible for providing financial assistance to students from economically disadvantaged families across the university. The Student Aid Management Center within the Student Affairs Office is specifically tasked with organizing and managing such assistance programs throughout the institution.

### III. Sources of Funding

Each year, the university allocates 4% to 6% of its operational revenue in accordance with national regulations to establish a dedicated fund for Kunming University aimed at supporting students from economically disadvantaged families, which is used in a coordinated manner.

### IV. Eligible Recipients

The funding targets full-time students at our university who have been identified as economically disadvantaged in the current academic year.

### V. Identification of Students from Economically Disadvantaged Families

In accordance with the spirit of the "Guiding Opinions on Identifying Students from Economically Disadvantaged Families" issued by the Ministry of Education and five other departments (Jiao Cai [2018] No.16) and the "Notice on Further Strengthening the Identification of Economically Disadvantaged Students in Higher Education Institutions" issued by the Yunnan Provincial Department of Education, and taking into account the specific circumstances of our university, we have implemented the identification process for such students. The identification criteria and procedures are carried out in accordance with the "Kunming University Measures for Identifying Students from Economically Disadvantaged Families (Trial)".

### VI. Funding Methods and Implementation Procedures

#### (1) Processing through the "Green Channel"

New students from economically disadvantaged families who have been admitted may present their Admission Notice, submit relevant poverty certification documents, and submit a personal application upon enrollment. After confirmation by the homeroom teacher and approval by the college's student affairs officer, they may enroll via the "green channel" first and complete subsequent registration procedures later.

For specific implementation measures, please refer to the "Detailed Rules for the 'Green Channel' Admission Program for New Students at Kunming University."



## (II) Student Source-Based Credit Student Loans

The Source-Place Credit Student Loan is a financial assistance program provided by financial institutions such as the China Development Bank to eligible freshmen and current students from economically disadvantaged families, who apply for it in their registered county (city or district) before enrolling in university.

## (III) Scholarships and grants for students from economically disadvantaged families

1. Students with outstanding academic performance and exemplary conduct from economically disadvantaged families are eligible to apply for various scholarships, grants, and social assistance awards established by the national government or the Yunnan Provincial Government specifically for such students. Specific selection criteria shall comply with the administrative regulations governing all categories of scholarships and financial aid programs.

### 2. Kunming University Scholarship

The selection criteria are detailed in the "Kunming University Scholarship Selection Guidelines".

## (IV) Work-Study Programs

The university has established work-study positions to encourage students from economically disadvantaged families to engage in paid labor during their spare time. Specific implementation measures are detailed in the "Kunming University Work-Study Management Regulations."

## (5) Special hardship subsidies and exceptional hardship subsidies.

1. Based on specific circumstances, the school provides targeted assistance such as meal subsidies for freshmen from economically disadvantaged families and winter clothing subsidies for students facing financial hardships.

### 2. Special Difficulties Subsidy

For students whose families face economic hardship due to natural disasters, emergencies resulting in school dropout, or severe personal illnesses, the university provides a one-time financial assistance grant. Applicants must submit valid supporting documents and undergo a tiered approval process (required materials: written application, the "Kunming University Special Financial Assistance Application Form for Economically Disadvantaged Students" (available for download on the Student Affairs Office website), and relevant supporting documents).

## VII. Management of Funded Students

(1) The management of financial aid for students from economically disadvantaged families is primarily undertaken by the college.



Coordinated management of student assistance. The list of students receiving various forms of financial aid at all levels shall be publicly displayed by each college for supervision.

(2) Each college shall formulate detailed implementation guidelines for supporting students from economically disadvantaged families to ensure the smooth progress of this initiative.

#### VIII. Education of Funded Students

(1) Prioritize educational support for students from economically disadvantaged families, showing concern for their ideological development, academic progress, and daily lives. Organize educational activities focusing on self-reliance, perseverance, integrity, and trustworthiness to guide students in properly confronting challenges and setbacks, thereby fostering sound outlooks on life and values.

(2) Establish a fund for ideological education and capacity-building support for students from economically disadvantaged families, to facilitate their participation in educational and practical activities. This initiative provides a platform for these students to understand society, contribute back to society, and enhance their fundamental qualities and practical skills.

#### IX. Obligations of Funded Students

Eligible students must comply with school regulations, study diligently, pay tuition fees and related charges as required, adhere to arrangements made by the university and college, and utilize their extracurricular time to participate in voluntary labor and public welfare activities for a specified duration.

#### X. Restrictive Measures

(1) Students who violate school rules and regulations and receive disciplinary action will have their eligibility for financial assistance revoked for one academic year.

(2) Students who fail to participate without valid reason in mandatory labor or public welfare activities arranged uniformly by the university or college, and persist in non-compliance despite reprimands, will have their eligibility for financial assistance revoked for the entire academic year.

(3) If any fraudulent activities or false reporting of family financial status to obtain assistance are discovered, all granted funds shall be recovered.



## Detailed Rules for the "Green Channel" Program for New Students at Kunming University

To ensure that economically disadvantaged students admitted to our university can enroll smoothly and to establish an efficient "green channel" for new student enrollment, these detailed regulations have been formulated in accordance with the relevant provisions of the Ministry of Education and tailored to our institution's specific circumstances.

### 1. "Green Channel"

For newly admitted students from economically disadvantaged families, the enrollment registration procedures shall be completed first; subsequent financial assistance will then be provided based on verified circumstances through tailored approaches.

### II. Eligible Applicants

Full-time students from economically disadvantaged families who were officially admitted by the university that year.

### III. Application Requirements

(1) Students from economically disadvantaged families in rural areas that are elderly, minority-populated, border regions, or impoverished;

(2) Students from economically disadvantaged urban families who are eligible for minimum living allowances;

(3) Students with disabilities or orphaned status, children of martyrs, formerly registered rural households, and urban low-income households;

(4) Students whose families face financial difficulties due to both parents being laid off (or unemployed);

(5) Students whose family members have suffered significant personal or property losses due to natural disasters or emergencies, resulting in financial hardship for the family;

(6) Students whose family members suffer from chronic serious illnesses, resulting in financial hardship for the household;



(1) New students must present the Admission Notice at the school registration office and submit relevant poverty certification documents: those from originally registered rural impoverished households shall provide copies of the official certificate issued by the local government identifying them as such; urban residents from minimum living standard guarantee families shall provide copies of the low-income certificate issued by the civil affairs department; rural families receiving special hardship assistance under the minimum living standard guarantee program shall provide a special approval certificate issued by the township civil affairs department (copy); families experiencing severe financial difficulties due to major emergencies shall provide copies of relevant official documentation, along with a written application.

(2) During the registration process for new students, each college carefully reviews the applicants' submitted documents. Those meeting the eligibility criteria will receive the "Kunming University New Student Admission' Green Channel' Approval Form," which must be completed on-site by the applicant.

(3) For freshmen applying for admission through the "Green Channel," the class advisor shall assess and carefully review their family financial circumstances, provide a preliminary evaluation, submit it to the college's student affairs officer for review, obtain approval from the Student Affairs Department, and then proceed with Green Channel admission. Upon completion of enrollment procedures, each college shall retain the compiled "Kunming University Freshman Admission' Green Channel' Approval Form" for archival purposes, and submit the list of students admitted via the Green Channel (including electronic copies) to the Student Financial Aid Management Center under the Student Affairs Department at the college level.



## Kunming University Measures for Identifying Students from Economically Disadvantaged Families

To ensure the proper identification of economically disadvantaged students in Yunnan Province's higher education institutions, achieve fair, equitable, and rational allocation of financial aid resources, and guarantee that all national funding policies and measures for higher education institutions are effectively implemented for these students, this regulation is formulated in accordance with the "Guiding Opinions on Identifying Economically Disadvantaged Students" issued by the Ministry of Education and five other departments (Jiao Cai [2018] No.16) and the "Notice on Further Strengthening the Identification of Economically Disadvantaged Students in Higher Education Institutions" issued by the Yunnan Provincial Department of Education, taking into account the specific circumstances of our university.

### I. Application Requirements for Identifying Students from Economically Disadvantaged Families

Under these regulations, students from economically disadvantaged families are defined as those whose personal and family resources are insufficient to cover basic tuition and living expenses during their academic studies. All full-time students enrolled in the institution who meet at least one of the following criteria may apply.

(1) Students from originally registered impoverished households, as well as those from economically disadvantaged families in elderly, minority, border, or impoverished rural areas;

(2) Students from economically disadvantaged urban families or students receiving special hardship support who are eligible for minimum living allowances;

(3) Children of orphaned or disabled students; children of martyrs; children of persons with disabilities from economically disadvantaged families; children of beneficiaries of preferential policies; and children of police officers who died in the line of duty;

(4) Students whose families face financial difficulties due to both parents being laid off (unemployed);

(5) Students whose family members have suffered significant personal or property losses due to natural disasters or emergencies, resulting in financial hardship for the family;

(6) Students whose family members suffer from chronic serious illnesses, resulting in financial hardship for the household.

## II. Limiting Conditions for Identifying Students from Economically Disadvantaged Families

Upon verification, individuals meeting any of the following criteria shall not be recognized as students from economically disadvantaged families:

(1) The actual monthly living expenses are significantly higher than the average living standard of students at the school;

(2) Frequent visits to commercial internet cafes or staying up all night online;

(3) Individuals with alcohol abuse or smoking habits.

## III. Criteria for Identifying Students from Economically Disadvantaged Families

Based on the severity of financial difficulties, students from economically disadvantaged families are categorized into three tiers: special hardship, moderate hardship, and general hardship.

## IV. The Authority Responsible for Identifying Students from Economically Disadvantaged Families

The university has established a four-tier financial aid certification mechanism comprising: the School Student Financial Aid Work Leading Group, the School Student Financial Aid Management Office, the College Certification Working Group, and the Year-Level (Major) Certification Evaluation Panel.

(1) The university has established a Student Financial Aid Working Group (with its office located in the Student Affairs Office), headed by the relevant university leader, with the head of the Student Affairs Office serving as deputy head and deputy secretaries of the Party branches of all colleges as members. This group is fully responsible for identifying students from economically disadvantaged families within the university.

(2) The Student Affairs Financial Aid Management Center is specifically responsible for organizing and managing the identification of economically disadvantaged students across the university.

(3) The College Accreditation Working Group is specifically responsible for organizing and reviewing the accreditation process within the college. The group is headed by a college leader overseeing financial aid programs for economically disadvantaged students, with members including student counselors and the director of the Student Affairs Office.

(4) The Grade (or Major) Accreditation Evaluation Committee is responsible for conducting democratic evaluations. For each grade or major, an accreditation evaluation committee shall be established, headed by a student counselor and comprising class advisors and student representatives; the number of student representatives depends on the specific grade or major.



The membership should be appropriately allocated and representative, typically comprising no less than 10% of the total number of students in the grade (or major). Upon establishment, the list of members of the accreditation committee shall be publicly displayed within the scope of that grade (or major).

#### V. Procedures for Identifying Students from Economically Disadvantaged Families

(1) The identification of students from economically disadvantaged families is conducted annually.

(2) Eligible students must carefully complete the "Yunnan Province Application Form for Identifying Economically Disadvantaged Students" (available for download on the Student Affairs Office website).

(3) School-wide accreditation process.

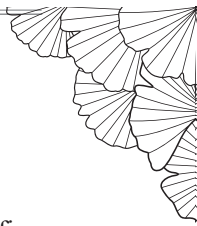
The identification process for elderly individuals from economically disadvantaged families begins every April.

The identification process for families facing financial difficulties begins each September.

1. The Grade (or Major) Identification Evaluation Panel reviews the submitted "Yunnan Province Application Form for Identifying Students from Economically Disadvantaged Families," assessing students' annual household income alongside their daily consumption patterns and other factors affecting their family's financial situation. Based on this evaluation, the panel determines eligibility levels for economically disadvantaged students within each grade or major category and submits the results to the College Identification Working Group for final review.

When conducting democratic evaluations, the grade (or major) accreditation panel should prioritize including students from registered economically disadvantaged families, rural households receiving subsistence allowances, rural students receiving special hardship assistance, urban low-income families, orphaned or disabled students, children of martyrs or beneficiaries of preferential policies, as well as those facing special circumstances such as chronic serious illnesses, natural disasters, or unexpected family crises, in the category of students with exceptional difficulties.

Students from originally registered rural households facing economic difficulties must submit a certificate of registered poverty-stricken household (stamped by the county/district poverty alleviation department); students from rural or urban low-income families must submit a copy of their low-income certificate (original required for verification); students receiving special hardship assistance must submit a copy of their special hardship assistance certificate (original required for verification); orphans must submit a copy of their orphan certificate (original required for verification); if a primary family member or the student themselves has a disability, relevant documentation must be submitted.



Copy of disability certificate (original must be presented for verification); for primary family members or the student themselves suffering from serious illnesses, an original medical certificate issued by a healthcare institution at or above the county level is required; children of martyrs must provide a copy of the martyr certification document (original must be presented for verification).

2. The Accreditation Working Group shall carefully review the preliminary evaluation results submitted by the Accreditation Evaluation Panel. Any objections must be corrected only after obtaining the Panel's approval.

After approval by the College Identification Working Group, the list of students from economically disadvantaged families along with their respective categories shall be publicly displayed for 5 working days through appropriate channels within designated scopes. During this display period, all personal sensitive information and privacy details of students must be strictly prohibited. Should any faculty members or students raise objections, they may submit inquiries to the College Identification Working Group via valid channels. The Working Group shall respond to such objections within 3 working days upon receipt. If further disputes remain regarding the Working Group's response, parties may appeal to the university's Student Financial Aid Management Office through proper channels. The Office shall provide a response within 3 working days of receiving the appeal. Should the circumstances prove substantiated, adjustments shall be made accordingly.

3. The Student Financial Aid Management Center under the University's Student Affairs Office is responsible for reviewing and consolidating the "Yunnan Province Application Forms for Identifying Economically Disadvantaged Students" approved by each college, then submitting them for university-wide approval. Upon approval, the university will publicly display the lists of students identified as economically disadvantaged at various levels through appropriate channels within a designated timeframe of five working days; during this period, the disclosure must strictly avoid any personal sensitive information or privacy details of the students.

#### (V) Other Matters Concerning the Recognition Process

1. During the identification process, students' privacy and self-esteem must be effectively protected, with particular emphasis on safeguarding their mental health. Evaluation primarily relies on written materials; when further investigation is required, methods such as individual interviews or home visits may be employed. It is strictly prohibited to require students applying for recognition to express hardships publicly or compare personal difficulties in public settings, nor should the democratic evaluation process be entrusted to student unions or class committees. Information regarding assistance received by students from economically disadvantaged families must be disclosed publicly without involving personal or family privacy. When promoting exemplary students,



For any matter involving the assisted student, the student's consent must be obtained.

2. Strengthen and improve education in ideals and beliefs, integrity, mental health, gratitude, and motivation. Enhance the development of school credit systems by integrating ideological and political work with assistance for students to solve practical problems, and increase efforts in providing support for disadvantaged students, offering academic aid, and fostering personal growth. Help students from economically disadvantaged families establish a proper sense of honor and disgrace, face existing difficulties appropriately, and encourage them to actively utilize state financial assistance to complete their studies. Educate students to truthfully report their family circumstances and promptly update information on changes in their financial situation; they should neither conceal information nor exaggerate or provide false reports.

#### (6) Verification

1. The Student Affairs Office's Student Financial Aid Management Center, the College Recognition Working Group, and the Grade (or Major) Recognition Evaluation Panel shall conduct research investigations using methods such as data analysis and individual interviews to gain a thorough and intuitive understanding of students' family financial circumstances. This enables timely identification of students facing financial difficulties who have not yet received assistance, or those without difficulties who have received aid, thereby promptly correcting any inaccuracies in recognition decisions. Each academic year, the university and colleges shall perform periodic eligibility reviews for all students from economically disadvantaged families. At appropriate intervals, no fewer than 10% of these students shall be randomly selected for verification through letters, phone calls, or field visits; alternatively, confirmation may be obtained by contacting local civil affairs departments, poverty alleviation agencies, or disability associations.

2. When applying for financial assistance, students must proactively submit a request to the university for recognition as economically disadvantaged individuals and provide truthful information regarding their family's financial situation. If a student is found to have maliciously provided false information, the university will revoke their eligibility for such recognition, cancel any awarded assistance, and recover the funds disbursed. In severe cases, the university may impose strict disciplinary actions in accordance with relevant regulations.



# Kunming University Student Work-Study Management Measures

## Chapter 1 General Provisions

1. To standardize the management of student work-study programs at our university, improve the student financial aid system, enhance service efficiency, promote the healthy and orderly development of work-study activities, safeguard students' legitimate rights and interests, assist students in successfully completing their studies, leverage the educational value of work-study programs, foster students' self-reliance, resilience, innovation, and entrepreneurship spirit, and strengthen their social practice capabilities, these Measures are formulated in accordance with the relevant provisions of the "Management Measures for Student Work-Study Programs in Higher Education Institutions" (Jiao Cai [2018] No.12) and tailored to the university's specific circumstances.

2. The work-study activities referred to in these Measures are social practice activities in which students, organized by the school, utilize their spare time to earn lawful compensation through labor, with the funds used to improve their academic and living conditions.

III. Work-study programs constitute a vital component of the university's student financial aid initiatives, serving as an effective means to enhance students' overall competence and support economically disadvantaged students, while providing a robust platform for comprehensive education throughout their academic journey. These programs must be implemented systematically by the university in accordance with the principles of: availability of spare study time, voluntary application, eligibility requirements, transparent information disclosure, prioritization of assistance needs, competitive selection processes, and strict compliance with laws and regulations, provided that such activities do not disrupt normal teaching operations or students' academic pursuits.

IV. Work-study programs shall be uniformly organized and managed by the university. No institution or individual may employ enrolled students for part-time work without prior approval from the University Student Affairs Office. Students engaging in unauthorized off-campus part-time employment are not covered by these regulations.

## Chapter 2: Management Authorities and Responsibilities

5. Establish a team of management and guidance staff for work-study programs. The Student Affairs Department serves as the administrative body responsible for student work-study initiatives across the university. Each college and department offering work-study positions shall designate specific personnel to oversee these programs, providing guidance and management support for student participation.

### VI. Responsibilities of the Student Affairs Department (Office):

(1) Organize, coordinate, and manage work-study programs for all students; formulate and revise the school's work-study management regulations.

(2) Collaborate with the school's finance department to jointly manage and utilize the designated financial assistance funds, establish compensation standards for on-campus work-study positions, and review the distribution of remuneration;

(3) Review and process applications for establishing work-study positions, and provide guidance and coordination to colleges and other employing departments in implementing work-study programs;

(4) Expand on-campus work-study programs and increase the number of available positions;

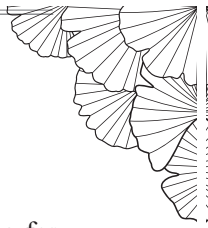
(5) Supervise all employment departments within the school in implementing work-study programs, and promptly identify and address any issues;

(6) Strengthen the ideological and political education as well as daily management of work-study students, and organize relevant thematic educational activities.

### VII. Responsibilities of the Employing Entity:

(1) Develop employment plans for work-study positions within the department or college, and submit them to the Student Affairs Department at the beginning of each academic year;

(2) Develop job responsibilities and operational procedures for work-study positions, specify detailed requirements for appointed personnel, complete the public recruitment process for work-study students, provide professional ethics training and necessary vocational skills development for selected candidates, and strive to cultivate their ability to work independently.



(3) Conduct daily management, supervision, and guidance for work-study positions; monitor the daily activities of work-study students; promptly identify, understand, collect, and address issues arising in their ideological development, academic performance, personal life, or work responsibilities; develop effective solutions and implement them promptly.

(4) As needed for work purposes, arrange for work-study students to perform temporary tasks;

(5) Responsible for evaluating the performance of work-study students and, in accordance with regulations, determining and approving their remuneration;

(6) Responsible for reporting attendance records of work-study students;

(7) Conduct thorough research on work-study programs and actively submit opinions and suggestions to the Student Affairs Department;

8. Work-study programs shall be managed in accordance with the principle of "whoever employs, supervises, and is responsible."

### Chapter 3: Establishment of Work-Study Positions and Application Procedures

9. No unit, group, or individual may recruit students on campus to participate in work-study programs or any commercial activities without prior approval from the Student Affairs Department (Office). No student organization or individual may set up stalls or business outlets on campus without authorization, conduct commercial activities in student dormitories, or engage in work-study activities under their personal name. In case of any accident resulting from such actions, the student shall bear full responsibility for all consequences.

10. All work-study programs organized by individual colleges must be reported to the Student Affairs Department for record-keeping purposes.

#### XI. Position Establishment

(1) Work-study positions primarily include Teaching Assistants, Research Assistants, Administrative Assistants, and other public service roles within the university.

(2) On-campus work-study positions are divided into permanent positions and temporary positions. Permanent



A full-time position refers to one with defined job responsibilities and relatively stable duties, where students participate in work-study programs for a duration of three months or longer (inclusive). A temporary position, on the other hand, is not long-term and can be completed through one or several work-study activities.

(3) The establishment of work-study positions shall adhere to the principle of being realistic; no excessive number of positions should be created, nor should roles that exceed students' capabilities.

(4) The establishment of all positions must comply with national laws, regulations, and the university's rules and regulations, and shall not conflict with the university's teaching plan. No unit or individual may organize students to participate in activities that harm the university's reputation or the image of college students, impair their physical and mental health, or violate social ethics; nor may they organize students to engage in activities explicitly prohibited by law or university regulations. For ethnic minority students participating in work-study programs, their customs and traditions shall be respected.

(5) Position establishment shall be based on the actual needs of school operations, fully taking into account the unique characteristics of students' learning and work. Positions should primarily focus on intellectual support, labor services, and professional development.

(6) For work-study programs, each fixed position shall be assigned to one individual, with priority given to students from economically disadvantaged families. The employment period shall generally be at least one semester, and renewal requires reapproval upon expiration.

## XII. Types of Positions

(1) Administrative tasks include: organizing office documents, assisting in managing major events, conducting duty patrols, arranging library materials, assisting with dormitory management, and maintaining order in the cafeteria;

(2) Technical support services include: website development and maintenance, data entry, venue equipment management, and security measures;

## XIII. Application for Job Establishment



(1) When establishing work positions within various colleges or employing departments, institutions must first complete the "Kunming University Student Work-Study Position Application Form," have it reviewed by the respective department head, and submit it to the Student Affairs Department for approval before implementation.

(2) All departments establishing fixed work-study positions shall formulate job responsibilities and corresponding management regulations, and assign dedicated personnel to provide ideological education, work guidance, and performance evaluation for participating students.

(3) When any employing department needs to adjust job positions or staffing levels, it must submit an adjustment plan for review and approval by the Student Affairs Department before implementation.

14. The arrangement of permanent and temporary employment for functional departments and teaching support departments on campus shall be coordinated by the Student Affairs Office, with all colleges providing cooperation and support. Work-study positions established without approval from the Student Affairs Department shall have their remuneration paid by the employing department. For students participating in work-study activities at profit-oriented campus units or projects with dedicated funding, their remuneration shall be paid by the employing unit or covered from project funds.

## Chapter 4: Eligible Applicants for Positions and Employment Procedures

15. In principle, applicants for this position must be students from economically disadvantaged families who have been recognized by the university.

(1) The following individuals shall be given priority under equal conditions:

(1) Children of martyrs, orphans, students with disabilities, students from registered impoverished households, children from single-parent families, and other students facing particularly severe financial hardships.

(2) Students facing temporary difficulties due to natural disasters or family emergencies.

(3) Students who meet the job requirements and possess certain specialized skills.

(2) The school will not arrange work-study programs for students under any of the following circumstances:

(1) Those who have received disciplinary sanctions of demerit or higher.





(2) Students who receive academic warning during this academic year and are unable to complete their studies as planned.

(3) Was dismissed by the employer after being rated as unqualified due to lack of diligence in work.

(4) Those who have applied for a work-study position but fail to participate without valid reasons.

(5) In violation of other relevant provisions of these Measures.

#### 16. Onboarding Procedures

(1) Recruitment. Employers with approved job positions shall publish position details through Kunming University's Student Affairs System, campus website, Yiban Workstation, WeChat official account, and other channels, and recruit students via open competition to ensure fair selection.

(2) Application. Eligible students shall apply in accordance with the recruitment requirements of the employing organization.

(3) Interview and Admission. The employing unit will conduct interviews with the applicants; upon approval, the results shall be reported to the Student Affairs Department (Office) Student Financial Aid Management Center for record-keeping.

(4) Onboarding. Students shall commence work after receiving training from the employing organization, with a centralized training session typically lasting no less than 2 hours.

### Chapter 5: Labor Remuneration and Performance Evaluation

#### 17. Standards and Payment Methods for Work-Study Positions

(1) The duration of participation in work-study programs (fixed positions) shall not exceed 25 hours per month. The standard remuneration for on-campus students is 12 yuan per hour, totaling 300 yuan monthly.

(2) Students participating in work-study programs (temporary positions) shall receive a daily wage not exceeding 30 yuan;

(3) Students on duty during annual winter and summer vacations shall be compensated at a rate of 30 yuan per day;

(4) The work-study period for students is calculated as 8 months per academic year (March–June and September–December, totaling 8 months).



18. Schools shall protect students' labor remuneration earned through honest work and service. When determining remuneration, employing units must fully adhere to the principles of compensation based on work performance and support for students from economically disadvantaged families; they shall not arbitrarily reduce students' wages, falsely report or overstate work quantities, or pay remuneration exceeding actual value.

19. Each employing department shall, based on monthly performance evaluations, submit the student work-study attendance records to the Student Affairs Department's Student Financial Aid Management Center by the 5th day of the following month for review and consolidation before submission to the university for approval and distribution.

20. At the end of each semester, all employing colleges (departments) and departments shall evaluate students participating in work-study programs, assigning them to three categories: excellent, qualified, or unqualified, and submit the evaluation results to the Student Affairs Department's Student Financial Aid Management Center for record-keeping as the basis for future assignment of work-study positions. Students who fail the assessment or refuse to comply with assignments without valid reason may have their participation in work-study activities suspended by the university, and they will not be assigned any work-study positions thereafter.

21. These Measures shall take effect upon issuance and shall be interpreted by the Student Affairs Department (Office).



# Kunming University's Selection Procedures for the "National Inspirational Scholarship, Provincial Government Inspirational Scholarship, and National Financial Aid Program"

## Chapter 1 General Provisions

1. In accordance with the State Council's "Opinions on Establishing and Improving the Financial Aid Policy System for Economically Disadvantaged Students in Regular Undergraduate Universities, Higher Vocational Schools, and Secondary Vocational Schools," and to further enhance financial assistance for economically disadvantaged students at our university, strengthen the management and utilization of the National Inspirational Scholarship, National Student Grant, and Provincial Government Inspirational Scholarship, while fully demonstrating the care provided by the state, the university, and society for these students, this regulation is hereby formulated based on our institution's specific circumstances.

## Chapter 2: Selection Criteria and Procedures for the National Inspirational Scholarship

### Proportion and Reward Standards

#### II. Eligibility Criteria for the National Inspirational Scholarship

(1) The National Inspirational Scholarship is awarded to economically disadvantaged undergraduate and college students enrolled full-time in their second year or above (including the second year), who demonstrate outstanding academic performance and moral character.

(2) Strong political integrity and moral character: demonstrating love for the socialist motherland, supporting the leadership of the Communist Party of China, abiding by the Constitution and laws, complying with school regulations, and maintaining honesty and trustworthiness.

Free from unhealthy habits, proactive and ambitious, demonstrating exemplary conduct with outstanding performance in all aspects; actively participating in Yiban activities without any disciplinary violations (where disciplinary violations refer to those meeting the criteria for disciplinary action). Eligible for evaluation from the date of removal of disciplinary sanctions.

(3) Diligent Academic Performance: Applicants must demonstrate outstanding academic achievement, having received either the First-Class or Second-Class Scholarship for School-Level Model Students, ranking within the top 30% of their grade level in academic performance, and placing among the top 20 in the annual comprehensive quality assessment.

(4) Excellent physical fitness: Actively participate in physical exercise and various recreational sports activities, maintain good health, possess sound lifestyle hygiene habits and healthy psychological qualities, and meet the national physical exercise standards at the excellent level or above.

(5) Students eligible for the National Inspirational Scholarship must be financially disadvantaged students recognized and publicly listed by their respective colleges in the current academic year.

### III. Selection Procedure for the National Inspirational Scholarship

(1) In accordance with the selection criteria for the National Inspirational Scholarship, each class shall recommend candidates to its respective college and submit relevant supporting documents.

(2) Each college shall determine preliminary candidates based on the selection criteria and requirements; after public announcement with no objections, submit them to the Student Affairs Office.

(3) After review by the Student Affairs Office and public announcement across the university without objections, it shall be submitted to the university for approval.

(4) The award shall be granted upon approval by the Provincial Department of Education.

### IV. Evaluation Criteria, Selection Ratios, and Reward Standards for the National Inspirational Scholarship

(1) Evaluation: The National Inspirational Scholarship is awarded annually through a competitive review process. The university records award recipients in students' academic records.

(2) Allocation Ratio: Based on the annual quotas issued by the Provincial Department of Education, the Student Affairs Office will distribute these quotas to each college according to the proportion of student enrollment in each institution.

(3) Standard: A reward of 5,000 yuan per person per year.

### Chapter 3: Selection Criteria, Procedures, Ratios, and Reward Standards for the Provincial Government Inspirational Scholarship

#### V. Selection Criteria for the Provincial Government's Inspirational Scholarship

(1) The Provincial Government Inspirational Scholarship is awarded to full-time undergraduate or college students from economically disadvantaged families who are enrolled in their second year or above (including the second year), and demonstrate outstanding academic performance and moral character.

(2) Strong political integrity and moral character: Love for the socialist motherland, support for the leadership of the Communist Party of China, compliance with the Constitution and laws, adherence to school regulations, honesty and trustworthiness, absence of unhealthy habits, proactive attitude, exemplary conduct, outstanding performance in all aspects, active participation in Yiban activities, and no disciplinary violations (where violations meet the criteria for disciplinary action); eligibility for evaluation resumes from the date of removal of such sanctions.

(3) Diligent Academic Performance: Applicants must demonstrate outstanding academic achievement, having received either the First-Class, Second-Class, or Third-Class Scholarship for School-Level Model Students or Outstanding Student Leadership Award, with academic performance ranking within the top 30% of their grade level and comprehensive quality assessment scores placing among the top 50 in their grade.

(4) Excellent physical fitness: Actively participate in physical exercise and various recreational sports activities, maintain good health, possess sound lifestyle hygiene habits and healthy psychological qualities, and meet the national physical exercise standards at the excellent level or above.

(5) Students eligible for the Provincial Government Encouragement Scholarship must be financially disadvantaged students identified and publicly listed by their respective colleges in the current academic year.

#### VI. Selection Procedure for the Provincial Government's Inspirational Scholarship

(1) In accordance with the provincial government's scholarship eligibility criteria, each class shall recommend candidates to its respective college and submit relevant supporting documents.

(2) Each college shall determine preliminary candidates based on the selection criteria and requirements, followed by public announcement.

After there are no objections, submit the request to the Student Affairs Office.

(3) After review by the Student Affairs Office and public announcement across the university without objections, it shall be submitted to the university for approval.

(4) The award shall be granted upon approval by the Provincial Department of Education.

#### VII. Evaluation Criteria, Selection Ratios, and Reward Standards for Provincial Government Encouragement Scholarships

(1) Evaluation: The Provincial Government Inspirational Scholarship is awarded annually through a competitive review process. The university records award recipients in students' academic records.

(2) Allocation Ratio: Based on the annual quotas issued by the Provincial Department of Education, the Student Affairs Office will distribute these quotas to each college according to the proportion of student enrollment in each institution.

(3) Standard: A reward of 4,000 yuan per person per year.

### Chapter 4: Selection Criteria for National Scholarships

#### Procedures, Ratios, and Reward Standards

#### VIII. Eligibility Criteria for National Student Grants

(1) The National Student Grant is awarded to full-time undergraduate and college students from economically disadvantaged families who demonstrate outstanding academic performance and moral character.

(2) Love the socialist motherland, support the leadership of the Communist Party of China, abide by the Constitution and laws, comply with school rules and regulations, and have no illegal or disciplinary violations (where disciplinary violations meet the criteria for disciplinary action); eligible to participate in evaluations from the date of removal of disciplinary sanctions; demonstrate honesty and integrity, possess excellent moral character, enjoy high credibility among students; come from economically disadvantaged families, lead a frugal lifestyle, show dedication to the collective, and actively engage in activities organized by the university, college, class, and the School YiBan program.

(3) Demonstrates diligent study habits, achieves excellent academic performance, and receives a comprehensive evaluation of good or higher in moral, intellectual, and physical development.

(4) Students eligible for the National Student Grant must be those recognized and publicly announced by their respective colleges in the current academic year.



Students from families facing financial difficulties.

#### IX. Procedures for Selecting National Student Grants

(1) In accordance with the national student grant selection criteria, each class shall recommend candidates to its respective college and submit relevant supporting documents.

(2) Each college must exercise strict scrutiny and refrain from evenly distributing student quotas across classes; instead, it should carefully identify students from economically disadvantaged families who most urgently require assistance.

(3) Each college shall determine preliminary candidates based on the selection criteria and requirements; after public announcement with no objections, submit them to the Student Affairs Office.

(4) After review by the Student Affairs Office and public announcement across the university without objections, it shall be submitted to the university for approval.

(5) Distribution shall be carried out upon approval by the Provincial Department of Education.

(6) Economically disadvantaged students receiving national student grants shall be assigned to complete a social service project at the college, with strict requirements for diligent task fulfillment, accompanied by proper supervision and guidance.

(7) The Student Affairs Office will conduct periodic follow-up assessments on the living conditions, behavioral conduct, and academic performance of students receiving this scholarship who come from economically disadvantaged families. If discrepancies are found between reported financial circumstances and actual situations, or if violations of rules or disciplinary regulations (defined as meeting the criteria for disciplinary action) are identified, eligibility will be immediately revoked and the matter will be publicly notified throughout the university.

#### X. Evaluation Criteria, Selection Ratios, and Reward Standards for National Student Grants

(1) Evaluation: The National Student Grant is awarded annually through a competitive review process. The university records award recipients in students' academic records.

(2) Allocation Ratio: Based on the annual quotas issued by the Provincial Department of Education, the Student Affairs Office will distribute these quotas to each college according to the proportion of student enrollment in each institution.

(3) Standards: The National First-Class Scholarship amounts to RMB 3,800 per student per year; the National Second-Class Scholarship amounts to RMB 2,800 per student per year, disbursed over 10 months across spring and autumn semesters.

11. The Following Principles Shall Be Observed When Selecting Recipients of the National Inspirational Scholarship, Provincial Government Inspirational Scholarship, and National Student Financial Aid:

(1) Within the same academic year, students from economically disadvantaged families who apply for the National Inspirational Scholarship may also apply for and receive the National Student Grant; however, they cannot simultaneously receive higher-value scholarships such as the National Scholarship, Provincial Government Scholarship, or Provincial Government Inspirational Scholarship.

(2) Within the same academic year, economically disadvantaged students applying for the Provincial Government Inspirational Scholarship may simultaneously apply for and receive the National Student Grant; however, they cannot concurrently receive higher-value scholarships such as the National Scholarship, National Inspirational Scholarship, or Provincial Government Scholarship.

12. Students Who Meet Any of the Following Criteria During the Current Academic Year Are Ineligible to Apply for the National Inspirational Scholarship, Provincial Government Inspirational Scholarship, or National Student Financial Aid.

(1) Engaging in words or actions that violate the Four Basic Principles.

(2) Individuals who have received disciplinary sanctions from Party (Youth League) organizations or school authorities (where disciplinary sanctions meet the prescribed criteria) may participate in the evaluation from the date the sanctions are lifted.

(3) Engaging in serious violations of social ethics, acts of dishonesty, examination cheating, or other undesirable behaviors.

(4) Failure to pay tuition fees, accommodation fees, etc., without valid reason.

13. Students who have not paid or have deferred tuition and accommodation fees must first settle all outstanding charges after receiving the National Encouragement Scholarship or Provincial Government Encouragement Scholarship.

14. If new evaluation methods are issued by the relevant higher authorities, they shall be implemented in accordance with the relevant regulations of those authorities.





## Kunming University Scholarship Selection Procedures

The Kunming University Scholarship is a financial aid program established by the university to encourage economically disadvantaged students to study diligently, strive for excellence, and achieve well-rounded development in moral, intellectual, physical, and aesthetic aspects.

### I. Reward Standards:

1,000 yuan per person per year

### II. Application, Evaluation, and Disbursement

The Kunming University Scholarship is awarded annually, with the selection quota not exceeding 20% of the total number of students identified as economically disadvantaged that year. Applications must be submitted by students themselves by November 1 each year; after evaluation, recommendation, and public announcement by respective colleges, the shortlist is forwarded to the Student Affairs Office for review and final approval by November 30. Upon completion of the review process, the university will award the scholarship.

### III. Selection Criteria

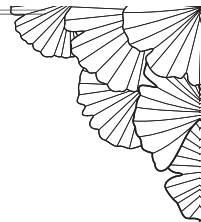
All full-time students enrolled at our university who are identified by the institution as economically disadvantaged in the current academic year and meet the following criteria are eligible to apply for the Kunming University Scholarship:

(1) Love the socialist motherland and support the leadership of the Communist Party of China;

(2) Comply with the Constitution and laws, adhere to school regulations, and have not received any disciplinary action (i.e., meet the criteria for such action) during the academic year; candidates may participate in the evaluation from the date the disciplinary action is lifted, while those who have engaged in malicious fee arrears are ineligible.

(3) Honest and trustworthy, with excellent moral character;

(4) Demonstrate diligent academic performance during the study period; no failures shall occur in any examination or assessment course throughout the academic year.



For subjects with two or more failures, the overall assessment score or ranking must show improvement compared to the previous academic year.

(5) The family faces financial difficulties and leads a frugal lifestyle.

#### IV. Relevant Matters

During the same academic year, students who have already received either the National Inspirational Scholarship or the Yunnan Provincial Government Inspirational Scholarship may simultaneously apply for and receive the National Financial Aid, but will no longer be eligible for the financial aid assessment at Kunming University.

#### V. Supervision and Management

(1) All colleges must adhere to the principles of openness, fairness, and impartiality in conducting the scholarship selection process at Kunming University, strictly implement these regulations, and willingly accept organizational and public oversight.

(2) Recipients of assistance shall actively participate in various social practice and public welfare activities organized by their respective colleges and classes, and submit a semesterly summary report to their college covering aspects such as personal development, academic performance, and daily life.

(3) If any fraudulent activities are discovered during the evaluation process, the candidate will be disqualified from this year's selection.



## Important Notes for Student Safety Insurance Claims Processing

To reasonably share students' medical expenses and alleviate the financial burden on their parents, new students who voluntarily pay insurance premiums upon enrollment may receive proportional compensation for medical costs incurred when seeking treatment at healthcare institutions due to accidental injuries or hospitalization for illnesses.

### I. Medical Institutions

Public hospitals at or above the county level

### II. Location for Submitting Claims

Office 106, Student Center, First Floor of the Youth Center

### III. Claim Processing Timeframe

Claims may be submitted within 2 years from the date of admission.

### IV. Documents required for submission

(1) Required documents to be submitted in case of a disease-related claim:

1. Copy of student ID card; 2. Copy of insurance policy; 3. Copy of identity card; 4. Medical records, diagnostic certificates, admission records, examination reports, discharge summaries, discharge certificates, medical expense invoices, and detailed lists of prescribed medications issued by a hospital at or above the county level; for cases with hospitalization costs exceeding RMB 5,000, the first page of the hospitalization medical record must also be provided; 5. Patients transferring to another hospital for treatment must submit a transfer discharge certificate along with results of any special examinations conducted; 6. Patients who have utilized their medical insurance cards must additionally provide either the original Provincial/Municipal Medical Insurance General Hospitalization Expense Settlement Form (Form 9) or the original Urban/Rural Residents' Basic Medical Insurance Expense Settlement Reimbursement Form.

Note: Medical expenses incurred for outpatient treatment due to illness without hospitalization are not covered by insurance.

## (2) Required documents in case of accidental injury:

1. Copy of student ID card;
2. Copy of insurance policy;
3. Copy of identity card;
4. County-level document

The following documents issued by the aforementioned hospitals are required: outpatient and emergency medical records, diagnostic certificates, examination reports, medical expense invoices, and lists of prescribed medications or prescriptions; for hospitalization cases, admission records must also be provided, and patients with hospitalization costs exceeding RMB 5,000 must additionally submit admission records and the first page of the hospitalization medical record. 5. Patients transferring to another hospital for treatment must provide a transfer discharge certificate along with results from any special examinations conducted. 6. Patients who have utilized their medical insurance cards must also submit either the original provincial/municipal medical insurance settlement statement for standard hospitalization expenses (Form 9) or the original reimbursement slip for urban and rural residents' basic medical insurance expenses.

## (3) Documents required upon death:

1. Copy of student ID card;
2. Copy of insurance policy;
3. Proof of cancellation of the insured's household registration

1. Original documents;

4. Original death certificate issued by the local public security bureau; in cases of traffic accidents, an original accident report issued by the traffic police must be provided;
5. Cremation certificate;
6. Copy of the insurer's identification card;
7. Copy of the beneficiary's identification card;
8. Copy of the household registration book;
9. Medical death certificate.

(4) If a claim must be processed first with the Urban Resident Medical Insurance, New Rural Cooperative Medical Scheme, or other insurance institutions due to the absence of medical insurance settlement at hospital discharge, the following documents shall be submitted: complete copies of all hospital records (stamped with the red official seals of the respective insurance authorities), original Provincial/Municipal Medical Insurance General Hospitalization Medical Expense Settlement Statement (Form 9), original Urban and Rural Residents Basic Medical Insurance Expense Settlement Reimbursement Form, original New Rural Cooperative Medical Insurance Expense Settlement Reimbursement Form, or original compensation notice (settlement statement) from other insurance institutions, in order to process the student safety insurance claim.



## V. Reasons for Refusal of Compensation Claims

(1) Any form of accidental injury occurring after alcohol consumption

(2) Physical injuries resulting from physical altercations, suicide, or self-inflicted injuries in which the insured actively participated

(3) Congenital and genetic disorders: including congenital heart disease, hypertrophic nasal turbinates, rhinitis, congenital strabismus, etc.

(4) Pre-existing conditions prior to insurance application: including diabetes mellitus, hypertension, cardiovascular and cerebrovascular diseases, rhinitis, etc.

(5) Mental Disorders

(6) Costs of plastic surgery, organ transplantation, and prosthetics

(7) Diseases caused by self-administration of medications without medical supervision

(8) Injuries sustained by the insured due to pregnancy, abortion, or childbirth

(9) Injuries sustained by the insured due to high-risk sports or activities such as diving, skiing, rock climbing, bungee jumping, etc.

(10) The insured person suffers from AIDS or is infected with the human immunodeficiency virus (HIV).

(10.1) Costs incurred for hospitalization due to illness at private clinics or primary-level private hospitals

(12) Outpatient medical expenses incurred due to illness are not covered by insurance compensation.

(13) The costs associated with dental implantation or orthodontic treatment following accidental tooth injury or loss are not covered by insurance compensation; likewise, outpatient treatment expenses incurred due to dental diseases are not covered by insurance compensation.

(14) In cases where an individual sustains accidental injury or death while riding a shared electric bicycle of their own free will, the insurance company may pay compensation proportionally or deny coverage depending on the circumstances.

(15) Accidental injuries caused by driving a motor vehicle without a valid driver's license or without a valid operating permit shall not be covered under insurance liability.



Seek treatment at a public hospital at or above the county level after an accidental or hospitalized medical incident → Treatment

Upon completion of treatment, the insured or beneficiary shall collect the relevant hospital documents and submit them to the Student Affairs Department for review of the "Student Health Insurance" materials. They must then fill out the claim application form and bank transfer authorization letter. The Student Affairs Department will handle the claims procedures on behalf of the insured with the insurance company. Upon final settlement, the insurance company will transfer the claim payment to the insured's designated bank account.



## Credit Policy for Student Loans Based on Home Region Credit Assessment by the China Development Bank

The Source-Place Credit Student Loan is a financial assistance program offered by financial institutions such as the China Development Bank to eligible freshmen and current students from economically disadvantaged families, which must be applied for in the county (city, district) where the student's household registration is located prior to enrollment. This loan is a credit-based facility, with both the student and their parent(s) or other legal guardians serving as co-borrowers who jointly assume repayment responsibility.

### I. Eligible Borrowers

Undergraduate and junior college students, master's degree candidates, and second-bachelor degree students enrolled in full-time undergraduate institutions, higher vocational schools, and higher specialized colleges (including private universities and independent colleges; the list of institutions is subject to official publication by the Ministry of Education).

### II. Loan Conditions

Students applying for the home-region loan must meet all of the following requirements simultaneously:

- (1) Hold the nationality of the People's Republic of China;
- (2) Be honest and trustworthy, and abide by laws and regulations;
- (3) Full-time new students, or current undergraduate, graduate, and second-bachelor degree students enrolled in full-time higher education institutions—including regular undergraduate universities, higher vocational schools, and junior colleges—that have been approved for establishment and operation of higher education programs under relevant national regulations, and who have formally received genuine, lawful, and valid admission notices;
- (4) Both the student's household registration and that of the co-borrower must be registered in this county (district) prior to enrollment;



(5) The student has not obtained any other student loans in the current year;

(6) Meet one of the following criteria: experiencing financial hardship, with available income insufficient to cover the basic expenses required for completing studies during the academic period;

1. Households in extreme poverty in rural areas and urban households receiving minimum living allowances;

2. Families with orphans or persons with disabilities;

3. Due to natural disasters and man-made calamities, significant losses have occurred, leaving the institution unable to cover students' tuition fees.

4. A family member suffers from a serious illness;

5. The primary income earner of the household has lost their ability to work due to certain circumstances.

6. Single-parent families without a stable income;

7. Families facing economic difficulties from elderly, young, border, impoverished, or remote rural areas;

8. Families where one or both parents are unemployed;

9. The family's annual cash income is less than 8,000 RMB.

10. Other families facing financial difficulties.

(7) Students who are registered as impoverished individuals may directly visit the county-level financial assistance center to apply for loans without undergoing household economic hardship assessment.

### III. Conditions for Joint Borrowers

The co-borrower and the student borrower share joint repayment responsibility. The co-borrower must meet the following requirements:

(1) In principle, the co-borrower shall be the parents of the student borrowing the loan;

(2) If the parents of the borrower student become unable to work or lack civil capacity due to special circumstances such as disability or illness, other close relatives of the borrower may serve as co-borrowers;

(3) If the borrower is an orphan, the co-borrower shall be another legal guardian or a natural person with full civil capacity who voluntarily assumes joint repayment liability with the borrower.





(4) Both the co-borrower's household registration and the student's household registration prior to enrollment shall be registered in this county (district);

(5) If the co-borrower is not the parent of the student borrowing the loan, their age should generally be between 25 and 60 years old;

(6) Students who have not fully repaid their China Development Bank's source-area credit student loans (or university student loans) are not eligible to serve as co-borrowers for other loans.

#### IV. Purpose of the Loan

The home-region loan is primarily intended for tuition and accommodation fees for borrowing students. If the loan amount exceeds actual needs, the remaining balance can be used for living expenses.

#### V. Loan Amount

Each student may apply for a loan amount ranging from no less than 1,000 yuan to no more than 8,000 yuan per year, with the exact amount determined by their actual tuition and accommodation expenses. If the requested loan exceeds the combined cost of tuition and accommodation, the funds will first cover these expenses, with any remaining balance allocated to the borrower's living expenses.

#### VI. Loan Term

Add 15 years based on the program duration, with a maximum of 22 years.



#### VII. Loan Interest Rate

Implemented by the National Interbank Funding Center, authorized by the People's Bank of China

The five-year or longer loan market quotation rate (LPR5Y) is 30 basis points lower than the benchmark rate (i.e., LPR5Y-0.3%). It is adjusted annually on December 21 based on the latest LPR5Y.

## VIII. Repayment of Principal and Interest

### (1) Interest and Principal

1. Interest incurred during the period of enrollment is fully subsidized by the national government.

2. Interest on student loans begins to be repaid from September 1 of the year of graduation (or completion), with repayment due on December 20 each year (December 20 in the final year). Due dates are not postponed during public holidays.

3. Starting from the sixth year after graduation (or completion), principal and interest payments shall commence, with both principal and interest due on the same date.

4. Graduates who wish to continue their degree studies during the repayment period must promptly submit an application to the county-level financial aid center along with written documentation. Upon approval, they will remain eligible for government-subsidized interest payments throughout their studies.

### (II) Repayment Method

#### 1、 Normal Payment

1.11 After September 1st (for the final year, it is September 1), log in to the Student Online System [www.csls.cdb.com.cn](http://www.csls.cdb.com.cn) to check your current repayment amount. Use the borrower's ID number as the system username; if you forget your password, call 95593 to reset it.

2. Between November 1 and December 20 (for the final year, between September 1 and September 20), log in to Alipay [www.alipay.com](http://www.alipay.com), top up or repay directly from your designated account, or use the "Student Loan Repayment" feature. Alternatively, visit the nearest county-level financial aid center or school financial aid center to repay using a dedicated student loan POS machine by swiping your debit card.

#### 2、 prepayment

1. You can apply once at the county-level funding center or by logging into the student campus service system.



You may also settle all outstanding principal and corresponding interest on one or more Loan Agreements; alternatively, you may apply for early repayment of part of the principal and corresponding interest.

2. You can apply for early repayment (except in special cases). The system will determine the corresponding interest settlement date and interest amount based on your application time (interest is calculated up to the settlement date).

### 3、Overdue Payment

1.1 Late repayments are permitted from January to October (1st–20th) and from November 1st to December 20th. Once self-payment of principal and interest begins, failure to repay by December 20th of the same year will be deemed a loan default, with penalty interest accruing from December 21st at a rate of 130% of the current interest rate. Late payments must cover both the overdue principal/interest and penalty interest accrued through the 20th of the repayment month. Specific amounts can be checked via the Student Online Service System.

2. In accordance with the relevant provisions of the National Credit Information Management Regulations, adverse records will remain valid for five years after the overdue loan is fully repaid. To ensure smooth future employment, travel abroad, consumption, credit card applications, mortgage or car loan applications, please repay any overdue loans promptly once a default record is incurred.

3. Students who fail to repay loans as agreed, experience consecutive defaults for more than one year, and do not proactively contact the county-level financial assistance center shall have their names, ID numbers, alma maters, and default details disclosed by China Development Bank and the county-level financial assistance center through news media and online platforms without prior notice, in accordance with the Loan Agreement.

### 9. Loan Recipients Must Complete the Graduation Confirmation Procedures Before Leaving Campus Upon Graduation.

From April to June of the graduation year, log in to the Student Online System to update your personal information, accurately providing the latest family details, employment status, contact information, and reasons for any changes. After submitting a graduation confirmation request through the Student Online Service System, submit the signed Graduation Confirmation Form to your assigned school faculty member.



## Provisions and Important Notes Regarding Basic Medical Insurance for Urban Residents

In accordance with the provisions of the "Announcement of the Kunming Municipal People's Government" (Yun Fu Deng No.381), the "Implementation Measures for Basic Medical Insurance for Urban Residents in Kunming City" (October 1, 2007), and the "Detailed Implementation Rules for Basic Medical Insurance for Urban Residents in Kunming City" (March 12, 2008), the inclusion of college students within the pilot scope of basic medical insurance for urban residents fully demonstrates the high priority given by the Party and the state to healthcare security for college students. This initiative holds significant and far-reaching implications for safeguarding students' health, enhancing the social security system, and promoting socialist harmony.

### I. Premium Payment Standards

Medical insurance for patients falls under the basic medical insurance scheme for urban and rural residents, and enjoys equivalent financial subsidy benefits at all levels in accordance with provincial standards. The individual contribution rates shall be implemented as stipulated by national, provincial, and municipal governments.

### II. Enjoying Insurance Benefits

(1) Those who have paid the next year's premium will become eligible for medical insurance benefits starting January 1 of the following year.

(2) The Urban and Rural Residents Basic Medical Insurance Fund is primarily used to cover basic medical insurance benefits for insured students, including general hospitalization, emergency rescue, outpatient services for special diseases, general outpatient care, and inpatient care during childbirth.

(3) Currently, the implementation covers the period within a natural year for the basic medical insurance pooling scheme.



The maximum payment limit for the fund is 60,000 yuan, and this applies to the critical illness supplementary medical insurance fund as well.

The limit is 98,000 yuan, for a total of 158,000 yuan.

### III. Specific Usage Methods for the Student Medical Insurance Card

#### (1) General Inpatient Admission

Students may use their medical insurance cards to be hospitalized at designated healthcare institutions under the Yunnan Provincial Basic Medical Insurance Program for Urban and Rural Residents. Upon hospitalization, students only need to pay the out-of-pocket medical expenses before completing discharge procedures; the remaining costs will be directly settled between the medical insurance center and the hospital.

#### (2) Emergency rescue and medical treatment in other regions

Insured students who are hospitalized at non-designated medical institutions within Yunnan Province for emergency treatment, or who are hospitalized at medical facilities outside Kunming City for emergency treatment during summer/winter vacations or national statutory holidays while visiting relatives, shall complete the registration procedures with the local medical insurance authority within 5 working days from the date of admission. The individual shall advance the medical expenses in advance. Upon discharge, they must submit relevant documents—including a critical condition notification or rescue record, invoice, medical records, prescription, examination reports, itemized bills, and discharge certificate—to the local medical insurance authority for review and reimbursement within 60 days.

Medical expenses incurred by patients who have not completed the registration and approval procedures or do not meet the criteria for emergency hospitalization shall not be covered by the pooled medical expense fund.

#### (3) Outpatient Special Diseases

The scope of special outpatient diseases includes: chronic renal failure (outpatient dialysis therapy), malignant tumors (outpatient radiotherapy and chemotherapy), anti-rejection therapy for organ transplantation, systemic lupus erythematosus, aplastic anemia, hemophilia, schizophrenia, and bipolar disorder (requiring hospitalization), as well as epilepsy. Insured residents seeking treatment for "special outpatient diseases" may voluntarily designate one to four designated hospitals as their treatment facilities. A deductible is applied once per year, which does not accumulate with the hospitalization deductible; both the deductible amount and the reimbursement rate from the pooled fund are the same as those for hospitalization. Patients may apply for the "Special Disease Outpatient Medical Benefit Certificate" at the Wuhua District Medical Insurance Center, providing the required documentation.

Required documents: (1) "Kunming City Urban and Rural Residents' Medical Insurance' Special Diseases' Outpatient Benefits Approval Form" (available at the medical insurance department of the treating hospital); (2) Outpatient or inpatient medical records related to the "special diseases"; (3) Examination and diagnostic test results relevant to the "special diseases"; (4) Medical insurance card (original and copy); (5) Identity card (original and copy); (6) Three recent passport-sized photos without hats.

IV. Medical expenses incurred under the following circumstances shall not be reimbursed.

(1) Those receiving treatment abroad or in Hong Kong, Macau, or Taiwan;

(2) Suicide or self-harm (excluding mental disorders);

(3) Injuries or illnesses resulting from fighting, brawling, alcohol abuse, drug use, or other criminal acts or violations of the Public Security Administration Punishments Regulations;

(4) Where third parties are liable for compensating medical expenses arising from traffic accidents, accidental injuries, medical malpractice, or similar incidents;

(5) Amounts payable from the work-related injury insurance fund;

(6) Medical expenses incurred prior to enrollment and payment of premiums;

(7) Other circumstances prescribed by laws and regulations.

Consultation phone numbers: 63584979, 63584929 – Wuhua Medical Insurance Center

#### V. Other Matters

(1) The default initial password for the second-generation student medical insurance card is either "000000" or the last six digits of the ID card number.

(2) National medical insurance policies are subject to annual adjustments; actual benefits shall be determined in accordance with the current policy provisions.

(3) If medical insurance benefits cannot be implemented, where should one report the issue?

If insured individuals encounter situations during medical treatment where their medical insurance benefits cannot be fulfilled or personal expenses are not covered



In cases where patients' rights are not adequately protected—such as hospitals delaying treatment under pretexts, requiring patients to pay medical expenses entirely out-of-pocket, or splitting outpatient fees into hospitalization costs during hospital stays—you may call 63965526 to file complaints and protect your rights.

For further inquiries regarding urban and rural resident policies, you may also call the following number or visit the website for consultation:

Kunming Municipal Bureau of Human Resources and Social Security

Contact number: 12333 0871-63331166

Kunming Medical Insurance Center Urban and Rural Residents Insurance Enrollment Management Department

Contact number: 0871-63960676

Kunming Medical Insurance Center – Urban and Rural Residents' Medical Expenses Review Department

Contact number: 0871-63960379

Website address: Kunming Medical Insurance Window <http://www.kmybzc.com>

## Telephones for Some Departments at Kunming University:

| Department                                                           | Administrative or technical offices          | Address                                                               | Contact number |
|----------------------------------------------------------------------|----------------------------------------------|-----------------------------------------------------------------------|----------------|
| Dean's office                                                        | Academic Affairs Department                  | Administrative Building, Area D, Unit 251                             | 65098127       |
|                                                                      | Textbook Teaching Department                 | Administration Building, Area D, Unit 249                             | 65098128       |
| Student Affairs Department (Office) People's Armed Forces Department | Student Education Department                 | Administration Building, Area C, Unit 141                             | 65098103       |
|                                                                      | Student Management Department                | Administrative Building, Area D, 136-1                                | 65098104       |
|                                                                      | Student Financial Assistance Center          | Administrative Building, Area D, 136-2                                | 65098105       |
|                                                                      | National Defense Mobilization Department     | Administration Building, Area D, Unit 138                             | 67332479       |
| Admissions and Employment Office                                     | Admissions office                            | Administration Building, Area D, Unit 258                             | 65098085       |
|                                                                      | Employment and Entrepreneurship Office       | Administration Building, Area D, Unit 145                             | 65098081       |
| Finance and Accounting Department                                    | Student Fee Office                           | Administration Building, Area D, Unit 147                             | 65098097       |
| Youth League Committee                                               | Office                                       | Youth Center, 1st Floor, Room 108                                     | 65098204       |
| Ministry of Organization                                             | An organization section                      | Administration Building, Area C, Room 427                             | 65098039       |
| Logistics Department                                                 | All-in-One Card Recharge Center              | Chengmingyuan Building 5                                              | 65098155       |
|                                                                      | Dormitory management department (South Area) | Renzhuyuan Buildings 7 and 8                                          | 65098173       |
|                                                                      | Postal Center                                | Renzuyuan Building 4                                                  | 65098196       |
| Party school                                                         |                                              | Administration Building, Area C, Room 429                             | 65098074       |
| Security department                                                  | Administrative Registration Division         | Administration Building, Area C, Unit 131                             | 65098108       |
|                                                                      | Fire emergency hotline                       |                                                                       | 65098119       |
|                                                                      | Campus Emergency Call Number                 |                                                                       | 65098110       |
| School infirmary                                                     | Consulting room                              | There are only 6 pavilions.                                           | 65098151       |
| School of Teacher Education                                          | Psychological Counseling Center              | The basement levels of all 5 buildings in the complex are as follows: | 65098470       |





## Contact Numbers for Student Affairs Services at Each College of Kunming University:

| College                                                                | Office Location                                        | Contact number                   |
|------------------------------------------------------------------------|--------------------------------------------------------|----------------------------------|
| School of Economic Management (Office of Counselors)                   | Only Building Units 4109,4110, and 4111                | 65098244<br>65098243<br>65098255 |
| School of Teacher Education (Office of Counselors)                     | Only Building 5202                                     | 65090727                         |
| School of Preschool and Special Education (Office of Counselors)       | Only Building 5101                                     | 65098471                         |
| School of Sports (Office of Counselors)                                | Comprehensive Sports Center 109                        | 65098226                         |
| School of Humanities (Office of Counselors)                            | Zhengwen Building 4106                                 | 65098396                         |
| School of Foreign Languages (Office of Counselors)                     | Blog Room 1306                                         | 65098319                         |
| Music and Dance Academy (Counselor Office)                             | Student Hall 2206                                      | 65098347                         |
| School of Fine Arts and Art Design (Office of Counselors)              | Art Building 3102                                      | 65098308                         |
| School of Information Engineering (Office of Counselors)               | Shiwu Building 3401                                    | 65098424                         |
| School of Mechanical and Electrical Engineering (Office of Counselors) | Shiwu Building 2301                                    | 65098416                         |
| School of Architecture and Civil Engineering (Office of Counselors)    | Only Building No.3508 and 3510                         | 65098324<br>65098334             |
| School of Agriculture and Life Sciences (Office of Counselors)         | Agriculture Building 1609<br>Agriculture Building 1612 | 65098928<br>65098282             |
| Medical School (Advisors' Office)                                      | Medical Building 1314                                  | 65098538                         |
| School of Tourism (Office of Counselors)                               | Only Building 4212                                     | 65098283                         |
| Mathematics Department (Advisory Office)                               | Zhengwen Building 1415                                 | 65098432                         |
| School of Physical Sciences and Technology (Office of Counselors)      | Zhiwen Building 2203                                   | 65098342                         |
| School of Chemistry and Chemical Engineering (Office of Counselors)    | Zhiwen Building 3406                                   | 65098479                         |
| School of Marxism (Office of Counselors)                               | Zhengwen Building 4305                                 | 65098374                         |

Changhong Road Police Station, National Economic and Technological  
Development Zone Branch of Kunming Public Security Bureau  
Emergency hotline: 0871-67271001 Household registration inquiries:  
0871-67278097

Kunming University Student Comprehensive Assessment Form for Moral, Intellectual, and Physical Development (Trial Version)

college\_\_\_\_\_Professional/Class\_\_\_\_\_ surname and personal name\_\_\_\_\_ Student ID\_\_\_\_\_ Academic Year\_\_\_\_\_

| Asse-ssment Items                                                                                                                                                                            | Content of examination                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Standards and Scores                                                                                                                                                                                 | Evaluation and Scoring |              |                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------|------------------------------------------|
|                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                      | Self-Ev-alua-tion      | Class Rating | Check and evaluate Group Authorize Score |
| Germany Education Base Stem or root of plants<br>Total: 70 points                                                                                                                            | 1、 These are mandatory behavioral requireme-nts for students across the university and its departments, covering: attendance at regular classes, political education courses, and courses on current affairs and policies; participation in collective activities and community service initi-atives organized by departments and classes; involvement in military training sessions, labor courses, and social practice programs; mainten-ance of dormitory cleanliness; and strict compli-ance with university regulations. | The specific scoring criteria shall be established by each college based on the assessment content. The total score for this item is 40 points.                                                      |                        |              |                                          |
|                                                                                                                                                                                              | 2、 These are behaviors that the university and its colleges advocate and encourage among students, primarily including: participation in Yiban activities, cultural events, club activities, youth volunteer social service programs and their performance; winning awards in various compet-itions both on and off campus; actively aligning with the Party organization and engaging in the " Two Studies, One Action" campaign as well as the "Benchmarking for Excellence" initiative.                                    | The specific scoring criteria shall be established by each college based on the assessment content. The total score for this item is 30 points.                                                      |                        |              |                                          |
| Moral Educat-ion Bonus point                                                                                                                                                                 | The assessment criteria for moral credit bonus points shall be formulated based on the specific circumstances of each teaching department.                                                                                                                                                                                                                                                                                                                                                                                    | Specific bonus criteria shall be estab-lished by each college based on the assessment requirements.                                                                                                  |                        |              |                                          |
| Point Deduct-ion for Moral Education                                                                                                                                                         | The assessment criteria for moral education deductions shall be formulated by each teaching department based on actual circumstances, but must include: violations of social ethics; breaches of national laws and regulations; and violations of university rules and regulations.                                                                                                                                                                                                                                           | The specific deduction criteria shall be formulated by each college based on the assessment content.                                                                                                 |                        |              |                                          |
| Calculation formula: Total Moral Education Score = (Basic Moral Education Points + Additional Moral Education Points – Deduction for Moral Issues) × 20%                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                      |                        |              |                                          |
| Educa-tional Asse-ssment                                                                                                                                                                     | The academic performance score comprises gra-des for all courses taken during the academic year (excluding minors and double-degree programs). Calculate the average by multiplying each grade for all courses (excluding minors and double-degree programs) by its corresponding credit weight, summing these products, dividing the total sum by the combined credit weights of all courses, and then multiplying the result by 60% to obtain the academic score.                                                           | <div>[N1 course grade × N1 course credits + N2 course grade × N2 course credits]<br/>+.....]</div> <div>Average Academic Score = -----</div> <div>[N1 course credits + N2 course credits +...]</div> |                        |              |                                          |
| Calculation formula: Total intellectual score = Average intellectual score × 60%                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                      |                        |              |                                          |
| Athletic perf-ormance                                                                                                                                                                        | For students not majoring in sports, the assess-ment score is determined by their annual physical education performance (accounting for 50%) and the National Student Physical Health Standards (50%).                                                                                                                                                                                                                                                                                                                        | Academic year physical education score × 50% + National Student Physical Health Standards score × 50%                                                                                                |                        |              |                                          |
|                                                                                                                                                                                              | Students majoring in physical education have their overall sports grade determined by the average score of their annual assessments in both theoretical and technical courses related to the field.                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                      |                        |              |                                          |
| Sports Bonus point                                                                                                                                                                           | The assessment criteria for sports bonus points shall be formulated by each college based on its specific circumstances.                                                                                                                                                                                                                                                                                                                                                                                                      | Specific bonus criteria shall be estab-lished by each college based on the assessment requirements.                                                                                                  |                        |              |                                          |
| Calculation formula: Total sports score = (Basic sports score + Bonus sports score) × 10%                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                      |                        |              |                                          |
| Synthesize Ability Grade                                                                                                                                                                     | Comprehensive abilities are categorized into two aspects: professional abilities and other abilities. Professional abilities refer to participating in various activities and competitions tailored to one's field of expertise, as well as obtaining relevant certifications; other abilities include winning awards in competitions at different levels, publishing articles in newspapers and magazines, and achieving various inventions or innovations.                                                                  | Specific bonus criteria shall be estab-lished by each college based on the assessment requirements.                                                                                                  |                        |              |                                          |
| Calculation formula: Total comprehensive ability score = Comprehensive ability score × 10%                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                      |                        |              |                                          |
| Academic Year Comprehensive Quality Assessment Score = Total Moral Education Score + Total Intellectual Education Score + Total Physical Education Score + Total Comprehensive Ability Score |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                      |                        |              |                                          |
| Ranking in the class based on the results of the annual comprehensive quality assessment                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                      | Name                   |              |                                          |
| Opi-nion                                                                                                                                                                                     | Class Teacher (Signature)<br>YTD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Head of the College Evaluation Team (Signature)<br>Academic College Seal<br>YTD                                                                                                                      |                        |              |                                          |

Note: This evaluation form applies to students enrolled under the full credit system since the 2019 cohort. Any individual found engaging in fraud during the comprehensive quality assessment will not only have all eligibility for awards and honors related to this assessment revoked but also face corresponding disciplinary actions upon verification.